

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES REGULAR MEETING AGENDA

Tuesday October 14, 2025

4:00 PM

GRIZZLY HILL SCHOOL-Room 4

	1.	CALL TO ORDER:			
	2.	ROLL CALL			
		Aubrey Puetz Jonathan Farrell Lorien Whitestone Malik Goodman Jennifer Jensen	President Clerk Member Member Member		
	3.	ATTENDEES:			
Action	4.	APPROVAL OF THE October 14 , 2025 REGULAR AGENDA – Aubrey Puetz			
	5.	PUBLIC COMMENT The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)			
Action	6.	CONSENT ITEMS. <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>			
Action	A.	Shall the Board approve the September Warrants? (white backup)			
Action	B.	Shall the Board approve the July 23rd, 2025 Board Workshop Minutes? (see blue text backup)			
Action	C.	Shall the Board approve the August 28, 2025 Board Budget Workshop Minutes? (see the red text backup)			
	D.	Shall the Board approve the September 9, 2025 Regular Meeting Minutes? (see green text backup)			
	E.	Shall the Board approve the September 23, 2025 Special Meeting Minutes? (see purple text backup)			
	7.	REPORTS			

Report	A.	TRTA Report- <i>Adam Pearcy</i>							
	B.	Little Acorns- <i>Alicia Lauder</i>							
Report	C.	Student Services- <i>Cindy Browning</i>							
Report	D.	Superintendent/Principal Report - <i>Dr. Erik Crawford</i>							
Report	E.	PTC Report- <i>Aubrey Puetz</i>							
Report	E.	Board Report							
Report	F.	Current Enrollment- Little Acorns Preschool							
		Age Groups	Age 2	Age 3	Age 4	Age 5	Total		
		Students	3	2	6	0	11		
Report	G.	Current Enrollment - Grizzly Hill School							
		Grade	TK/K	1/2	3/4	5/6	7/8		Total
		Students	2/6	7/10	11/4	8/16	11/11		86
		Teacher	Hinrichs	E.Matteri	Hobbs	Pearcy	B.Matteri		
8.		DISCUSSION/ACTION ITEMS							
Discussion/Action	A.	Shall the Board approve the MOU (<i>Memorandum of Understanding</i>) with NCSOS for BCBA (<i>Board Certified Behavior Analyst</i>) services.- <i>Dr. Crawford</i>							
Discussion/Action	B.	Shall the Board approve the updated Classified Administration Salary Schedule? <i>Dr. Crawford</i>							
Discussion/Action	C.	Shall the Board approve the invoice from Rough and Ready Land Management for the Food Forest project at Oaktree School- <i>Dr. Crawford</i>							
Discussion/Action	D.	Shall the Board approve the MOU with CSEA for the change of hours for the Community Liaison Position- <i>Dr. Crawford</i>							
Discussion/Action	E.	Update Regarding Board Policy 0410							
Discussion/Action	F.	Shall the Board approve the Learning Recovery Block Grant Expenditure Plan? <i>Dr. Crawford</i>							
Discussion/Action	G.	Shall the Board approve Resolution #25-05 Authorizing filing of the application for Prop 2 State Allocation?- <i>Dr. Crawford</i>							
Discussion/Action	H.	Shall the Board approve Resolution #25-06 General Liability Coverage and Workers' Compensation for Volunteer Personnel? <i>Dr. Crawford</i>							
Discussion/Action	I.	Shall the Board approve the Desired Results Developmental Profile (<i>DRDP</i>) Software License Agreement? <i>Dr. Crawford</i>							

Discussion/Action	J.	Shall the Board approve the Childcare Provider Agreement with Sierra Nevada Children's Services (SNCS)? <i>Dr. Crawford</i>	
Acknowledgement	K.	25/26 Facilities Inspection Tool (F.I.T.)- <i>Dr. Crawford</i>	
Acknowledgement	L.	Board Acknowledgement of the Adopted Budget and LCAP acceptance letter from NCSOS.- <i>Dr. Crawford</i>	
Acknowledgement	M.	Williams Quarterly Complaint Form Q1- <i>Dr. Crawford</i>	
Acknowledgement	N.	Summary of 24/25 CAASPP (CA Assessment of Student Progress and Performance) Test Scores.- <i>Dr. Crawford</i>	
Discussion/Action	O.	Shall the Board approve Jennifer Jensen as the Twin Ridges ESD Community Advisory Committee (CAC) representative?- <i>Dr. Crawford</i>	
Discussion/Action	P.	Board Selection for the position of NCSOS representative- <i>Dr. Crawford</i>	
Discussion/Action	Q.	Transportation	
Discussion/Action	R.	Washington	
Discussion/Action	S.	Facilities Master Plan and Ongoing Projects	
Discussion/Action	T.	Fiscal Stabilization	
	9.	Future Agenda Items Discussion:	
	10.	UPCOMING MEETINGS: November 4, 2025	
	11.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
	12.	CLOSED SESSION:	
	A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)	
	B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Dr. Erik Crawford	
	C.	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3)).	
	13.	RECESS /RECONVENE - Report Out on Closed Session – <i>Aubrey Puetz</i>	
	A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
	B.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Dr. Erik Crawford	
	C.	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3)).	
	14.	ADJOURNMENT:	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

