

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES SPECIAL MEETING MINUTES THURSDAY, MAY 2, 2024 9:00 AM

### GRIZZLY HILL SCHOOL - ROOM 4

	<b>1. CALL TO ORDER 9:06</b>	
	<b>2. ROLL CALL</b>	
	Aubrey Puetz Jonathan Farrell Mindi Morton Lorien Whitestone Malik Goodman	President Clerk NCSOS Representative Member Member
		Present Present absent present present
	<b>3. ATTENDEES:</b>	Scott Mikal Principal/Supt., Marisol Estrada E.A., Darlene Waddle, NCSOS
<i>Action</i>	<b>4. APPROVAL OF THE MAY 2ND, 2024 SPECIAL MEETING AGENDA –</b>	Aubrey Puetz
	Aubrey Puetz asks for a motion to approve the Special Meeting Agenda for May 2,2024. Trustee Goodman makes a motion, Trustee Whitestone 2nd’s, with the change of “regular” to “special, and the reorder of agenda items to C,B,then A.  The vote carries as follows: (4/0/1/0)  Aubrey-Yes Lorien-Yes Malik-Yes Jonathan-Yes Mindi-Absent	
	<b>5. PUBLIC COMMENT</b>	
	The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)	

		No one present for public comment	
	<b>6.</b>	<b>DISCUSSION/ACTION ITEMS</b>	
<i>Discussion/Action</i>	<b>A.</b>	Shall the Board approve the time change for the Regularly Scheduled Board meeting on May 14th 2024 from 4pm to 3pm- <i>Scott Mikal</i>	
		<p>Scott proposes the change with potentially closed session at the start of the meeting. Board does not feel that is a good idea. Scott makes the justification that the meeting time should change to accommodate the attorney schedule. Lorien feels the change in time does not feel good since our meetings are always at 4pm, and feels as the public interpretation of the time change may send the wrong message.. Aubrey agrees, especially due to the topics that may be put on the agenda. Discussion continues around the topic of a time change for the Regularly Scheduled Board Meeting on May 14,2024</p> <p>Aubrey seeks a motion to approve the time change of 3pm from 4pm with closed session being at the top of the meeting. Trustee Whitestone makes a motion to approve, Trustee Farrell seconds the motion. The Vote carries as follows: (3/1/1/0)</p> <p>Aubrey-Yes Lorien-yes JonathanI-yes Malik-nay Mindi-Absent</p>	
<i>Discussion/Action</i>	<b>B.</b>	Facilities Master Plan Ongoing Project Discussions - <i>Scott Mikal</i>	
		<p>Scott wants to update the board on a few items outside of issuance. Dealing more with project list, MimiDene's place in the transition, as well as the TK/K building/ and RFQ process.</p> <p>MimiDene's role moving forward will be in transition. Her work in the bond effort was the project list which we have to move forward in determining the prioritization of projects. The next step in the process is now hiring an architect. An architect will have a different lens, and will be able to come at things from a builder's perspective. The county may also provide reimbursements if we have a DSA approved project. An architect is the only person that can sign off on a DSA project.</p> <p>Aubrey lets the board know she was included in the planning conversation, made her requests known to source local, someone who has worked on our size project and who is available.</p>	

		<p>RFQ's will be brought to the board for review, input, and a decision. RFQ process is a low cost process, low risk. The value of moving on the the architect service project is that we would have the ability to start projects this summer.</p> <p>The big project is the TK/K project- We have a final letter issued for the TK/K grant with a match. The application detailed 3 classrooms. If we change the amount of classrooms the funding will change. There is a strict DSA timeline on when the project must be completed from planning phase to total build. Scott goes through a quick overview of our project list from Williams and Associates.</p> <p>The most important step is to address the ticking clock on the TK/K build. Urgency if we want to use that money due to the timeclock.</p> <p>Scott thinks we may have 4 or 5 RFQ's to present to the board.</p>	
<i>Discussion/Action</i>	<b>c.</b>	Budget Workshop- <i>Sunshine Bender/Scott Mikal</i>	
		<p>Malik requests we work in reverse order and go through what is needed to spend and work in reverse order.</p> <p>Scott Mikal-gives an overview of the preparations for today's meeting and that Staff and the Board are on the same page as far as the order in which we will look at the budget.</p> <p>Darlene- Shares slide show presentation, also handed out to the board. Starts with speaking to enrollment at Grizzly Hill. We consistently stay around 100 students.</p> <p>Next covers unrestricted Revenue Sources. Covers the different buckets in which revenue is collected; i.e. LCFF, ADA, Grants, EPA, State Aid, and Property taxes. Gives a brief overview on "Basic Aid" qualifications and when you may or may not be in "Basic Aid" Discussion about Basic Aid and pros/cons to being in Basic Aid. Darlene reiterates it is a good place for us to be.</p> <p>Trustee Goodman asks for a comparison of attendance with us and other elementary schools. We are pretty similar to other elementary schools, not an outlier in this case.</p> <p>Brief discussion on supplemental taxes at the county level.</p> <p>Moves Discussion to Restricted Revenue Sources: Goes through each type of restricted revenue and gives a brief</p>	

overview of what they are able to be spent on. Talks about the uncertainty of whether or not those funds will continue. Trustee Goodman asks for clarification on which supplemental funding we should not consider due to the fact they are not identified in a K-8 base program.

