

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT


16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com


## BOARD OF TRUSTEES REGULAR MEETING MINUTES TUESDAY JUNE 18TH, 2024 4:00 PM


### GRIZZLY HILL SCHOOL - LIBRARY





	<b>1.</b>	<b>CALL TO ORDER 4:06pm</b>		
	<b>2.</b>	<b>ROLL CALL</b>		
		Aubrey Puetz Jonathan Farrell Mindi Morton Lorien Whitestone Malik Goodman	President Clerk NCSOS Representative Member Member	Present Present Present Absent Present
	<b>3.</b>	<b>ATTENDEES:</b> Shelline Martines, Jessica Gray, Karina Williams, Cindy Browning, Eli Gallup		
<i>Action</i>	<b>4.</b>	<b>APPROVAL OF THE JUNE 18TH , 2024 REGULAR AGENDA – Aubrey Puetz</b>		
		<p>Aubrey Seeks a motion to approve the June 18th regular agenda. Trustee Goodman makes a motion, Trustee Morton Seconds the motion Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman:yes Trustee Puetz:yes Trustee Morton:yes Trustee Farrell:yes Trustee Whitestone:Absent</p>		
	<b>5.</b>	<p><b>PUBLIC COMMENT</b> The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)</p>		




		<p>Alan Schaub for public comment- Reviews his partnership with Twin Ridges and his experience in general. He wants to share professional suggestions with the board. He is concerned with the safety on campus and emotional well being of students.</p> <p>Jessica Gray: Reports on % field trip. She went as a parent chaperone. Shared student and staff experiences and hopes to be able to continue this legacy trip. Highlights trip experiences and what a fun successful trip it was.</p>						
Action	6.	<b>CONSENT ITEMS.</b> <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>						
Action	A.	Shall the Board approve the Regular Meeting Minutes for June 4th 2024 (see red text backup)						
		<p>Aubrey Seeks a motion to approve Trustee Mortin makes a motion, Trustee Farrell Seconds the motion Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman:yes Trustee Puetz:yes Trustee Morton:yes Trustee Farrell:yes Trustee Whitestone: Absent</p>						
	7.	<b>REPORTS</b>						
Report	A.	Family Resource Center Report - <i>Diana Pasquini</i>						
		<p>Starting with Summer camp enrollment, vaccination requirements have impacted student sign ups. Some children are unable to attend due to vaccination requirements of the program. Shares the addition of the Jazz camp, hosted by Matt Langley from TRESA. Funding to the FRC for new appliances. Thanks to the Board for their continued support.</p>						
Report	B.	Current Enrollment - Grizzly Hill School						
		<b>Grade</b>	<b>TK/K</b>	<b>1/2</b>	<b>3/4</b>	<b>5/6</b>	<b>7/8</b>	<b>Tota</b>
		<b>Students</b>	4/16	11/10	12/14	10/12	5/9	103
		<b>Teacher</b>	Caughey	Clemens	Hobbs	Pearcy	Hinrichs	
Report	C.	Little Acorns Preschool						
		<b>Class</b>	<b>M,W,F - Ages 3-5</b>			<b>T,Th - Ages 2 - 3</b>		






		<table border="1"> <tr> <td><b>Students</b></td> <td>11</td> <td>3</td> </tr> </table>	<b>Students</b>	11	3	
<b>Students</b>	11	3				
<i>Report</i>	<b>D.</b>	<p>Superintendent/Principal Report -<i>Scott Mikal-Heine</i></p>				
		<p>Scott Mikal begins with reviewing our last week of school activities. Bowling field trip success, water assembly, graduation. Thanks to all staff members involved in the planning.</p> <p><b>ELOP</b> update: Moving along. Some learning curves, there is room for staffing improvement. Great sign up rate for first year running the program.</p> <p><b>CAASSP</b>- Reviews the process of testing and I-Ready diagnostics will get into more detail during the LCAP review.</p> <p><b>SELPA</b> council of sups accepted Hardship cost requests that will reimburse the district for this last year towards special education funding.</p> <p><b>BOND</b>- Fast approaching the closing of the Bond. Gives an update on partnerships and closing dates.</p> <p><b>Little Acorns</b>- 11 solid enrollments and potential for 19 students at the little acorns campus. 3 open house's to facilitate enrollment efforts.</p> <p>PD days and Staff Training: UDL with Cindy, Adam, and Cori. Cindy Sunshine and Marisol to attend the CSLA leadership conference.</p>				
<i>Report</i>	<b>E.</b>	<p>Student Services-<i>Cindy Browning</i></p>				
		<p>nothing much to report will update the board in August on all trainings</p>				
<i>Report</i>	<b>F.</b>	<p>Community Schools Report-<i>Kristin Snell</i></p>				
		<p>Kristin Snell- Empower schools summit, thanks the board and shares her experience and knowledge gained from the experience. Felt empowered and had a chance to learn from other Community Schools Program leaders.</p> <p>Kristin shares some current student driven activities and the importance of creating more activities that are student led. Creates a sense of belonging for our students. Shares a handout on the Community Schools Framework that aims to be student Centric. Moves on to express some initiatives she hopes to tackle in the future. Great experience at the conference.</p> <p>Listening Session Update, great input from community. Ends with an update on Summer ELOP activities.</p>				
<i>Report</i>	<b>G.</b>	<p>Parent Teacher Club Report -<i>Aubrey Puetz</i></p>				

