

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT


16661 Old Mill Rd., Nevada City, California


Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES SPECIAL MEETING MINUTES TUESDAY JULY 16th, 2024 10:00 AM

GRIZZLY HILL SCHOOL - LIBRARY

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| | 1. | CALL TO ORDER 10:08AM | | |
| | 2. | ROLL CALL | | |
| | | Aubrey Puetz Jonathan Farrell Mindi Morton Lorien Whitestone Malik Goodman | President Clerk NCSOS Representative Member Member | Absent present present present present |
| | 3. | ATTENDEES: Sunshine Bender CBO, Marisol Estrada E.A. | | |
| <i>Action</i> | 4. | APPROVAL OF THE JULY 16th , 2024 REGULAR AGENDA – Aubrey Puetz | | |
| | | Trustee Goodman makes a motion to approve the July 16th Special Meeting Agenda, Trustee Farrell seconds the motion. Vote Carries as follows: (4/0/0/1) Trustee Goodman: YES Trustee Farrell: YES Trustee Morton: YES Trustee Whitestone: YES Trustee Puetz: Absent | | |
| | 5. | PUBLIC COMMENT The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3) | | |
| | | no one present for public comment | | |

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| | 6. | CONSENT ITEMS <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i> | |
| <i>Discussion/Action</i> | A. | Shall the Board approve the resignation of Tiffany Caughey received on July 10th for her position as TK/K Teacher for Twin Ridges Elementary School District, and Grizzly Hill School. | |
| | | Trustee Whitestone makes motion, Trustee Goodman seconds the motion Vote Carries as follows: (4/0/0/1) Trustee Goodman: YES Trustee Farrell: YES Trustee Morton: YES Trustee Whitestone: YES Trustee Puetz: Absent | |
| <i>Discussion/Action</i> | B. | Shall the Board approve Alicia Lauder as Site Supervisor at Little Acorns Preschool permitted with step placement A7. | |
| | | Sunshine gives background on Alicia and her qualifications for the position. Sunshine also gives an overview of the state funded preschool program ie. days of operation, age ranges, enrollment, staffing. Discussion around potential schedules, staffing, continued. Sunshine gives clarification on qualifications needed for site supervisor as well as TK/K teacher. Trustee Whitestone makes a motion to approve, Trustee Goodman seconds the motion. Vote Carries as follows: (3/0/1/1) Trustee Goodman: YES Trustee Farrell: Abstain Trustee Morton: YES Trustee Whitestone: YES Trustee Puetz: Absent | |
| | 7. | DISCUSSION / ACTION | |
| <i>Discussion/Action</i> | A. | Library renewal project payment and continued effort |  |
| | | Sunshine supplies a handout, regarding payment owed for work rendered (invoice #2 on handout in the amount of \$3240.00), and an outline plan of the phases needed to complete the project. Sunshine reviews protocol and procedures for how the books will be released from Grizzly Hill School. | |

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| | | <p>Discussion regarding particular books that are listed for removal from the Grizzly Hill Library takes place.</p> <p>This vote is for the payment of services already rendered as stated in invoice 2 in the amount of \$3240 and the addition of limited hours for teacher training and a list of potential books for the board to review.</p> <p>Sunshine will communicate this to Library staff. Sunshine will provide the board with a new contract at the August 6th meeting. With progress results delivered in September to the Board.</p> <p>Trustee Goodman makes a motion, Trustee Farrell seconds</p> <p>Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES Trustee Farrell: YES Trustee Morton: YES Trustee Whitestone: YES Trustee Puetz: Absent</p> | |
| <i>Discussion/Action</i> | B. | Shall the Board approve the Library Discard Weeding List and process. |  |
| | | <p>Discussion around the future process to discard books and the location for the placement of the books. Item remains on hold for clarification on the process. Marisol will relay the weeding list to teachers. Teachers will create two lists, one for what they want for their classroom and one list on what they want for the library. Once this happens a committee will decide what will be removed and what will be kept on the Grizzly Hill Campus.</p> | |
| <i>Discussion/Action</i> | C. | Shall the Board approve the Surplus of unused outdated curriculum. | |
| | | <p>Trustee Whitestone makes a motion Trustee Goodman seconds,</p> <p>Discussion ensues around what potential resources there are to remove the curriculum from the campus in a more sustainably responsible way. The Board agrees to surplus the curriculum with the caveat that Trustee Farrell will have 10 days to lead the removal process for outdated curriculum otherwise they will be disposed of by school staff.</p> <p>Trustee Whitestone makes a motion, Trustee Farrell seconds the motion. Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES Trustee Farrell: YES Trustee Morton: YES Trustee Whitestone: YES Trustee Puetz: Absent</p> | |
| <i>Discussion/Action</i> | D. | Shall the Board approve the Surplus of unused outdated cameras, manuals, and walkie talkies. | |
| | | <p>Marisol Estrada provided the items in question for Board members to look through before releasing as surplus.</p> <p>Trustee Whitestone makes a motion, Trustee Morton seconds Vote Carries as follows: (3/0/1/1)</p> | |