10/14/2025

Aubrey Puetz, Board President

Date

10/14/2025

Dr. Erik Crawford, Superintendent/Principal

Date



Scheduled 09/10/2025 - 09/30/2025

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			BENDER, SUNSHINE M (000130) 17448 GREEN RAVINE RD NEVADA CITY, CA 95959							
2025/26	09/26/25		MILEAGE 7/10 -9/26	SB 9-26-25 (961512)	09/30/25	Paid	Printed	547.40		547.40
		2026 01-0000-5220-00-000-0-0000-7200-000-0000								
Check #	26-473251			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
						Total Invoice Amount		547.40		
			HINRICHS, SAMANTHA (000227) PO BOX 787 NORTH SAN JUAN, CA 95960							
2025/26	08/28/25		TK-K CLASS SUPPLIES	SH 8-28-25 (954496)	09/10/25	Paid	Printed	38.92		38.92
		2026 01-0000-4300-00-005-0-1110-1000-000-0507								
Check #	26-472210			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
						Total Invoice Amount		38.92		
			HINRICHS, SAMANTHA (000227) PO BOX 787 NORTH SAN JUAN, CA 95960							
2025/26	09/08/25		CLASSROOM SUPPLIES	SH 9-8-25 (960726)	09/24/25	Paid	Printed	58.74		58.74
		2026 01-0000-4300-00-005-0-1110-1000-000-0507								
Check #	26-472841			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
						Total Invoice Amount		58.74		
			MARTINES, SHELLINE (000200) 14491 BOQUEST DR. NEVADA CITY, CA 95959							
2025/26	09/16/25		PBIS SUPPLIES	SM 09-16-25 (960726)	09/24/25	Paid	Printed	83.21		83.21
		2026 01-0100-4300-00-005-0-1110-1000-000-0050								
Check #	26-472842			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/16/25		WELLNESS ROOM SUPPLIES	SM 9-16-25 (960726)	09/24/25	Paid	Printed	121.85		121.85
		2026 01-6332-4300-00-005-0-8100-5000-000-0000								
Check #	26-472842			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
						Total Invoice Amount		205.06		

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

ERP for California

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Scheduled 09/10/2025 - 09/30/2025

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			MARTINES, SHELLINE (000200) 14491 BOQUEST DR. NEVADA CITY, CA 95959							
2025/26	09/23/25		WELLNESS ROOM SUPPLIES	SM 9-23-25 (961512)	09/30/25	Paid	Printed	46.78		46.78
2026 01- 6332- 4300- 00- 005- 0- 8100- 5000- 000- 0000										
Check #	26-473252			BatchId	AP10022025	Check Date	10/03/25	PO#	Register #	000317
Total Invoice Amount								46.78		
			MATTERI, EMILY (000259) 12835 COLFAX HWY GRASS VALLEY, CA 95945							
2025/26	08/28/25		TK-K CLASS SUPPLIES	EM 8-29-25 (954496)	09/10/25	Paid	Printed	38.92		38.92
2026 01- 0000- 4300- 00- 005- 0- 1110- 1000- 000- 0509										
Check #	26-472211			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
Total Invoice Amount								38.92		
			APRIL LEE WILLIAMS (000199/1) PO BOX 641 NORTH SAN JUAN, CA 95960							
2025/26	06/30/25		PARENT MILEAGE 6-25	AW 625 MILEAGE (954496)	09/10/25	Paid	Printed	492.80		492.80
2026 01- 6500- 9500- - -0- - - - -										
Check #	26-472212			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	08/30/25		PARENT MILEAGE 8-25	AW 8-25 MILEAGE (954496)	09/10/25	Paid	Printed	612.36		612.36
2026 01- 6500- 5876- 00- 000- 0- 5001- 3600- 000- 0000										
Check #	26-472212			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
Total Invoice Amount								1,105.16		
			APRIL LEE WILLIAMS (000199/1) PO BOX 641 NORTH SAN JUAN, CA 95960							
2025/26	09/30/25		PARENT MILEAGE SEPT 25	AW SEPT 25 (961512)	09/30/25	Paid	Printed	1,120.00		1,120.00
2026 01- 6500- 5876- 00- 000- 0- 5001- 3600- 000- 0000										
Check #	26-473253			BatchId	AP10022025	Check Date	10/03/25	PO#	Register #	000317
Total Invoice Amount								1,120.00		

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 09/10/2025 - 09/30/2025

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AT&T (000010/1) PO BOX 9011 CAROL STREAM, IL 60197-9011										
2025/26	08/22/25		BAN 9391080849	000023958792 (954496)	09/10/25	Paid	Printed	43.65		43.65
2026 01-0000-5930-00-000-0-0000-8100-000-0000										
Check #	26-472213			Batchld AP09112025		Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								43.65		
AT&T (000010/1) PO BOX 9011 CAROL STREAM, IL 60197-9011										
2025/26	09/06/25		BAN 9391001368	000024025978 (960726)	09/24/25	Paid	Printed	60.72		60.72
2026 01-0000-5930-00-000-0-0000-8100-000-0000										
Check #	26-472843			Batchld AP09252025A		Check Date	09/26/25	PO#		Register # 000316
2025/26	09/06/25		BAN 9391007879	000024026202 (960726)	09/24/25	Paid	Printed	461.95		461.95
2026 01-0000-5930-00-000-0-0000-8100-000-0000										
Check #	26-472843			Batchld AP09252025A		Check Date	09/26/25	PO#		Register # 000316
2025/26	09/06/25		BAN 9391007881	000024026203 (960726)	09/24/25	Paid	Printed	97.02		97.02
2026 01-0000-5930-00-004-0-0000-8100-000-0000										
Check #	26-472843			Batchld AP09252025A		Check Date	09/26/25	PO#		Register # 000316
2025/26	09/06/25		BAN 9391007882	000024026204 (960726)	09/24/25	Paid	Printed	123.74		123.74
2026 01-0000-5930-00-000-0-0000-8100-000-0000										
Check #	26-472843			Batchld AP09252025A		Check Date	09/26/25	PO#		Register # 000316
2025/26	09/06/25		BAN 9391001369	000024038875 (960726)	09/24/25	Paid	Printed	29.85		29.85
2026 01-0000-5930-00-000-0-0000-8100-000-0000										
Check #	26-472843			Batchld AP09252025A		Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								773.28		
AT&T (000010/1) PO BOX 9011 CAROL STREAM, IL 60197-9011										
2025/26	09/22/25		BAN 93910808949	000024106621 (961512)	09/30/25	Paid	Printed	55.63		55.63

