

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ [www.twinridgeselementary.com](http://www.twinridgeselementary.com)

## BOARD OF TRUSTEES REGULAR MEETING MINUTES

Friday June 13th, 2025

4:00 PM

### GRIZZLY HILL SCHOOL-Room 4

|        |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                  |                                                   |  |
|--------|----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|---------------------------------------------------|--|
|        | 1. | <b>CALL TO ORDER: 4:16</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                  |                                                   |  |
|        | 2. | <b>ROLL CALL</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                  |                                                   |  |
|        |    | Aubrey Puetz<br>Jonathan Farrell<br>Lorien Whitestone<br>Malik Goodman<br>Jennifer Jensen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | President<br>Clerk<br>Member<br>Member<br>Member | present<br>present<br>Absent<br>Absent<br>present |  |
|        | 3. | <b>ATTENDEES:</b> <a href="#">Charity</a> , <a href="#">Sandi</a> , <a href="#">Marisol</a> , <a href="#">Dr. Crawford</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                  |                                                   |  |
| Action | 4. | <b>APPROVAL OF THE June 13TH , 2025 REGULAR AGENDA –</b> <a href="#">Aubrey Puetz</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                  |                                                   |  |
|        |    | <a href="#">Aubrey seeks a motion to approve the June 13th regular meeting agenda.</a><br><a href="#">Trustee Farrell makes a motion, Trustee Jensen seconds the motion.</a><br><a href="#">The vote carries as follows: (3/0/0/2)</a><br><br><a href="#">Trustee Puetz-YES</a><br><a href="#">Trustee Farrell-YES</a><br><a href="#">Trustee Whitestone-Absent</a><br><a href="#">Trustee Goodman-Absent</a><br><a href="#">Trustee Jensen-YES</a>                                                                                                                                               |                                                  |                                                   |  |
|        | 5. | <b>PUBLIC COMMENT</b><br>The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3) |                                                  |                                                   |  |
|        |    | <b>No Public Comment</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                  |                                                   |  |