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| | | <p>Trustee Goodman: YES Trustee Farrell:Abstain Trustee Morton:YES Trustee Whitestone:YES Trustee Puetz:Absent</p> <p>Trustees Pause for a 15 minute Break</p> | |
| <i>Discussion</i> | E. | Fiscal Stabilization | |
| | | <p>Meeting called back to order 12:00pm</p> <p>A Budget Packet was provided to the Board from Sunshine with information needed for the discussion of Fiscal Stabilization for Twin Ridges Elementary School.</p> <p>Trustee Goodman begins the conversation of fiscal stabilization by asking Trustees what they see the process looking like moving forward for the task of fiscal stabilization and who should lead the process, priorities, and accountability measures.</p> <p>Sunshine Reviews proposition 28 plan- Trustee Goodman asks for clarification of staffing costs for vendors to run electives with this proposed schedule. Funding will come directly from prop 28 funds as well as supplemental and concentration funds. The cost for each vendor is approximately \$10,400 per year per vendor. Trustee Goodman would like to see a monthly I-ready report for progress checks. The vendor teaching said electives will need to supply feedback monthly to Trustees via a survey.</p> <p>Discussion around counselor services and special student services regarding intervention, de-escalation strategies by both positions. Also discussed the levels of accountability that should be expected with both positions.</p> <p>Effective Educator grant for possible funding in classroom management and teacher training. Trustees would like to see educational intervention training. As well as IEP implementation in the classroom to eliminate the discrimination, prejudice, inequity within the classroom .</p> <p>Transitional profile created for each student to be shared between teachers to share findings and learning for students moving on to the next teacher. Partnering classrooms and students in pairs for support and upper grades supporting lower grades. Idea of creating classroom “Dens”. Student buddy system implemented to support student learning, social skills, and sense of belonging. Possible change of lunch schedule.</p> | |
| | 8. | FUTURE AGENDA ITEMS: Restructure preschool, new library contract, Scott Mikal Contract Addendum, Special meeting to discuss integration of MTSS, prop 28 electives schedule, and superintendent appointment. | |
| | 9. | UPCOMING MEETINGS: August 6th ,2024 | |

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| | 10. | PUBLIC COMMENT ON CLOSED SESSION ITEMS | | |
| | | No one present for Public Comment on Closed Session Items | | |
| | 11. | CLOSED SESSION | | |
| | A. | Public Employee Appointment/ Employment Title: Superintendent (Government Code § 54957) | | |
| | B. | Public Employee Discipline/Dismissal/Release/Complaint – Government Code section 54957 | | |
| | 12. | RECESS /RECONVENE - Report Out on Closed Session | | |
| | A. | Reportable Action Taken Regarding Public Employee Appointment/ Employment Title: Superintendent (Government Code § 54957) | | |
| | B. | Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b)) | | |
| | | Nothing to Report out | | |
| | 13. | ADJOURNMENT: 3:29PM | | |

This agenda was posted at least 24 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}



7/23/2024

Aubrey Puetz, Board President

Date

