## TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES REGULAR MEETING MINUTES TUESDAY, FEBRUARY 13, 2024 4:00 PM

**GRIZZLY HILL SCHOOL - ROOM 4** 

	1.	CALL TO ORDER: 4:08pm						
	2.	ROLL CALL						
		Aubrey Puetz Jonathan Farrell Mindi Morton Lorien Whitestone Malik Goodman  President Clerk NCSOS Representative Member						
	3.	ATTENDEES: Superintendent Scott Mikal-Heine, CBO Sunshine Bender, E.A. Marisol Estrada, Kristen Snell, Cindy Browning, Tiffany Caughey, Peter Ketchand, Eli Gallup						
Action	4.	APPROVAL OF THE FEBRUARY 13, 2024 REGULAR AGENDA – Jonathan Farrell						
		Trustee Whitestone makes a motion to approve the February 13, 2024 Regular Agenda, Trustee Morton seconds the motion, vote carries as follows (3/0/1/0).  Aubrey-absent Malik-not present Lorien-YES Mindi-YES Jonathan-YES  With the change that discussion Item 8P be moved to item 8A.						
	5.	PUBLIC COMMENT  The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)						

		prepare administrained to is no he administregardin	Caughey speaks for public comment for TRTA- believes as a group we were not d for students who have returned to our school from the county. Tiffany feels the tration has not done its due diligence. Paraprofessionals are not prepared or to handle the types of behaviors we are seeing. Feels unsupported and that there Ip available. States that staff feels unsafe. Speaks to the response from tration that it is a classroom management issue. Distributes a letter to the Board and matters happening pertaining to these instances. No students' names are listed locument. Mrs. Caughey urges the board to look at this seriously.	
Action	6.	Board w	NT ITEMS. These items are expected to be routine and non-controversial. The vill act upon them at one time without discussion. Any Board member, staff r or interested party may request that an item be removed from the consent for discussion.	
Action		A.	Shall the Board approve the January 16,2023 Board Meeting Minutes (See Red TEXT backup)	
Action		C.	Shall the Board approve the January warrants (see white backup )	
			Trustee Morton makes a motion to approve both the January 16th 2024 meeting minutes and the January warrants, Trustee Goodman seconds the motion, all in favor? vote carries as follows (4/0/1/0)	
			Aubrey-Absent Malik-YES Lorien-YES Mindi-YES Jonathan-YES	
	7.	REPOR	TS	
Report		A.	Owens Financial Quarterly Report-Peter Ketchand (See Green Cover back-up)	
			Peter Ketchand- Reports for Owens quarterly review. Peter starts with his overview. Capital appreciation and interest payments. With a more conservative portfolio the loss will be less. Peter goes through each report highlighting various points in the portfolio. Total projected cash flow will come down a bit.  Trustee Morton asks what happens when interest rates go down? Peter responds by letting trustees know it wouldn't have that great of an effect. Peter talks about different financial scenarios and how that has an effect on investments. Peter refers to his letter in regards to the anticipation of November 2024 where there is \$525,000 that is currently set to be available.  Trustee Farrell and Trustee Goodman clarify on when a decision needs to be made on what to do to change the amount available. Peter asks that by June he	
			has a decision from the board. Sunshine responds that she will have more information after the second interim next month.	
Report		В.	Special Education Review - Eli Gallup	

		Eli Gallup-Provides the Board with a handout- describes a bit of his career history and his current role in SELPA. Gives a brief overview of SELPA. Gives an overview of the study he is conducting pertaining to our school population. Shares that he has provided the same handout to the staff at Grizzly Hill School. Explains how his process will work. Interviews with staff, financial pieces of the puzzle with Sunshine, as well as looking at our schools caseload.  Trustee Morton-Asks if Eli is aware of Mrs.Caughey's letter and if what he is doing is part of what is being asked by Mrs. Caughey's request.  Eli- Responds that training and PD is absolutely part of what his study will be looking into.  Trustee Whitestone asks if he will be doing in class observations. Eli responds that he will be doing in class observations as part of his study. Eli wants to focus on what interventions are available before we "label" a student. Trustee Farrell suggests that Eli have the letter provided from Tiffany Caughey.	
Report	C.	Family Resource Center Report -Diana Pasquini	
		No Report-Diana out due to illness.  Trustee Farrell- Reads a letter from Aubrey regarding her absence.	
Report	D.	Teacher's Report -Sammantha Hinrichs	
		Sam Hinrichs reports- Shares the positive growth she is seeing due to PBIS at our school. Shares that she is part of the PBIS team. Shares the momentum that is going on from the efforts of PBIS.  As a community member the staff is working really hard to make students feel safe and secure at home. Speaks to how the staff supports each other and office staff support teachers as best they can. She will have 8th graders go to NU to take their placement tests. Gives them another experience to be on the NU campus. Wants her students to feel supported in their transition to highschool. Next updates on how she uses i-ready. Uses it as a form of instruction. Gives an overview of her i-ready reports and how she uses them. i-ready also has the capability to have pre-made lessons made and able to print out for students.  Also used as a motivation tool.  Achievement- 100% gets to pick a prize and also for Effort- they can see who has done the most lessons and tries to keep them on a "streak"  Then she speaks to the data portion of I-ready and how that is being utilized for her to give students more personalized instruction. Trustee Morton shares that this report from Sam was very thorough and informative.	
Report	E.	Little Acorns- Pam Langley	
		not present	