|                   |         |                         |                                                                                                                                                                                                                                                                                                                                                      |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
|-------------------|---------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|----------|-------|--|--|---------------------------------------------------------------------------------------|-------|-------|-------|-------|-------|-------|----------|-----|-------|-----|-------|------|----|---------|---------|---------|-------|--------|----------|--|--|
|                   | 6.      | REPORTS                 |                                                                                                                                                                                                                                                                                                                                                      |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
| Report            |         | A.                      | Superintendent/Principal Report - <i>Dr. Erik Crawford</i>                                                                                                                                                                                                                                                                                           |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
|                   |         |                         | Dr. Crawford gives a very brief report on the last day of school, as well as training going on for our expanded learning staff. Also shared the Home visit training that our certificated staff attended, This is not a wellness check style home visit, but rather a way for the school staff to connect with our families, community and students. |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
| Report            |         | B.                      | Little Acorns Preschool                                                                                                                                                                                                                                                                                                                              |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
|                   |         |                         | <table><tr><td>Age Groups</td><td>Age 2</td><td>Age 3</td><td>Age 4</td><td>Age 5</td><td colspan="2">Total</td></tr><tr><td>Students</td><td>4</td><td>4</td><td>6</td><td>1</td><td colspan="2">15</td></tr></table>                                                                                                                               |        |          |       |  |  | Age Groups                                                                            | Age 2 | Age 3 | Age 4 | Age 5 | Total |       | Students | 4   | 4     | 6   | 1     | 15   |    |         |         |         |       |        |          |  |  |
| Age Groups        | Age 2   | Age 3                   | Age 4                                                                                                                                                                                                                                                                                                                                                | Age 5  | Total    |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
| Students          | 4       | 4                       | 6                                                                                                                                                                                                                                                                                                                                                    | 1      | 15       |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
| Report            |         | C.                      | Current Enrollment - Grizzly Hill School                                                                                                                                                                                                                                                                                                             |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
|                   |         |                         | <table><tr><td>Grade</td><td>TK/K</td><td>1/2</td><td>3/4</td><td>5/6</td><td>7/8</td><td>Total</td></tr><tr><td>Students</td><td>3/7</td><td>13/11</td><td>7/8</td><td>16/10</td><td>10/6</td><td>91</td></tr><tr><td>Teacher</td><td>Clemens</td><td>Matteri</td><td>Hobbs</td><td>Pearcy</td><td>Hinrichs</td><td></td></tr></table>              |        |          |       |  |  | Grade                                                                                 | TK/K  | 1/2   | 3/4   | 5/6   | 7/8   | Total | Students | 3/7 | 13/11 | 7/8 | 16/10 | 10/6 | 91 | Teacher | Clemens | Matteri | Hobbs | Pearcy | Hinrichs |  |  |
| Grade             | TK/K    | 1/2                     | 3/4                                                                                                                                                                                                                                                                                                                                                  | 5/6    | 7/8      | Total |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
| Students          | 3/7     | 13/11                   | 7/8                                                                                                                                                                                                                                                                                                                                                  | 16/10  | 10/6     | 91    |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
| Teacher           | Clemens | Matteri                 | Hobbs                                                                                                                                                                                                                                                                                                                                                | Pearcy | Hinrichs |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
| Report            |         | D.                      | Board Report - <i>Trustees</i>                                                                                                                                                                                                                                                                                                                       |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
|                   |         |                         | Aubrey- Workshop should include-discussion around evaluations for both the board as well as the superintendent.                                                                                                                                                                                                                                      |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
|                   | 8.      | DISCUSSION/ACTION ITEMS |                                                                                                                                                                                                                                                                                                                                                      |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
| Discussion/Action |         | A.                      | Public Hearing 25/26 - <i>Dr. Crawford</i>                                                                                                                                                                                                                                                                                                           |        |          |       |  |  |  |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
|                   |         |                         | Aubrey reads the final public hearing notice aloud.                                                                                                                                                                                                                                                                                                  |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
|                   |         |                         | Charity- Comments on the Fiscal review letter from NCSOS. Comments that the topic seemed to not be addressed in the manner it should have for such a serious notice. Encourages the board to take the financials and spending of the district more seriously.                                                                                        |        |          |       |  |  |                                                                                       |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |
| Discussion/Action |         |                         | 1. Shall the Board Approve the Twin Ridges Elementary School District 25/26 LCAP & LCFF Budget Review for Parents.- <i>Dr. Crawford</i>                                                                                                                                                                                                              |        |          |       |  |  |  |       |       |       |       |       |       |          |     |       |     |       |      |    |         |         |         |       |        |          |  |  |

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|                   |           | <p>Dr. Crawford asks the board if there are any questions regarding the 25/26 LCAP.</p> <p>Aubrey speaks to the LCAP in regards to making sure that what is written in the LCAP we are able to follow through on and make sure the information is available and accurate. Also to make sure we have the site council input on the LCAP and making sure those meetings happen as it is stated they will be.</p> <p>Dr. Crawford states the school can do a better job of communicating with the community in regards to important district information and will work with the cabinet staff to ensure we are addressing this concern moving forward.</p> <p>Aubrey seeks a motion to approve the 25/26 LCAP and LCFF Budget Review. Trustee Farrell makes a motion to approve, Trustee Jensen seconds the motion. The vote carries as follows: (3/0/0/2)</p> <p>Trustee Puetz-YES<br/>Trustee Farrell-YES<br/>Trustee Whitstone-absent<br/>Trustee Goodman-absent<br/>Trustee Jensen-YES</p> |                                                                                       |
| Discussion/Action |           | <p>2. Shall the Board Approve the Twin Ridges Elementary School District 25/26 Adopted Budget.- <i>Dr. Crawford</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |    |
|                   |           | <p>Aubrey offers some insight on her conversations with Sunshine and feels confident in the budget she is bringing to the board.</p> <p>Charity- Comments on the Fiscal review letter from NCSOS. Again wants to reiterate her concern with the fiscal review of the district not being further discussed in previous meetings. . Encourages the board to take the financials and spending of the district more seriously.</p> <p>Aubrey wants to make sure the public is aware that we do take these letters seriously and the gravity of the situation is not lost on us. The board thanks Charity for her input.</p> <p>Aubrey seeks a motion to approve the 25/26 TRESA Adopted Budget. Trustee Farrell makes a motion to approve, Trustee Jensen seconds the motion. The vote carries as follows: (3/0/0/2)</p> <p>Trustee Puetz-YES<br/>Trustee Farrell-YES<br/>Trustee Whitstone-Absent<br/>Trustee Goodman-Absent<br/>Trustee Jensen-YES</p>                                        |                                                                                       |
| Discussion/Action | <b>B.</b> | Shall the Board approve the 25/26 TRESA School Calendar- <i>Dr. Crawford</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
|                   |           | Dr. Crawford explains the calendar ratification process to the board and highlights some of the important dates on the 25/26 calendar. The                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                       |