		Aubrey Puetz, Wants to encourage everyone to keep the “why” in mind. We do what we do for the kids. Yearly update on fundraising. Saw an increase from previous years. Thanks to the group for graduation efforts.	
Report	H.	Board Report - <i>Trustees</i>	
		Jonathan for Board report- an increase in the grant being used to fund the orchard project at Oaktree campus. Initially an orchard with plans to move forward into more of a food forest.  Trustee Farrell attended Parks board meeting, shared plans for a new skatepark. Shared some of the design ideas and people involved.  Aubrey has received letters from the community and asks administration and board the proper way to share/address the letters.  Discussion about the proper way to address community letters to the Board. Aubrey explains the process of what happens when a community member directly contacts or writes to the board.	
	<b>9.</b>	<b>DISCUSSION/ACTION ITEMS</b>	
Discussion/Action	A.	Evaluating Systemic Approaches through a Multi-Tiered System of Supports Perspective-Twin Ridges Study- <i>Eli Gallup</i> (See Gold backup)	
		Eli begins with an overview of his experience. First question his study tackles is if TRESA is over identifying students with disabilities.  Talks about support and interventions as well as a review of his process and findings of his study. Points that the report hits, Chronic absenteeism, staffing, staff interview findings. Eli does an overview of his presentation and data analysis.  Pause for questions and comments. Eli answers public and Board questions.  The Goal is to provide the students resources and interventions to make them the most independent their disability can allow them to be. Cindy Browning states the point that some students have moved into the area already having an IEP.  Trustee Farrell asks for clarification on the way students are classified and if any of the data is double represented. Eli answers that in IEP’s students are identified based on the disability with the most impact for the student, therefore the student is only identified in terms of the data in one category.  Tier 1 and Tier 2 refers to interventions.	



		<p>Next moves to the referral process, SST's and MTSS supports. Are they being utilized or is there room for improvement? Goes into further detail on MTSS support.</p> <p>Discussion on Tiers and MTSS in general. Question needs to be asked, how does TRES D support the current IEP as well as look to the future and move towards more Tier 1 support.</p> <p>Highlights the importance of keeping PD focus minimal and not trying to change to many things at once. Don't tackle too many initiatives at once or fidelity will be lost on those initiatives. Classroom management becomes a part of this discussion.</p> <p>Next item is around staffing. TRES D has a lack of staff continuity as well as staff absences playing a role in not being able to move forward in consistent ability of staff. Having clear expectations for all staff members is essential in having consistent training, ability, and adequate data for interventions.</p> <p>Discussion amongst attendees about various parts of the report.</p> <p>Next-recommendations- Clear resources everyone can access. Clear expectations and follow through. Create more PD. 1-2 benchmarks for training. Be clear and accountable for the best outcomes. Structured curriculum aligned with matriculation. SEL curriculum included.</p> <p>Trustee Goodman asks what support is available from the County to help support in moving our SPED program forward.</p>	
Discussion/Action	<b>B.</b>	Twin Ridges Elementary School District Adopted Budget- <i>Sunshine Bender/ Darlene Waddle</i> (See white backup)	
		<p>Sunshine reads a letter aloud. Giving an overview of the report, projections, and revenues expected. Board asks clarifying questions on pre-school costs and RBT reimbursement.</p> <p>Sunshine then moves to give an overview on expenditures in her report. Recommends a Budget Workshop in the beginning of August with the new Superintendent.</p> <p>Aubrey Seeks a motion to approve the 2024 Adopted Budget. Trustee Mortin makes a motion, Trustee Goodman Seconds the motion Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES Trustee Puetz: Yes Trustee Morton: Yes Trustee Farrell: Yes Trustee Whitestone: Absent</p>	