	- 1 1	Current Enrollment - Grizzly Hill School					
	Grade	TK/K	1/2	3/4	5/6	7/8	Total
	Students	4/16	12/10	11/16	11/12	5/8	105
	Teacher	Caughey	Clemens	Hobbs	Pearcy	Hinrichs	
				•	•		
G.	Little Acorns	Preschool -	Pam Langle	y			
	Class	M,W,F	- Ages 3-5	T,	Th - Ages 2	- 3	
	Students	11		6			
Report H.	. Superintende	ent/Principal	Report -Sco	tt Mikal-He	ine		
	of 3 and 4. Nupper grades Updates the most recent per it back or identified in Noffice. Overv communication the Communication the Communication of the Commu	Board on popower outagent if we had to Measure "A". iew of where on with Michalty Schools (bout Governelays how the supdates for the comment would be a pation. Shares the street we get the street we get the street would street would be a pation.	wer outage pe. Reminds this service a Our general we are on Nael regularly Grant.  The Newsom's could affect the board of munication are multi-year persone of his tudy with Eli	participation of polyvailable. The conty affection only affection of polyvailable and hold of participation of the conty affection of the conty and hold of participation of the conty and hold of participation of the conty and hold of the conty and the	on.  d what step  G&E ability this is one of ects power if . Postcard aks Kristen for all school ussions with tudy for our ne other sid after receiviff on the spe	s were taken o click into p the projects n the kitche out and con for her hard red for the st ools. This mo n FCMAT. So school migh e of the sco ng the cost.	n with the power to sen and tinues work on tate of poves his cott at look pe is with

		Kristin Snell Reports- Implementation grant submitted last friday the 9th. Will hear the results in May and funds received in August if the grant is awarded. Kristin then read a portion of the grant she wrote. Main components of the proposal include continuing the position of Community Schools Coordinator (C.S.C) and also the addition of a Parent Liaison position. Talks about some of the other supports, parenting supports, PBL, etc. Also moving towards ELOP activities. Looking at Spring Break as her first endeavor in having activities for students during school breaks.	
Report	J.	Parent Teacher Club Report -Aubrey Puetz	
		No report due to Aubrey being ill. Sunshine reports- Krispy Kreme fundraiser, talks about a possible fundraiser dinner in march. Sunshine highlights how many more members there are in PTC. Regular meetings are happening and events have had a large turnout of participants.	
Report	K.	Board Report - Trustees	
		Mindi-asks about solar panels Are all working? Are cameras up and running? Mr. Mikal responds: Yes, all solar panels have been working since thanksgiving. We have two uninstalled cameras.  Trustee Morton asks about other field trips. Trustee Morton lets the board know she will not be in attendance for the March meeting.  Discussion moves to Board Study session time and date rescheduling. Scott suggests Marisol will send out a few dates for trustees to respond to.  Trustee Farrell asks about the cost of Board Protocol Study session-Scott shares that is \$3500 for a half day and \$7k for a full day, we however are getting it at \$3k which is a discounted rate.	
8.	DISCUS	SSION/ACTION ITEMS	
	A.	Grizzly Hill School Compost program and Food ForestScott Mikal	
		Cheyenne and Adar to speak on a potential compost program at our school. Both Community members are willing to step in to help support the school in skills, planning and cultivation. They have experience in drone mapping, tree planting, and strongly encourage the connection of the environment and the land. Nourishing our bodies through the food that comes from the earth. Adar is a member of the community and willing to offer his services for free to the school. Trustee Farrell asks about tree propagation; do they have trees available? First step would be to set up a plan to see what space we are working with. Need to see a vision/ plan to see what resources are needed. Will it be a community based process or will funding be needed. A space for the students to be able to maintain and interact with would be another huge plus to the plan. A vision to encourage future generations.	