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 09/10/2025 - 09/30/2025

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
AT&T (000010/1)			(continued)							
2025/26	09/22/25		BAN 93910808949	000024106621	09/30/25	Paid	Printed	(continued)		
				(961512) (continued)						
2026 01-0000-5930-00-000-0-0000-8100-000-0000										
Check #	26-473254			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
Total Invoice Amount								55.63		
AUTO-CHLOR (000011/1)			3000 ACADEMY WAY #100 SACRAMENTO, CA 95815							
2025/26	08/28/25		CUSTODIAL SUPPLIES	253300701144 B (954496)	09/10/25	Paid	Printed	251.17		251.17
2026 01-0000-4300-00-005-0-0000-8100-000-0000										
Check #	26-472214			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								251.17		
CRANMER ENGINEERING INC (000035/1)			PO BOX 1240 GRASS VALLEY, CA 95945							
2025/26	08/31/25		DW OPERATOR DROUGHT REPORT	GHI0178 (954496)	09/10/25	Paid	Printed	760.00		760.00
2026 01-0000-5800-00-005-0-0000-8300-000-0000										
Check #	26-472215			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
2025/26	08/31/25		DW OPERATOR DROUGHT REPORT	GHI0179 (954496)	09/10/25	Paid	Printed	450.00		450.00
2026 01-0000-5800-00-001-0-0000-8300-000-0000										
Check #	26-472215			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								1,210.00		
DEPARTMENT OF JUSTICE (000096/1)			PO BOX 944255 SACRAMENTO, CA 94244-2550							
2025/26	09/05/25		FINGERPRINTS	841891 (960726)	09/24/25	Paid	Printed	32.00		32.00
2026 01-0000-5840-00-000-0-0000-7400-000-0000										
Check #	26-472844			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								32.00		
DURHAM SCHOOL SERVICES (000041/1)			FILE 749085 LOS ANGELES, CA 90074-9085							
Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)									ERP for California	
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Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 09/10/2025 - 09/30/2025

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			DURHAM SCHOOL SERVICES (000041/1)	(continued)						
2025/26	09/03/25		AUG TRANSPORTATION SERVICES	00005060 (954496)	09/10/25	Paid	Printed	7,805.51		7,805.51
2026 01-0100-5100-00-000-0-0000-3600-000-0000										
Check #	26-472216			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								7,805.51		
			GOBLIN FORGE (000418/1) 14881 ALLEGHANY RD. NORTH SAN JUAN, CA 95960							
2025/26	09/24/25		GOBLIN FORGE AUG- SEPT	SEPT 25 GF (961512)	09/30/25	Paid	Printed	1,000.00		1,000.00
2026 01-2600-5800-00-005-0-8100-5000-000-0000										
Check #	26-473255			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
Total Invoice Amount								1,000.00		
			HUNT AND SONS LLC (000044/2) P.O. BOX 101630 PASADENA, CA 91189-1630							
2025/26	07/15/25		FUEL FIELD TRIP	539401 RI (960726)	09/24/25	Paid	Printed	270.15		270.15
						180.29				
						89.86				
Check #	26-472845			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	06/30/25		FUEL FIELD TRIP	550624 RI (960726)	09/24/25	Paid	Printed	121.29		121.29
2026 01-2600-4390-00-000-0-8100-5000-000-0000										
Check #	26-472845			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	08/15/25		FUEL FIELD TRIP	570131 RI (960726)	09/24/25	Paid	Printed	133.20		133.20
2026 01-0000-4390-00-000-0-0000-8100-000-0000										
Check #	26-472845			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								524.64		
			HUNT AND SONS LLC (000044/2) P.O. BOX 101630 PASADENA, CA 91189-1630							
2025/26	08/31/25		FUEL TRUCK	583273 (961512)	09/30/25	Paid	Printed	113.70		113.70

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025,
Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

ERP for California

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Scheduled 09/10/2025 - 09/30/2025

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Vendor			HUNT AND SONS LLC (000044/2)	(continued)						
2025/26	08/31/25		FUEL TRUCK	583273 (961512)	09/30/25	Paid	Printed	(continued)		
(continued)										
2026 01-0000-4390-00-000-0-0000-8100-000-0000										
Check #	26-473256			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
Total Invoice Amount								113.70		
Vendor			LOZANO SMITH,LLP (000345/1)							
			7404 N. SPALDING AVENUE							
			FRESNO, CA 93720							
2025/26	09/10/25		AUG LEGAL SERVICES	LEGAL AUG 25 (960726)	09/24/25	Paid	Printed	28.12		28.12
2026 01-0000-5802-00-000-0-0000-7200-000-0000										
Check #	26-472846			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								28.12		
Vendor			MICHELLE M HANSON CPA (000102/1)							
			200 GATEWAY DRIVE 370							
			LINCOLN, CA 95648							
2025/26	08/21/25		24-25 AUDIT BILL #1	17-0937 (954496)	09/10/25	Paid	Printed	4,200.00		4,200.00
2026 01-0000-5803-00-000-0-0000-7191-000-0000										
Check #	26-472217			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								4,200.00		
Vendor			NEVADA CITY SCH OF ARTS (000127/1)							
			13032 BIITNEY SPRINGS ROAD							
			NEVADA CITY, CA 95959							
2025/26	09/01/25		FINAL 24/25 IN-LIEU	NCSA FINAL IN LIEU (961512)	09/30/25	Paid	Printed	6,420.00		6,420.00
2026 01-0000-9500- - 0- - - - -										
Check #	26-473257			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
Total Invoice Amount								6,420.00		
Vendor			NEVADA CITY SCHOOL DISTRICT (000391/1)							
			800 HOOVER LANE							
			NEVADA CITY, CA 95959-2952							
2025/26	06/30/25		WASH STUDENT	INV25-00059 (954496)	09/10/25	Paid	Printed	5,948.71		5,948.71
2026 01-0000-9500- - 0- - - - -										
Check #	26-472218			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 09/10/2025 - 09/30/2025

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Total Invoice Amount								5,948.71		
NEVADA COUNTY SUPT OF SCHLS (000015/1) 380 CROWN POINT CIRCLE GRASS VALLEY, CA 95945										
2025/26	06/30/25		24-25 TECH SERVICES #2	INV25-00410 (954496)	09/10/25	Paid	Printed	5,250.00		5,250.00
Check #	2026 01-0000-9500-26-472219		- -0-		BatchId AP09112025	Check Date 09/12/25	PO#		Register # 000315	
2025/26	06/30/25		24-25 ESCAPE #2	INV25-00423 (954496)	09/10/25	Paid	Printed	1,593.90		1,593.90
Check #	2026 01-0000-9500-26-472219		- -0-		BatchId AP09112025	Check Date 09/12/25	PO#		Register # 000315	
2025/26	06/30/25		INTERNET BILLING	INV25-00444 (954496)	09/10/25	Paid	Printed	2,415.00		2,415.00
Check #	2026 01-0000-9500-26-472219		- -0-		BatchId AP09112025	Check Date 09/12/25	PO#		Register # 000315	
2025/26	09/02/25		24/5 EXCESS COST	INV25-00463 (954496)	09/10/25	Paid	Printed	168,242.00		168,242.00
Check #	2026 01-3310-9500-26-472219		- -0-		BatchId AP09112025	Check Date 09/12/25	PO#		Register # 000315	
Total Invoice Amount								177,500.90		
NEW DIRECTION SOLUTIONS, LLC (000428/1) P.O. BOX 846759 LOS ANGELES, CA 90084-6759										
2025/26	08/24/25		COUNSELOR SERVICE	21255362 (954496)	09/10/25	Paid	Printed	1,440.00		1,440.00
Check #	2026 01-5811-5800-00-000-0-0000-3110-000-0000-26-472220				BatchId AP09112025	Check Date 09/12/25	PO#		Register # 000315	
2025/26	08/31/25		COUNSELOR SERVICE	21259644 (954496)	09/10/25	Paid	Printed	2,250.00		2,250.00
Check #	2026 01-5811-5800-00-000-0-0000-3110-000-0000-26-472220				BatchId AP09112025	Check Date 09/12/25	PO#		Register # 000315	
Total Invoice Amount								3,690.00		