<i>Discussion/Action</i>	<b>C.</b>	Twin Ridges Elementary School District 2024 LCAP & LCFF Budget Overview for Parents- <i>Scott Mikal-Heine</i> (see white backup)	
		<p>Scott Mikal-Gives an overview of the 3 purposes of the LCAP and 8 identified state priorities. Scott focuses on the 3 goals for the purpose of this meeting.</p> <p>Strategic Planning- Encourages this document as a tool for strategic planning. Speaks to the financial aspect and what dollars are identified in this LCAP. Scott reviews a slide presentation focusing on the goals and supplemental information to meet those goals as well as current progress towards those goals. Discussion moves into chronic absenteeism and the impact that can have on access to interventions.</p> <p>Aubrey Seeks a motion to approve the 2024 LCAP and LCFF Budget Overview for parents.</p> <p>Trustee Morton makes a motion, Trustee Goodman Seconds the motion Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES Trustee Puetz: YES Trustee Morton: YES Trustee Farrell: YES Trustee Whitestone: Absent</p>	
<i>Discussion</i>	<b>D.</b>	LCAP 23/24 Annual Update- <i>Scott Mikal-Heine</i> (See Gold backup)	
		no action needed.	
<i>Discussion/Action</i>	<b>E.</b>	Shall the Board approve the 24/25 I-Ready Contract Renewal - <i>Scott Mikal-Heine</i> (see yellow backup)	
		<p>Aubrey Seeks a motion to approve the 24/25 I-Ready contract renewal.</p> <p>Trustee Goodman makes a motion, Trustee Morton Seconds the motion Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES Trustee Puetz: YES Trustee Morton: YES Trustee Farrell: YES Trustee Whitestone: Absent</p>	
<i>Discussion/Action</i>	<b>F.</b>	Shall the Board approve the Grizzly Hill School Library Discard List- <i>Scott Mikal-Heine</i> (see lavender backup) (Discard list- Digital backup only)	
		Discussion and hesitance to approve the list due to board members wanting clarity on what will happen to the books once the list is approved. They want clarity on the system with which the books are actually released from the	

		<p>school. Trustee Puetz does not believe the board needs to be involved in the process of releasing the books. The responsibility is to approve the list only.</p> <p>Aubrey Seeks a motion to approve the Grizzly Hill School Library Discard List</p> <p>Trustee Morton makes a motion, no second</p> <p>Item dies for lack of a second motion.</p>	
Discussion/Action	G.	<p>Shall the Board approve the Cost Proposal for the PBIS tier 2 PD Day-<i>Scott Mikal-Heine</i> (See salmon backup)</p> <p>Aubrey Seeks a motion to approve the cost proposal for the PBIS Tier 2 PD.</p> <p>Trustee Morton makes a motion, Trustee Goodman seconds the motion</p> <p>Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES Trustee Puetz: YES Trustee Morton: YES Trustee Farrell: YES Trustee Whitestone: Absent</p>	
Discussion/Action	H.	<p>Shall the Board approve the Prop 28 Arts and Music Annual Report</p>	
		<p>Aubrey Seeks a motion to approve prop 28 Arts and Music Annual Report.</p> <p>Trustee Goodman makes a motion, Trustee Farrell seconds the motion</p> <p>Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES Trustee Puetz: YES Trustee Morton: YES Trustee Farrell: YES Trustee Whitestone: Absent</p>	
Discussion/Action	I.	<p>Shall the Board approve the MOU regarding Classified Layoff Impacts for the 24/25 School Year-<i>Scott Mikal-Heine</i> (light green backup)</p>	
		<p>Aubrey Seeks a motion to approve the MOU regarding Classified Layoffs</p> <p>Trustee Goodman makes a motion, Trustee Morton seconds the motion</p> <p>Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES Trustee Puetz: YES Trustee Morton: YES Trustee Farrell: YES Trustee Whitestone: Absent</p>	
Discussion/Action	J.	<p>Shall the Board approve the Consolidated Application for the 24-25 School Year-<i>Sunshine Bender</i> (See white backup)</p>	