		Trustee Farrell shares some of the space we may utilize as well as some other community members that may be available. Trustee Morton suggests an MOU to make it official. Some logistics need to be worked out as far as land use, water source, long term vision vs. plan to start and expand on what is initially put in place.	
		Sunshine shares some information regarding water source and ownership of said source. Trustee Farrell as well as Trustee Goodman ask if a committee can be formed to put a plan and vision in place for a potential compost and food forest plan. Discussion is had regarding water rights and logistics of shared property lines in the proposed location of the food forest. Trustee Farrell agrees to set up communication with Adar and Cheyenne to begin the planning stages to get it ready for approval for the board. Trustee Goodman asks the earliest possible date for trees to be in the ground.	
		Board tells guests to move forward and Scott suggests a leader take the initiative to call a meeting and get the process going. Map the land, come up with a proposal for what the scope of the project will look like. Trustee Farrell extends himself to head the efforts of starting the planning stages. Trustee Farrell agrees to take compost off the campus in the meantime.	
Discussion/Action	В.	Shall the Board approve the Job Description for the Expanded Learning Opportunity Program Specialist-Scott Mikal (see gray backup)	
		Scott shares that there is new money coming in for ELOP these job's would be funded through this effort. In order to support Elop these positions would be valuable. Spring and summer camps and other activities for students outside of school hours. This position is for 30 extra days. ELOP is now considered a regular funding opportunity.	
		Lorien makes a motion to approve the Expanded Learning Opportunity Program Specialist job description, Trustee Goodman seconds the motion, vote carries as follows (4/0/1/0)	
		Aubrey-Absent Malik-YES LorienYES Mindi-YES Jonathan-YES	
Discussion/Action	C.	Shall the Board approve the Job Description for the Parent Liaison-Scott Mikal (see gray backup)	
		Funds are limited for the next two positions. If the grant is not allotted there may be a reason to not post vs post the position. Talks about the duties of this position and how it can overlap with the duties of the office registrar. Trustee Goodman wants clarification if the logistics of the job being viable should the grant not be approved. This position is funded from Community Schools therefore if we are awarded the grant the position will have funding for the next 5	

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		years. Using the planning grant we could probably hold the position for about 2 years. Trustee Farrell asks if we approve it, is it contingent on these funds? If we post this year we have the ability to mark it as temporary or contingent on grant at the time of posting.	
		Trustee Whitestone makes a motion to approve the Parent Liaison job description, Trustee Goodman seconds the motion, vote carries as follows (4/0/1/0)	
		Aubrey-Absent Malik-YES LorienYES Mindi-YES Jonathan-YES	
Discussion/Action	D.	Shall the Board approve the Job Description for the Place-Based Specialist-Scott Mikal (see gray backup)	
		Table item due to incorrect job description. Move to march.	
Discussion/Action	E.	Shall the Board approve Jennifer Jensen as the CAC representative for Grizzly Hill School-Scott Mikal/Cindy Browning (see Gold Backup)	
		Trustee Goodman makes a motion to approve Jennifer Jenser as the CAC Rep, Trustee Morton seconds the motion, vote carries as follows (4/0/1/0)	
		Aubrey-Absent Malik-Yes Lorien-Yes Mindi-Yes Jonathan-Yes	
Discussion/Action	F.	Shall the Board approve the 2023/2024 Consolidated Application, Winter Report-Sunshine Bender (See Lavender Cover backup)	
		Trustee Morton asks about the details of the report. Sunshine clarifies that Title 1 part A is solely informational, no approval needed.	
Discussion/Action	G.	Shall the Board approve the Midyear LCAP-Scott Mikal	
		Scott Mikal Reports on Mid-year LCAP: It is a smaller version to let us know where we are. It is a new requirement this year. Scott reviews how the document is to be read. Highlights various parts of the report, i.e, CAASPP,STAR, I-ready. Scott clarifies how percentages on the report should be interpreted in regards to growth. This is different from meeting or exceeding standards.	
		Currently I-ready is being used 2-3 times a week. Not a replacement of curriculum but a tool used to level set students and group them based on skill set.	