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
		PG&E (000050/1) BOX 997300 SACRAMENTO, CA 95899-7300								
2025/26	09/02/25		4640442670-5	AUG 25 4640442670-5 (954496)	09/10/25	Paid	Printed	2,889.62		2,889.62
		2026 01-0000-5520-00-005-0-0000-8100-000-0000								
Check #	26-472221			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
2025/26	08/29/25		6931227577-4	AUG 25 6931227577-4 (954496)	09/10/25	Paid	Printed	56.60		56.60
		2026 01-0000-5520-00-004-0-0000-8100-000-0000								
Check #	26-472221			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								2,946.22		
		PG&E (000050/1) BOX 997300 SACRAMENTO, CA 95899-7300								
2025/26	09/03/25		0390455458-5	LIBRARY AUG 25 (960726)	09/24/25	Paid	Printed	114.12		114.12
		2026 01-0000-5520-00-001-0-0000-8100-000-0000								
Check #	26-472847			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/03/25		7588441545-8	PR AUG 25 (960726)	09/24/25	Paid	Printed	484.54		484.54
		2026 01-0000-5520-00-001-0-0000-8100-000-0000								
Check #	26-472847			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/03/25		0588820133-1	PSFRC AUG 25 (960726)	09/24/25	Paid	Printed	668.86		668.86
		2026 01-0000-5520-00-001-0-0000-8100-000-0000								
Check #	26-472847			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								1,267.52		
		SCHOOLS INSURANCE GROUP (000179/1) 550 HIGH STREET SUITE 201 AUBURN, CA 95603-4712								
2025/26	09/01/25		SEPT BENEFITS	SEP 25 BENEFITS (954496)	09/10/25	Paid	Printed	23,520.35		23,520.35
		2026 01- -9514- - - - -								
Check #	26-472222			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								23,520.35		

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
SPD SAW SHOP INC (000118/1) 120 ARGAIL WAY NEVADA CITY, CA 95959										
2025/26	08/31/25		MAINT SUPPLIES	1319 (954496)	09/10/25	Paid	Printed	33.74		33.74
2026 01-0000-4300-00-005-0-0000-8100-000-0000										
Check #	26-472223			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								33.74		
STANDARD INSURANCE COMPANY CB (000053/1) PO BOX 4664 PORTLAND, OR 97208-4664										
2025/26	08/20/25		CT 503169	SEPT 25 CT503169 (954496)	09/10/25	Paid	Printed	88.41		88.41
2026 01-0000-5800-00-000-0-0000-7200-000-0000										
Check #	26-472224			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								88.41		
STANDARD INSURANCE COMPANY CB (000053/1) PO BOX 4664 PORTLAND, OR 97208-4664										
2025/26	09/18/25		CT 503169	SEPT25 CT 503169 (961512)	09/30/25	Paid	Printed	88.41		88.41
2026 01-0000-5800-00-000-0-0000-2700-000-0000										
Check #	26-473258			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
Total Invoice Amount								88.41		
SUNBELT STAFFING ,LLC (000442/1) P.O. BOX 934411 ATLANTA, GA 31193-4411										
2025/26	09/14/25		SPEECH SERVICES	21267532 (960726)	09/24/25	Paid	Printed	1,752.00		1,752.00
2026 01-6500-5100-00-000-0-5760-1190-000-0000										
Check #	26-472848			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/14/25		SPEECH SERVICES	21267533 (960726)	09/24/25	Paid	Printed	1,533.00		1,533.00
2026 01-6500-5100-00-000-0-5760-1190-000-0000										
Check #	26-472848			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								3,285.00		

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
		SUNBELT STAFFING ,LLC (000442/1) P.O. BOX 934411 ATLANTA, GA 31193-4411								
2025/26	09/21/25		SPEECH SERVICES	21272214 (961512)	09/30/25	Paid	Printed	1,752.00		1,752.00
2026 01- 6500- 5100- 00- 000- 0- 5760- 1190- 000- 0000										
Check #	26-473259			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
Total Invoice Amount								1,752.00		
		SUSAN CRAIG (000176/1) 12552 HONEYDEW LANE GRASS VALLEY, CA 95945								
2025/26	08/29/25		PSYCH SERVICES	SC AUG 25 (954496)	09/10/25	Paid	Printed	1,207.50		1,207.50
2026 01- 6500- 5800- 00- 000- 0- 5760- 3120- 000- 0000										
Check #	26-472225			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								1,207.50		
		SYSCO SACRAMENTO (000022/1) PO BOX 138007 SACRAMENTO, CA 95813-8007								
2025/26	09/03/25		CUSTODIAL SUPPLIES	531956049 C (954496)	09/10/25	Paid	Printed	199.47		199.47
2026 01- 0000- 4300- 00- 005- 0- 0000- 8100- 000- 0000										
Check #	26-472226			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								199.47		
		SYSCO SACRAMENTO (000022/1) PO BOX 138007 SACRAMENTO, CA 95813-8007								
2025/26	09/10/25		CUSTODIAL SUPPLIES	531969321 (960726)	09/24/25	Paid	Printed	263.90		263.90
2026 01- 0000- 4300- 00- 005- 0- 0000- 8100- 000- 0000										
Check #	26-472849			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/17/25		CUSTODIAL SUPPLIES	531981765 B (960726)	09/24/25	Paid	Printed	376.31		376.31
2026 01- 0000- 4300- 00- 005- 0- 0000- 8100- 000- 0000										
Check #	26-472849			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								640.21		

