

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES SPECIAL MEETING AGENDA FRIDAY, MARCH 22, 2024 9:00 AM

NORTH COLUMBIA SCHOOLHOUSE

	1. CALL TO ORDER 9:04	
	2. ROLL CALL	
	Aubrey Puetz Jonathan Farrell Mindi Morton Lorien Whitestone Malik Goodman	President Clerk NCSOS Representative Member Member
		Present Absent Present Present Present
	3. ATTENDEES: Courtney De Groof, Trustee Farrell arrived at 10:00 AM	
<i>Action</i>	4. APPROVAL OF THE MARCH 22, 2024 SPECIAL AGENDA – Aubrey Puetz	
	Trustee Morton makes a motion to approve the March 22, 2024 Special Agenda, Trustee Goodman Seconds the motion. The vote carries as follows: (4/0/1/0) Aubrey-Yes Malik-Yes Mindi-Yes Lorien-Yes Jonathan-absent	
	5. PUBLIC COMMENT	
	The Board of Trustees welcomes comments from the public regarding matters on the special meeting agenda. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)	
	8. DISCUSSION/ACTION ITEMS	
<i>Discussion/Action</i>	A.	Board Protocol Workshop

Courtney gives a brief overview of the day's workshop as well as her background with Lozano and Smith.

The Board members share their experience, time on the Board, and why they wanted to be a part of this public service.

Courtney gives more background of her career, and her areas of expertise. She gives specific information to the board as to how long her relationship with the district has been.

Courtney, begins by sharing the workshop packet, gives a brief overview of topics that will be included, as well as the relevant protocols.

Courtney began the workshop with a refresher on the Brown Act, then moves to a discussion of Board Bylaws. Courtney directs the board to reference slides provided to engage the team on defined goals, accountability, and shared beliefs.

Team goes through the exercise of what characteristics can be positive and negative characteristics of a team. Trustees share ideas and there is discussion back and forth. Courtney makes sure to highlight that the Superintendent needs the support of the Board.

The workshop continues with the topic of guiding disagreements-refers the b to the slide. Some discussion around follow through of action items and how best organize them for accountability purposes, as well as the relaying of information.

The workshop shifts to discussion around the Board's Role- Trustee Whitestone shares that student achievement encompasses social, emotional, and educational growth. What policies touch on the areas of student achievement. Learning how to learn was a highlighted topic mentioned by several board members. Board Members agree that the number one priority is what is best for the students.

Next moving to Collaborative Relationships-There is a discussion about how to balance the nature of living in a small community with how information is spread and received and how that information is being relayed to the superintendent. What are the appropriate ways to handle complaints, and how then does the board hold the superintendent accountable to follow through on those complaints.

Trustee Farrell asks for clarification on the follow up procedures from the superintendent to the board.

Areas of District operations and roles of both the Board and Superintendent- Four key areas- Business and Finance, Human Resources, Curriculum & Instruction Facilities & Maintenance.

Next Topic- Voting Procedures- Refers team to Board Bylaws in the case of abstentions: There is discussion on when it is appropriate to abstain. Trustee Goodman shares his reasoning for why he may abstain.

Public Participation- Clarification on what the purpose of a board meeting is. When it is appropriate for Public Comment. Also gave an overview of Public Participation guidelines.

Board Meeting Procedures- Shares resources, Robert's Rules, Rosenberg's Rules, Districts own Rules. Recommends the adoption of either Robert's or Rosenberg's rather than creating their own. Courtney referred the members to a slide on the basic format for Agenda Item Discussion.

<i>Discussion/Action</i>		B.	Board Evaluation Format
			Scott gives an overview of the CSBA Professional Governance Standards, he gives brief directions on how to fill out self evaluation forms as well as an expected timeline expectation.
	9.	FUTURE AGENDA ITEMS DISCUSSION	
	10.	UPCOMING MEETINGS: April 9,2024	
	11.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
	12.	CLOSED SESSION: 1:20pm	
		A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)
	13.	RECESS /RECONVENE - Report Out on Closed Session	
		A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))
	14.	ADJOURNMENT: 2:44pm	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

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3/22/2024

Aubrey Puetz, Board President

Date

3/22/2024

Scott Mikal-Heine, Superintendent/Principal

Date

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