		Mr. Mikal then moves to the attendance portion of the report. He talks about efforts being made towards attendance. SMART meetings, letters home, SARB	
		etc. The common thread with attendance is we have lost ground on the value of daily attendance. Can be correlated to the "great resignation", and covid has had an effect on people feeling the importance of daily attendance. The ethos of mental health days in the workplace has carried over to schools. School based regulations for being in attendance are not the same as in the workplace. There are some cultural differences in our current society that foster parents' ability to have more of a reason to keep their kids home. Scott goes over criteria of what the standards are for keeping a student home. Gives examples of what we are doing in the office and in interactions with parents to mitigate absences. Shares success with families after having tough conversations and SARB meetings. Attendance will follow a student at any school that a student goes to. A motion is sought to approve the Mid Year LCAP.	
		Trustee Morton makes a motion to approve the Mid Year LCAP, Trustee Goodman seconds the motion vote carries as follows (4/0/1/0)	
		Aubrey-Absent Malik-Yes Lorien-Yes Mindi-Yes Jonathan-Yes	
Discussion/Action	Н.	Shall the Board approve the Grizzly Hill 2022-2023 School Accountability Report Card-Scott Mikal (see purple cover backup)	
		Scott Mikal Reporting- SARC is school related, not district related. Takes CALPADS data and puts it into a report card. Redundant to the LCAP. Trustee Goodman asks for clarification on expulsions.	
		Mr.Mikal responds- Below 5th grade is almost unheard of. You can not be suspended for unlawful defiance. There are ed codes rules on when and for what reason you are allowed to expel or suspend a student. We use alternative practices such as in house suspensions.	
		Trustee Whitestone makes a motion to approve the School Accountability Report Card, Trustee Goodman seconds the motion, vote carries as follows (3/0/2/0)	
		Aubrey-Absent Malik-Yes Lorien-Yes Mindi-not in session Jonathan-Yes	
Discussion/Action	l.	Tentative Agreement CSEA open for Public Disclosure-Sunshine Bender/ Scott Mikal Trustee Goodman makes a motion to open public disclosure, Trustee Morton seconds the motion, vote carries as follows (3/0/2/0)	

		Aubrey-Absent Malik-Yes Lorien-Yes Mindi-Yes	
		Jonathan-out of room	
		There is nobody present for public disclosure.	
Discussion/Action	J.	Shall the Board approve the Spring 2024 CSEA Tentative Agreement-Scott Mikal (See yellow backup)	
		Scott gives an overview of the CSEA bargaining process. Scott reviews the salary increases and salary schedule improvement. Sunshine clarifies language in regards to dollar amount this year vs next year. Next year would be a normal step advancement, this year is retroactive. Trustees like the format of information being presented, the form has a clear breakdown of salary and steps. Mindi asks for clarification on why we give raises and there is a step advancement. Scott clarifies step advancement is based on experience whereas salary increases are based on inflation rates.	
		Trustee Goodman makes a motion to approve the CSEA tentative agreement, Trustee Morton seconds the motion, vote carries as follows (3/0/2/0)	
		Aubrey-Absent Malik-Yes LorienYes Mindi-Yes Jonathan-out of room	
Discussion/Action	K.	Annual Review of the Comprehensive School Safety Plan (DRAFT) Copy-Scott Mikal	
		Marisol Handed out Draft copy of safety plan for review.	
Discussion/Action	L.	Proposed Bus Stop at Mother Truckers-Scott Mikal	
		Trustee Farrell asks for Superintendent Scott Mikal's thoughts— Scott gives his recommendation that it will be hard for the school to be involved due to the project not being on our property. Has not reached out to insurance partners yet. He recommends we can host meetings, however in case of liability the school should not be involved. This would be a great project for a community group to navigate. Scott could provide a letter from attorneys at any point one is needed.  Trustee Farrell gives an update on where the location may be a viable option. On Tyler Foote between firehall and mother truckers. Some issues with the logistics of the bus route for Grizzly Hill students and where the proposed location would be. Lorein gives some details on bus routes for high school vs. grizzly hill, suggested on the other side of the road by electrical boxes. Trustee Goodman suggests a different location on the back side of mother truckers when the bus comes down the hill from oaktree. Discussion moves to loading and	