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
SYSCO SACRAMENTO (000022/1) PO BOX 138007 SACRAMENTO, CA 95813-8007										
2025/26	09/24/25		CUSTODIAL SUPPLIES	531994282 C (961512)	09/30/25	Paid	Printed	204.09		204.09
2026 01- 0000- 4300- 00- 005- 0- 0000- 8100- 000- 0000										
Check #	26-473260			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
Total Invoice Amount								204.09		
UBEO WEST LLC (000104/2) P.O. BOX 301062 LOS ANGELES, CA 90030-1062										
2025/26	08/27/25		COPY LEASE AND COPIES	563152925 (954496)	09/10/25	Paid	Printed	939.47		939.47
2026 01- 0000- 5600- 00- 005- 0- 1110- 1000- 000- 0000										
Check #	26-472227			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								939.47		
UBEO WEST LLC (000104/2) P.O. BOX 301062 LOS ANGELES, CA 90030-1062										
2025/26	09/12/25		COPIES	5013410 (960726)	09/24/25	Paid	Printed	52.94		52.94
2026 01- 0000- 5600- 00- 005- 0- 0000- 2700- 000- 0000										
Check #	26-472850			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/15/25		COPIES	5015481 (960726)	09/24/25	Paid	Printed	86.21		86.21
2026 01- 0000- 5600- 00- 005- 0- 1110- 1000- 000- 0000										
Check #	26-472850			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								139.15		
US BANK CORPORATE PMT SYS (000057/1) PO BOX 790428 ST LOUIS, MO 63179-0428										
2025/26	07/15/25		ELOP FIELDTRIPS	EC 7-15-25 (954496)	09/10/25	Paid	Printed	139.93		139.93
2026 01- 2600- 5871- 00- 000- 0- 8100- 5000- 000- 0000										
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
2025/26	07/21/25		EMERGENCY KITS	EC 7-21-25 (954496)	09/10/25	Paid	Printed	67.04		67.04
2026 01- 0000- 4300- 00- 005- 0- 0000- 8100- 000- 0000										
Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)										
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Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
US BANK CORPORATE PMT SYS (000057/1)				(continued)						(continued)
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	07/31/25		TK -K CLASS SUPPLIES	EC 7-31-25 (954496)	09/10/25	Paid	Printed	333.85		333.85
		2026	01-0000-4300-00-005-0-1110-1000-000-0507							
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	07/25/25		ELOP FIELDTRIP	ME CC 7-25-25 (954496)	09/10/25	Paid	Printed	85.00		85.00
		2026	01-2600-5871-00-000-0-8100-5000-000-0000							
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	08/11/25		POSTAGE	ME CC 8-11-25 (954496)	09/10/25	Paid	Printed	31.65		31.65
		2026	01-0000-5920-00-000-0-0000-7200-000-0000							
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	07/16/25		365 ED	SB 07-16-25 (954496)	09/10/25	Paid	Printed	39.00		39.00
		2026	01-0000-5800-00-005-0-0000-7200-000-0000							
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	07/17/25		ELOP FIELDTRIP	SB 07-17-25 (954496)	09/10/25	Paid	Printed	575.00		575.00
		2026	01-2600-5871-00-000-0-8100-5000-000-0000							
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	07/20/25		ELOP SUPPLIES	SB 07-20-25 (954496)	09/10/25	Paid	Printed	42.98		42.98
		2026	01-2600-4300-00-005-0-8100-5000-000-0000							
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	07/23/25		EDD QT 2 SUI	SB 07-23-25 (954496)	09/10/25	Paid	Printed	196.33		196.33
		2026	01- -9515- - - - - - - -							
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	07/28/25		OFFICE SUPPLIES	SB 07-28-25 (954496)	09/10/25	Paid	Printed	234.75		234.75
		2026	01-0000-4300-00-005-0-0000-2700-000-0000							
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	08/11/25		STAFF PD DAY FOOD	SB 08-11-25 (954496)	09/10/25	Paid	Printed	315.84		315.84
		2026	01-0000-4300-00-005-0-0000-2700-000-0000							

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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US BANK CORPORATE PMT SYS (000057/1)				(continued)						(continued)
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	08/13/25		GLOW SUBSCRIPTION	SB 08-13-25 (954496)	09/10/25	Paid	Printed	239.00		239.00
	2026	01-2600-5800-00-005-0-8100-5000-000-0000								
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	08/05/25		TRASH CANS FOR COMPOSTING	SB 08-5-25 (954496)	09/10/25	Paid	Printed	1,725.56		1,725.56
	2026	01-9050-4300-00-005-0-1110-1000-000-0000								
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	08/07/25		BOARD SUPPLIES	SB 08-7-25 (954496)	09/10/25	Paid	Printed	21.78		21.78
	2026	01-0000-4300-00-000-0-0000-7110-000-0000								
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	07/16/25		SATT PHONES	SB 7-16-25 (954496)	09/10/25	Paid	Printed	432.60		432.60
	2026	01-0000-5930-00-000-0-0000-8100-000-0000								
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	07/21/25		SPECIAL EDU SUPPLIES	SB 7-21-25 (954496)	09/10/25	Paid	Printed	117.08		117.08
	2026	01-6500-4300-00-000-0-5760-1120-000-0000								
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	07/23/25		EDD CREDIT CARD FEES	SB 7-23-25 (954496)	09/10/25	Paid	Printed	4.52		4.52
	2026	01-0000-5800-00-000-0-0000-7200-000-0000								
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	08/13/25		ASES SUPPLIES	SB 8-13-2025 (954496)	09/10/25	Paid	Printed	285.57		285.57
	2026	01-6010-4300-00-005-0-8100-5000-000-0000								
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
2025/26	08/13/25		BATTERIES AND CLOROX WIPES	SB 8-13-25 (954496)	09/10/25	Paid	Printed	290.04		290.04
	2026	01-0000-4300-00-005-0-0000-8100-000-0000								
Check #	26-472228			BatchId	AP09112025	Check Date	09/12/25	PO#	Register #	000315
Total Invoice Amount								5,177.52		