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|                          |           | <p>calendar can be found posted on the website as well as the school office, and will be distributed at the start of the school year.</p> <p>Aubrey seeks a motion to approve the 25/26 academic calendar. Trustee Jensen makes a motion to approve, Trustee Farrell seconds the motion. The vote carries as follows: (3/0/0/2)</p> <p>Trustee Puetz-YES<br/>Trustee Farrell-YES<br/>Trustee Whitstone-Absent<br/>Trustee Goodman-Absent<br/>Trustee Jensen-YES</p> |                                                                                       |
| <i>Discussion/Action</i> | <b>C.</b> | <p>Consideration/Approval of the “Public Disclosure Statement” of the Costs of the Tentative Agreement for 24/25 &amp; 25/26 Certificated Salary Schedules and the 24/25 Classified Salary Schedules-<i>Dr. Crawford</i></p>                                                                                                                                                                                                                                        |    |
|                          |           | <p>Aubrey reads the public disclosure statement aloud.</p> <p>Aubrey seeks a motion to approve, Trustee Farrell makes a motion, Trustee Jensen Seconds the motion. The vote carries as follows: (3/0/0/2)</p> <p>Trustee Puetz-YES<br/>Trustee Farrell-YES<br/>Trustee Whitstone-Absent<br/>Trustee Goodman-Absent<br/>Trustee Jensen-YES</p>                                                                                                                       |                                                                                       |
| <i>Discussion/Action</i> | <b>D.</b> | <p>Shall the Board approve the ratified 24/25 Certificated Salary Schedule-<i>Dr. Crawford</i></p>                                                                                                                                                                                                                                                                                                                                                                  |  |
|                          |           | <p>Aubrey seeks a motion to approve, Trustee Farrell seconds the motion, Trustee Jensen seconds the motion.</p> <p>Trustee Puetz-YES<br/>Trustee Farrell-YES<br/>Trustee Whitstone-Absent<br/>Trustee Goodman-Absent<br/>Trustee Jensen-YES</p>                                                                                                                                                                                                                     |                                                                                       |
| <i>Discussion/Action</i> | <b>E.</b> | <p>Shall the Board approve the ratified 25/26 Certificated Salary Schedule-<i>Dr. Crawford</i></p>                                                                                                                                                                                                                                                                                                                                                                  |  |
|                          |           | <p>Dr. Crawford gives some background on the most recent negotiations meeting on why the benefit cap was increased and how the negotiated increased pay was agreed upon.</p> <p>Aubrey seeks a motion to approve, Trustee Jensen makes a motion to approve, Trustee Farrell seconds the motion.</p> <p>The vote carries as follows: (3/0/0/2)</p>                                                                                                                   |                                                                                       |