		<p>Aubrey Seeks a motion to approve the 24/25 Consolidated application.</p> <p>Trustee Morton makes a motion, Trustee Goodman seconds the motion Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES Trustee Puetz: YES Trustee Morton: YES Trustee Farrell: YES Trustee Whitestone: Absent</p>	
Discussion/Action	<b>K.</b>	<p>Shall the Board approve the McGraw Hill quote for Curriculum -<i>Sunshine Bender</i> (See purple backup)</p>	
		<p>Aubrey Seeks a motion to approve the McGraw Hill Curriculum Quote.</p> <p>Trustee Morton makes a motion, Trustee Goodman seconds the motion Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES Trustee Puetz: YES Trustee Morton: YES Trustee Farrell: YES Trustee Whitestone: Absent</p>	
Disclosure	<b>L.</b>	<p>Twin Ridges ESD G.O.Bonds Official Statement -<i>Scott Mikal-Heine</i> (Digital backup only-File is too large)</p>	
		<p>Disclosed to board, no action required. Printed Copies are available in the office for review.</p>	
Discussion/Action	<b>M.</b>	<p>RFQ Submission for Ruhnau Clarke Architects -<i>Scott Mikal-Heine</i> (Graphic cover Backup)</p>	
		<p>Scott reviews the process and the lack of response. Staff recommends going back out to bid to secure a wider pool of firms. Scott asks for an “ok” from the board to reach out and thank them but that we will be re posting. Discussion around possible reasons for the lack of bids and how the process can be done better.</p>	
Disclosure	<b>N.</b>	<p>Local Indicators -<i>Scott Mikal-Heine</i> (see yellow backup)</p>	
		<p>Scott gives a review of the document and its purpose.</p>	
Discussion/Action	<b>O.</b>	<p>Shall the Board approve Resolution 24-07-Signature Authorization Darlene Waddle and Sunshine Bender -<i>Scott Mikal-Heine</i> (see Gray backup)</p>	
		<p>Aubrey Seeks a motion to approve Resolution 24-07</p> <p>Trustee Morton makes a motion, Trustee Goodman seconds the motion Vote Carries as follows: (4/0/0/1)</p>	



		<p>Trustee Goodman: YES  Trustee Puetz: YES  Trustee Morton: YES  Trustee Farrell: YES  Trustee Whitestone: Absent</p> <p>Resolution Passed and Adopted</p>	
Discussion/Action	P.	<p>Consideration/Approval of the “Public Disclosure Statement” for the unrepresented Classified Administration, Certificated Administration, and Classified Preschool Salary increases. -<i>Scott Mikal-Heine</i>  (see light green backup)</p>	
		<p>Aubrey Seeks a motion to approve the Public Disclosure statement.</p> <p>Trustee Morton makes a motion, Trustee Farrell seconds the motion  Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES  Trustee Puetz: YES  Trustee Morton: YES  Trustee Farrell: YES  Trustee Whitestone: Absent</p>	
Discussion/Action	Q.	<p>Consideration/Approval of the Classified Administration, Certificated Administration, and Classified Preschool Salary Schedules. -<i>Scott Mikal-Heine</i>  (see salmon backup)</p>	
		<p>Aubrey Seeks a motion to approve updated salary schedules</p> <p>Trustee Morton makes a motion, Trustee Goodman seconds the motion  Vote Carries as follows: (4/0/0/1)</p> <p>Trustee Goodman: YES  Trustee Puetz: YES  Trustee Morton: YES  Trustee Farrell: YES  Trustee Whitestone: Absent</p>	
	9.	<b>FUTURE AGENDA ITEMS: Schedule a special board meeting to discuss the budget. Tentatively scheduled for Tuesday the 16th.</b>	
	10.	<b>UPCOMING MEETINGS: August 6th ,2024</b>	
	11.	<b>PUBLIC COMMENT ON CLOSED SESSION ITEMS</b>	
	12.	<b>CLOSED SESSION</b>	
	A.	Public Employee Discipline/Dismissal/Release/Complaint – Government Code section 54957	

	<b>B.</b>	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association - SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Scott Mikal	
	<b>C.</b>	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	<b>D.</b>	Public Employee Appointment/ Employment Title: Superintendent (Government Code § 54957)	
	<b>13.</b>	<b>RECESS /RECONVENE - Report Out on Closed Session – Aubrey Puetz</b>	
	<b>A.</b>	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
	<b>B.</b>	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Scott Mikal	
	<b>C.</b>	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	<b>D.</b>	Reportable Action Taken Regarding Public Employee Appointment/ Employment Title: Superintendent (Government Code § 54957)	
		<b>Nothing to Report Out.</b>	
	<b>14.</b>	<b>ADJOURNMENT: 8:28</b>	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

**NOTICE:**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}



6/18/2024

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Aubrey Puetz, Board President

Date

06/18/2024

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Scott Mikal-Heine, Superintendent/Principal

Date

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