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			US BANK CORPORATE PMT SYS (000057/1) PO BOX 790428 ST LOUIS, MO 63179-0428							
2025/26	08/22/25		COUNSELOR SUPPLIES	EC CC 08-22-25 (960726)	09/24/25	Paid	Printed	30.00		30.00
		2026 01-0100-4300-00-005-0-0000-3110-000-0101								
Check #	26-472851			BatchId AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
2025/26	08/19/25		STAPLES FOR COPY	EC CC 8-19-25 (960726)	09/24/25	Paid	Printed	119.85		119.85
		2026 01-0000-4300-00-005-0-0000-2700-000-0000								
Check #	26-472851			BatchId AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
2025/26	08/20/25		MAINT SUPLIES	EC CC 8-20-25 (960726)	09/24/25	Paid	Printed	32.23		32.23
		2026 01-0000-4300-00-005-0-0000-8100-000-0000								
Check #	26-472851			BatchId AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
2025/26	08/22/25		5/6 CLASS SPPLIES	EC CC 8-22-25 (960726)	09/24/25	Paid	Printed	283.60		283.60
		2026 01-0000-4300-00-005-0-1110-1000-000-0501								
Check #	26-472851			BatchId AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
2025/26	08/19/25		DMV PULL	ME CC 8-19-25 (960726)	09/24/25	Paid	Printed	2.04		2.04
		2026 01-0000-5840-00-000-0-0000-7400-000-0000								
Check #	26-472851			BatchId AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
2025/26	08/22/25		WASP SPARY	SB CC -8-22-25 (960726)	09/24/25	Paid	Printed	88.12		88.12
		2026 01-0000-4300-00-005-0-0000-8100-000-0000								
Check #	26-472851			BatchId AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
2025/26	08/16/25		PAPER	SB CC 08-16-25 (960726)	09/24/25	Paid	Printed	454.62		454.62
		2026 01-0000-4300-00-005-0-1110-1000-000-0000								
Check #	26-472851			BatchId AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
2025/26	08/21/25		COUNSELOR SUPPLIES	SB CC 08-21-25 (960726)	09/24/25	Paid	Printed	60.08		60.08
		2026 01-0100-4300-00-005-0-0000-3110-000-0101								
Check #	26-472851			BatchId AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
2025/26	08/22/25		YOGA MATS	SB CC 08-22-25 (960726)	09/24/25	Paid	Printed	214.44		214.44
		2026 01-0100-4300-00-005-0-1110-1000-000-0101								

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
US BANK CORPORATE PMT SYS (000057/1)				(continued)						(continued)
2025/26	08/22/25		YOGA MATS	SB CC 08-22-25 (960726) (continued)	09/24/25	Paid	Printed	(continued)		
Check #	26-472851			Batchld	AP09252025A	Check Date	09/26/25	PO#	Register #	000316
2025/26	08/18/25		SPEC ED SUPLIES	SB CC 8-18-25 (960726)	09/24/25	Paid	Printed	40.84		40.84
2026	01-6500-4300-00-000-0-5760-1120-000-0000									
Check #	26-472851			Batchld	AP09252025A	Check Date	09/26/25	PO#	Register #	000316
2025/26	08/20/25		MAINTENACE	SB CC 8-20-25 (960726)	09/24/25	Paid	Printed	200.60		200.60
2026	01-0000-4300-00-005-0-0000-8100-000-0000									
Check #	26-472851			Batchld	AP09252025A	Check Date	09/26/25	PO#	Register #	000316
2025/26	08/21/25		OFFICE SUPPLIES	SB CC 8-21-25 (960726)	09/24/25	Paid	Printed	68.05		68.05
2026	01-0000-4300-00-005-0-0000-2700-000-0000									
Check #	26-472851			Batchld	AP09252025A	Check Date	09/26/25	PO#	Register #	000316
2025/26	08/22/25		ELOP SUPPLIES	SB CC 8-22-25 (960726)	09/24/25	Paid	Printed	9.75		9.75
2026	01-2600-4300-00-005-0-8100-5000-000-0000									
Check #	26-472851			Batchld	AP09252025A	Check Date	09/26/25	PO#	Register #	000316
2025/26	08/22/25		PLAYGROUND BOARDER	SB-CC-8-22-25 (960726)	09/24/25	Paid	Printed	1,194.08		1,194.08
2026	01-0000-4300-00-005-0-0000-8100-000-0000									
Check #	26-472851			Batchld	AP09252025A	Check Date	09/26/25	PO#	Register #	000316
2025/26	08/23/25		MAINT SUPPLIES	SB-CC-8-23-25 (960726)	09/24/25	Paid	Printed	309.18		309.18
2026	01-0000-4300-00-005-0-0000-8100-000-0000									
Check #	26-472851			Batchld	AP09252025A	Check Date	09/26/25	PO#	Register #	000316
2025/26	08/26/25		BLACK SOLDIER FLYS	SB-CC8-26-25 (960726)	09/24/25	Paid	Printed	24.67		24.67
2026	01-9050-4300-00-005-0-1110-1000-000-0000									
Check #	26-472851			Batchld	AP09252025A	Check Date	09/26/25	PO#	Register #	000316
2025/26	09/09/25		PBIS SUPPLIES	SBCC 09-9-25 (960726)	09/24/25	Paid	Printed	169.12		169.12
2026	01-0100-4300-00-005-0-1110-1000-000-0050									
Check #	26-472851			Batchld	AP09252025A	Check Date	09/26/25	PO#	Register #	000316