Scott speaks to the community schools implementation grant and how that may supplement some of the funding that will not continue.

Darlene moves through various slides highlighting, deficit spending, staffing, restricted funds and staff positions attached to those. Highlights some focus areas that the district should keep in mind.

Workshop moves to looking at Revenue worksheets from 23/24 through 27/28. Worksheet breaks down funding line by line.

Discussion on In-Lieu transfers to Charters. Good for us to be in Basic Aid. Not necessarily financially beneficial to grow enrollment.

- Other Revenue is discussed. Line by line amounts for this year as well as projected amounts for future years for each type of revenue.
- Fluctuation may occur for multiple sources of revenue, projections reflect that.

Workshop moves to Expenditures

- Discussion around each individual position
- What is required vs. what can be eliminated
- Trustee Goodman wants to look at Core Expenditures stripped down without supplemental programs ( Team goes through an exercise to see these projections)
- Discussion around SPED expenditures
- Next the group moves to other district site expenditures
- Discussion around Expenditures by site, i.e; supplies, operational costs, special contracts.
- Discussion around time needed in the “School Counselor” budget

Recess-10:45 am, 7 min

Reconvene- 10:56

Aubrey asks, what direction do we move forward to reach the end desired result of the T.R.E.S.D. budget.

Darlene suggests we start with Staffing in the 25-26 school year.

Suggests returning to the board with data broken down by program as opposed to by site.

Scott feels some work to do around SPED structure. Darlene talks about some categorical costs that are hard to predict. Trustee Whitestone suggests a different breakdown of the budget to give a clearer picture of where spending can be eliminated.

Darlene- has an idea of how to restructure the data to come back to the board at a later date for a clearer picture on spending.

Scott- speaks to the importance of getting recommendations from staff.

Trustee Goodman-The board has a responsibility to address the budget issues regardless of staff recommendations. Feels staff recommendations are not fixing the problem. The group agrees a restructuring of the Data would be a clearer picture of what could be eliminated.

Darlene suggests a really clear plan of cuts and timelines are essential for moving forward in budget discussions. Shares that the goal would be to not continue spending reserve funds, get to a point where we are spending interest on “special” costs. Commitment by the Board to not continue to spend the Reserve Fund.

Trustee Goodman- Clarifies that it is the duty of the Board to set the budget in partnership with the Supt. It is not their duty to take the recommendation of the Staff.

Some discussion around Washington School- Cost of operations, closure impact on community, possibility of leasing the building to the community. Would any of these be a benefit to the bottom line of the budget?

Discussion- The importance of paraeducators/staff on campus. How the number of staff impacts the budget and is there an absolute need for keeping the number of support staff that we currently carry. Special Needs population is discussed and how the elimination of aides may impact that.

Trustee Farrell wants to seek input from staff as a whole and the Washington community on what they may suggest could be cost saving measures to the district.

		<p>Team agrees that we need to come back to the discussion at a later date after the reorganization of the data.</p> <p>Aubrey Asks for Darlene’s input on what the board needs to do- Darlene responds with the following:</p> <p>Keep the hard facts in mind and as a Board and be committed to making cuts. Expresses that her past experience has been that the goals are placed and then justifications are made to why certain things are “needed” Again really need to be committed to making the cuts necessary to run a fiscally responsible district.</p>	
	<b>9.</b>	<b>FUTURE AGENDA ITEMS DISCUSSION</b>	
	<b>10.</b>	<b>UPCOMING MEETINGS: May 14th, 2024</b>	
	<b>11.</b>	<b>PUBLIC COMMENT ON CLOSED SESSION ITEMS</b>	
	<b>12.</b>	<b>CLOSED SESSION</b>	
	<b>A.</b>	Public Employee Discipline/Dismissal/Release (Government Code § 54957)	
	<b>B.</b>	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Scott Mikal	
	<b>C.</b>	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	<b>13.</b>	<b>RECESS /RECONVENE - Report Out on Closed Session – <i>Aubrey Puetz</i></b>	
	<b>A.</b>	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
	<b>B.</b>	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Scott Mikal	
	<b>C.</b>	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	<b>14.</b>	<b>ADJOURNMENT: 3:55pm</b>	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

**NOTICE:**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

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05/02/2024

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Aubrey Puetz, Board President

Date

5/02//2024

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Scott Mikal-Heine, Superintendent/Principal

Date

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