		unloading of students and safety there of. Scott suggests an encroachments specialist come out and/or someone from public works. Says that might help have some insight on where the best location would be with environmental and logistical constraints that may come into play. Various locations for a proposed bus stop are discussed. Good input from the group, Trustee Farrell will take consideration of all noted topics.	
Discussion/Action	М.	Jiu-jit-zu program at Grizzly Hill School-Scott Mikal	
		Scott Mikal begins by suggesting this is an ideal activity for ELOP funds/programs It would make sense for this program to be part of the activities during the breaks. It may start as a smaller program through ELOP with the potential to build student interest for growing the program in the future. Trustee Goodman reflects on previous ideas on how to schedule and staff the programs. Trustee Goodman highlights that programs like these are incentives to get students to want to come to school.  Scott moves to cost efficiency. Trustee Farrell suggests the provider is paid per student. Scott uses PE with Sammi Condo as an example of what staffing looks like during the day, as opposed to before and after school. Scott diks about current elective schedule and the logistics/scheduling, etc. of a new program coming into Grizzly Hills current rotation. There has been conversation about potentially changing the elective schedule.  Trustee Farrell suggests what if we start with doing it as part of the after school program. With providers that may be available in the afternoons would be a better time scheduling wise. Scott agrees that after school would be better because we can use ELOP funds and therefore there would be no cost for students.  Trustee Farrell asks what happens to kids that don't have transportation. Scott suggests another idea by proposing a camp. Trustee Goodman says now we are moving to school breaks, when the focus has been on creating the program as an afterschool program. Scott clarifies maybe we start with a camp to gain momentum and interest. Then by August you have some interest and knowledge of what may be offered. Trustee Farrell asks Sunshine for her input. Sunshine shares that any vendor needs to have a tax id, legitimate business, insurance, and must be able to provide formal invoices. Scott suggests he sits down with Kristin for input on the best ways to get this program going. Sunshine also shares the provider in question may not be available and able to commit at this time. Trustee Farrell go	

Discussion/Action	N.	Culinary Program at Grizzly Hill School-Scott Mikal	
		Trustee Morton asks if we can table for next month's meeting. Scott shares a a couple talking points. Trustee Goodman asks if we can develop something for next year. Also suggests that Kacy comes to the board to talk about Sierra Harvest. Trustee Goodman agrees it's a bigger conversation we may need to come back to. Board members discuss some of the educational benefits to measuring ingredients and also as a life skill.  Trustee Farrells asks Scott to speak with kitchen staff on how a program would benefit them. Jonathan goes back to incentivising to not let kids fall behind and also to possibly provide prep help to the kitchen staff. Trustee Goodman highlights the importance of getting something started now to prepare for future possible programs.	
Discussion/Action	0.	Grizzly Hill School Library update-Scott Mikal (see orange cover backup)	
		Scott starts with reviewing that the county librarians have been helping with the Grizzly HIII Library re-opening efforts. Shares some background on their experience. Talks about the plan of opening the library before and after school as a wellness space.  Weeding of books is currently going on, next will be a training on how to check out books in a library, then there will be training for teachers on how to utilize the library as a place of learning and research. Talks a bit about how the library previously operated. The current plan being set in place will take a much deeper look at how to properly use a school library and all the resources it can be available for. Scott refers to the last page of the handout to talk about the progress of the library plan. Scott shares the benefits of using a paraprofessional rather than hiring an assistant librarian. Scott needs to get CSEA approval before moving forward with who will fill the position. Trustee Goodman asks if there will be access to the library during break times at school and wants clarification on when the library will be open. Scott says we need to look at staffing. If we focus on before and after school we can use ELOP funds to accommodate the staffing needs. Goodman wants to ensure that there is unstructured time available for students in the library.	
9.	FUTURI	E AGENDA ITEMS DISCUSSION	
	The dis when it  Scott sh Eli's rep on that, now?	cussion of future agenda items moves to a special budget committee and is best to convene a meeting.  ares some insight on why it may be beneficial to hold off on the meeting. Need ort and FCMat still in the air. Can have a sub committee put in place, and based decide if we should have a special meeting. Can we put a committee together and Jonathan can make up the sub committee for budgeting.	

		The con	nmittee will report to the board at the next meeting.			
		Discussion turns to what should be an agenda item vs an update in a report.				
	Trustee Farrell will give updates during the board report on the proposed bus stop, food forest, budget committee, and compost efforts.					
			kal on superintendent's report will update the board on work towards a culinary , jiu jitsu, and compost efforts being made.			
		items ar off the a	ys he's happy to agendize what the board wants but there is protocol for how e agendized. Scott shares that Aubrey and him have the power to take something genda. There are reasons for why the rules exist. Scott reviews his action items lay's agenda. Talks about the steps he will take from now to the next meeting.			
		Want to	keep the library on the agenda.			
	10.	UPCOM	IING MEETINGS: March 12,2024			
	11.	PUBLIC	COMMENT ON CLOSED SESSION ITEMS			
	12.	CLOSED SESSION				
A. Public Employee Discipline/Dismissal/Re		Α.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)			
E		В.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Scott Mikal			
			Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).			
	13.	RECES	S /RECONVENE - Report Out on Closed Session – Malik Goodman			
		Α.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))			
		В.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Scott Mikal			
		C.	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).			
	14.	ADJOU	RNMENT: 10:32pm			

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRESD.ORG

## NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)]

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2/13/2024

Aubrey Puetz, Board President

Date

2/13/2024

Scott Mikal-Heine, Superintendent/Principal

Date

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