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
US BANK CORPORATE PMT SYS (000057/1)				(continued)						(continued)
2025/26	09/12/25		INTERNET EXTRA DATA	SBCC 9-12-25 (960726)	09/24/25	Paid	Printed	880.00		880.00
	2026	01-0000-5940-00-000-0-0000-8100-000-0000								
Check #	26-472851			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/13/25		POSTAGE LEASE	SBCC 9-13-25 (960726)	09/24/25	Paid	Printed	169.40		169.40
	2026	01-0000-5600-00-000-0-0000-7200-000-0000								
Check #	26-472851			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/14/25		SATT PHONE MINUTES	SBCC 9-14-25 (960726)	09/24/25	Paid	Printed	216.30		216.30
	2026	01-0000-5930-00-000-0-0000-8100-000-0000								
Check #	26-472851			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/09/25		5/6 CLASS SUPPLIES	SBCC 9-9-25 (960726)	09/24/25	Paid	Printed	45.14		45.14
	2026	01-0000-4300-00-005-0-1110-1000-000-0501								
Check #	26-472851			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/09/25		ASES SUPPLIES	SBCC-09-9-25 (960726)	09/24/25	Paid	Printed	989.75		989.75
	2026	01-6010-4300-00-005-0-8100-5000-000-0000								
Check #	26-472851			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/04/25		WELLNESS ROOM SUPPLIES	SBCC-09-4-25 (960726)	09/24/25	Paid	Printed	177.86		177.86
	2026	01-6332-4300-00-005-0-8100-5000-000-0000								
Check #	26-472851			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/08/25		MEDIA ELECTIVE	SBCC-09-8-25 (960726)	09/24/25	Paid	Printed	1,630.73		1,630.73
	2026	01-0100-4300-00-005-0-1110-1000-000-0050								
Check #	26-472851			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	08/27/25		HEALTH SUPPLIES	SBCC08-27-25 (960726)	09/24/25	Paid	Printed	127.24		127.24
	2026	01-0000-4300-00-005-0-0000-3140-000-0000								
Check #	26-472851			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	08/29/25		POSTAGE	SBCC08-29-25 (960726)	09/24/25	Paid	Printed	15.90		15.90
	2026	01-0000-5920-00-000-0-0000-7200-000-0000								
Check #	26-472851			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Scheduled 09/10/2025 - 09/30/2025

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Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
US BANK CORPORATE PMT SYS (000057/1)				(continued)			(continued)			
2025/26	09/04/25		SPORTS ELECTIVE	SBCC09-4-25 (960726)	09/24/25	Paid	Printed	137.59		137.59
Check #	2026 01-0100-4300-00-005-0-1110-1000-000-0050	26-472851		BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	08/26/25		EMERGENCY SUPPLIES	SBCC8-26-25 (960726)	09/24/25	Paid	Printed	218.99		218.99
Check #	2026 01-0000-4300-00-005-0-0000-8100-000-0000	26-472851		BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	08/27/25		SUPERINTENDENT SUPP	SBCC8-27-25 (960726)	09/24/25	Paid	Printed	85.56		85.56
Check #	2026 01-0000-4300-00-000-0-0000-7150-000-0000	26-472851		BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	08/29/25		APPLE MANAGER	SBCC8-29-25 (960726)	09/24/25	Paid	Printed	165.00		165.00
Check #	2026 01-0000-5800-00-005-0-0000-7200-000-0000	26-472851		BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
2025/26	09/04/25		365 ED	SBCC9-4-25 (960726)	09/24/25	Paid	Printed	39.00		39.00
Check #	2026 01-0000-5800-00-005-0-0000-7200-000-0000	26-472851		BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								8,199.73		
VERITABLE VEGETABLE (000023/1) PO BOX 884926 SAN FRANCISCO, CA 94188-4926										
2025/26	08/26/25		FFVP	1652324 (954496)	09/10/25	Paid	Printed	188.45		188.45
Check #	2026 01-5370-4700-00-000-0-0000-3700-000-0000	26-472229		BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
2025/26	09/09/25		FFVP	1654057 (954496)	09/10/25	Paid	Printed	328.70		328.70
Check #	2026 01-5370-4700-00-000-0-0000-3700-000-0000	26-472229		BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								517.15		
VERITABLE VEGETABLE (000023/1) PO BOX 884926 SAN FRANCISCO, CA 94188-4926										