|                   |    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                     |
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|                   |    | <p>Trustee Puetz-YES<br/>Trustee Farrell-YES<br/>Trustee Whitstone-Absent<br/>Trustee Goodman-Absent<br/>Trustee Jensen-YES</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                     |
| Discussion/Action | F. | <p>Shall the Board approve the ratified 24/25 Classified Salary Schedule-<br/><i>Dr. Crawford</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
|                   |    | <p>Dr. Crawford gives background on the negotiation procedures and how this salary schedule was negotiated. Jonathan wants to make sure it is stated that this does not include the Admin Salary schedule. Dr. Crawford clarifies that is correct.</p> <p>Aubrey seeks a motion to approve. Trustee Farrell makes a motion to approve. Trustee Farrell makes a motion, Trustee Jensen seconds the motion.</p> <p>The vote carries as follows: (3/0/0/2)<br/>Trustee Puetz-YES<br/>Trustee Farrell-YES<br/>Trustee Whitstone-Absent<br/>Trustee Goodman-Absent<br/>Trustee Jensen-YES</p>                                         |                                                                                     |
| Discussion/Action | H  | Board Retreat Scheduling                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                     |
|                   |    | <p>Aubrey-<br/>Would like to change verbiage to workshop, a way for new board members to get acclimated. The goal is to gain information from possible county partners including but not limited to the budget, legal practice, board protocol, policy, etc. needed to move forward as a functioning board. Procedure for evaluations will be another topic that should be included in the workshop.</p> <p>Black out dates- Aubrey 7/8 ,7/10-16, 7/26-end of month</p> <p>Aubrey, Jennifer Jonathan July 21-24, Also works for Dr. Crawford<br/>Marisol will reach out to all board members to continue scheduling efforts.</p> |                                                                                     |
| Discussion/Action | I. | Facilities Master Plan Ongoing Project Discussions- <i>Dr. Crawford</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                     |
|                   |    | <p>SSDA- Small school districts can use an ADA based fee structure, and write a facilities master plan without contracting out. Dr. Crawford offers some insight of what components have to be included in the facilities master plan. Dr. Crawford will follow up regarding Core coming to a board meeting.</p>                                                                                                                                                                                                                                                                                                                 |                                                                                     |
| Discussion/Action | J. | Fiscal stabilization- <i>Dr. Crawford</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                     |
|                   |    | <p>Dr. Crawford will spend time going through the budget line by line and see what cuts can be made. Need to have Darlene here for our board Budget</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                     |

|  |            |                                                                                                                                                                                                                                                                                                                                                                                              |  |
|--|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|  |            | Workshop to have specifics on ways that TRESA can navigate our need for fiscal stabilization. Trustee Farrell wants to make sure we give Darlene a clear picture of what we need from her prior to the board workshop. Suggestion is to send questions to Admin ahead of time. Marisol will take questions ahead of time in order to best prepare for what may be asked during the workshop. |  |
|  | <b>9.</b>  | <b>Future Agenda Items Discussion:</b>                                                                                                                                                                                                                                                                                                                                                       |  |
|  | <b>10.</b> | <b>UPCOMING MEETINGS: August 5th, 2025</b>                                                                                                                                                                                                                                                                                                                                                   |  |
|  | <b>11.</b> | <b>PUBLIC COMMENT ON CLOSED SESSION ITEMS- 5:16pm open session over</b>                                                                                                                                                                                                                                                                                                                      |  |
|  |            | No one present for public comment.                                                                                                                                                                                                                                                                                                                                                           |  |
|  | <b>12.</b> | <b>CLOSED SESSION:</b>                                                                                                                                                                                                                                                                                                                                                                       |  |
|  | <b>A.</b>  | Public Employee Discipline/Dismissal/Release (Government Code § 54957)                                                                                                                                                                                                                                                                                                                       |  |
|  | <b>B.</b>  | Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Dr. Erik Crawford                                                                                                                                |  |
|  | <b>C.</b>  | Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).                                                                                                                                                                                                                                                    |  |
|  | <b>13.</b> | <b>RECESS /RECONVENE - Report Out on Closed Session – Aubrey Puetz</b>                                                                                                                                                                                                                                                                                                                       |  |
|  | <b>A.</b>  | Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))                                                                                                                                                                                                                                                                                  |  |
|  | <b>B.</b>  | Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Dr. Erik Crawford                                                                                                                                                                                                     |  |
|  | <b>C.</b>  | Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).                                                                                                                                                                                                                  |  |
|  | <b>14.</b> | <b>ADJOURNMENT: 6:00PM</b>                                                                                                                                                                                                                                                                                                                                                                   |  |

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRESA.ORG

**NOTICE:**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

6/13/2025

Aubrey Puetz, Board President

Date

06/13/2025

Dr. Erik Crawford, Superintendent/Principal

Date