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Vendor			VERITABLE VEGETABLE (000023/1) (continued)							
2025/26	09/18/25		FFVP PROGRAM	1655287 FFVP (960726)	09/24/25	Paid	Printed	242.05		242.05
2026 01- 5370- 4700- 00- 000- 0- 0000- 3700- 000- 0000										
Check #	26-472852			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								242.05		
Vendor			VERITABLE VEGETABLE (000023/1) PO BOX 884926 SAN FRANCISCO, CA 94188-4926							
2025/26	09/25/25		FFVP FRUITS AND VEGGIES	1656202 (961512)	09/30/25	Paid	Printed	239.90		239.90
2026 01- 5370- 4700- 00- 000- 0- 0000- 3700- 000- 0000										
Check #	26-473261			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
Total Invoice Amount								239.90		
Vendor			WASHINGTON COUNTY WATER DIST (000063/1) PO BOX 34 WASHINGTON, CA 95986							
2025/26	08/28/25		AUG WATER	AUG 25 WATER (954496)	09/10/25	Paid	Printed	165.42		165.42
2026 01- 0000- 5540- 00- 004- 0- 0000- 8100- 000- 0000										
Check #	26-472230			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								165.42		
Vendor			WASTE MGMT OF NEVADA COUNTY (000059/1) PO BOX 541065 LOS ANGELES, CA 90054-1065							
2025/26	09/05/25		TRASH SERVICE SEPT	3501079-0536-5 (960726)	09/24/25	Paid	Printed	341.93		341.93
2026 01- 0000- 5570- 00- 005- 0- 0000- 8100- 000- 0000										
Check #	26-472853			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								341.93		
Vendor			YUBA LOCK & SAFE (000139/1) 1251 EAST MAIN ST GRASS VALLEY, CA 95945							
2025/26	06/30/25		DUPLICATE KEYS	654357 (954496)	09/10/25	Paid	Printed	15.51		15.51
2026 01- 0000- 4300- 00- 005- 0- 0000- 8100- 000- 0000										
Check #	26-472231			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)										
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Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Total Invoice Amount								15.51		
YUBA RIVER CHARTER (000144/1) 10085 ADAM AVE GRASS VALLEY, CA 95945										
2025/26	09/01/25		FINAL 24/25 IN-LIEU	YUBA FINAL IN LIEU (961512)	09/30/25	Paid	Printed	18,910.00		18,910.00
Check #	2026 01-0000-9500-26-473262		- - - - -	Batchld AP10022025		Check Date 10/03/25	PO#		Register # 000317	
Total Invoice Amount								18,910.00		
SYSCO SACRAMENTO (000022/1) PO BOX 138007 SACRAMENTO, CA 95813-8007										
2025/26	09/10/25		PS SUPPLIES	531969321 C (960726)	09/24/25	Paid	Printed	43.43		43.43
Check #	2026 12-6105-4300-00-001-0-0001-1000-000-0000-26-472854			Batchld AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
Total Invoice Amount								43.43		
US BANK CORPORATE PMT SYS (000057/1) PO BOX 790428 ST LOUIS, MO 63179-0428										
2025/26	08/18/25		PS SUPPLIES	SB CC 08-18-25 (960726)	09/24/25	Paid	Printed	103.89		103.89
Check #	2026 12-6105-4300-00-001-0-0001-1000-000-0000-26-472855			Batchld AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
2025/26	09/10/25		PS SUPPLIES	SBCC 9-10-25 (960726)	09/24/25	Paid	Printed	78.16		78.16
Check #	2026 12-6105-4300-00-001-0-0001-1000-000-0000-26-472855			Batchld AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
Total Invoice Amount								182.05		
AUTO-CHLOR (000011/1) 3000 ACADEMY WAY #100 SACRAMENTO, CA 95815										
2025/26	08/28/25		DISHWASHER LEASE	253300701144 (954496)	09/10/25	Paid	Printed	239.80		239.80
Check #	2026 13-5310-5600-00-000-0-0000-3700-000-0000-26-472232			Batchld AP09112025		Check Date 09/12/25	PO#		Register # 000315	
Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)										
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Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Total Invoice Amount								239.80		
AUTO-CHLOR (000011/1) 3000 ACADEMY WAY #100 SACRAMENTO, CA 95815										
2025/26	09/27/25		DISHWASHER LEASE	253300701280 (961512)	09/30/25	Paid	Printed	239.80		239.80
Check #	2026 13- 5310- 5600- 00- 000- 0- 0000- 3700- 000- 0000 26-473263			BatchId AP10022025		Check Date 10/03/25	PO#		Register # 000317	
Total Invoice Amount								239.80		
SYSCO SACRAMENTO (000022/1) PO BOX 138007 SACRAMENTO, CA 95813-8007										
2025/26	08/27/25		SUPPLIES	5319400606 (954496)	09/10/25	Paid	Printed	46.74		46.74
Check #	2026 13- 5310- 4300- 00- 000- 0- 0000- 3700- 000- 0000 26-472233			BatchId AP09112025		Check Date 09/12/25	PO#		Register # 000315	
2025/26	08/27/25		FOOD	5319400606 B (954496)	09/10/25	Paid	Printed	1,000.75		1,000.75
Check #	2026 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000 26-472233			BatchId AP09112025		Check Date 09/12/25	PO#		Register # 000315	
2025/26	09/03/25		SUPPLIES	531956049 (954496)	09/10/25	Paid	Printed	56.18		56.18
Check #	2026 13- 5310- 4300- 00- 000- 0- 0000- 3700- 000- 0000 26-472233			BatchId AP09112025		Check Date 09/12/25	PO#		Register # 000315	
2025/26	09/03/25		FOOD	531956049 B (954496)	09/10/25	Paid	Printed	1,331.40		1,331.40
Check #	2026 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000 26-472233			BatchId AP09112025		Check Date 09/12/25	PO#		Register # 000315	
Total Invoice Amount								2,435.07		
SYSCO SACRAMENTO (000022/1) PO BOX 138007 SACRAMENTO, CA 95813-8007										
2025/26	09/10/25		FOOD SERVICE	531969321 B (960726)	09/24/25	Paid	Printed	1,403.52		1,403.52
Check #	2026 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000 26-472856			BatchId AP09252025A		Check Date 09/26/25	PO#		Register # 000316	
Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)										
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SYSCO SACRAMENTO (000022/1)			(continued)		(continued)					
2025/26	09/17/25		FOOD SERVICE	531981765 (960726)	09/24/25	Paid	Printed	970.13		970.13
2026 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000										
Check #	26-472856			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								2,373.65		
SYSCO SACRAMENTO (000022/1)										
PO BOX 138007										
SACRAMENTO, CA 95813-8007										
2025/26	09/24/25		FOOD SERVICE	531994282 (961512)	09/30/25	Paid	Printed	1,508.10		1,508.10
2026 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000										
Check #	26-473264			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
2025/26	09/24/25		FOOD SERVICE SUPPLIES	531994282 B (961512)	09/30/25	Paid	Printed	52.47		52.47
2026 13- 5310- 4300- 00- 000- 0- 0000- 3700- 000- 0000										
Check #	26-473264			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
Total Invoice Amount								1,560.57		
VERITABLE VEGETABLE (000023/1)										
PO BOX 884926										
SAN FRANCISCO, CA 94188-4926										
2025/26	08/26/25		FRESH FRUIT AND VEGGIES	1652324 B (954496)	09/10/25	Paid	Printed	239.25		239.25
2026 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000										
Check #	26-472234			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
2025/26	09/09/25		FRESH FRUIT AND VEGGIES	1654057 B (954496)	09/10/25	Paid	Printed	309.45		309.45
2026 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000										
Check #	26-472234			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								548.70		
VERITABLE VEGETABLE (000023/1)										
PO BOX 884926										
SAN FRANCISCO, CA 94188-4926										
2025/26	09/18/25		FRUITS AND VEGGIES	1655287 (960726)	09/24/25	Paid	Printed	303.95		303.95
2026 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000										

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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Scheduled 09/10/2025 - 09/30/2025

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			VERITABLE VEGETABLE (000023/1)	(continued)						
Check #	26-472857			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								303.95		
			VERITABLE VEGETABLE (000023/1) PO BOX 884926 SAN FRANCISCO, CA 94188-4926							
2025/26	09/25/25		FRUITS AND VEGGIES	1656202 B (961512)	09/30/25	Paid	Printed	311.05		311.05
			2026 13- 5310- 4700- 00- 000- 0- 0000- 3700- 000- 0000							
Check #	26-473265			BatchId	AP10022025	Check Date	10/03/25	PO#		Register # 000317
Total Invoice Amount								311.05		
			TOTAL SCHOOL SOLUTIONS (000244/1) 2401 WATERMAN BLVD SUITE A4-121 FAIRFIELD, CA 94534							
2025/26	08/12/24		DEV FEE STUDY 24/25	18-4639 (954496)	09/10/25	Paid	Printed	1,580.00		1,580.00
			2026 25- 9025- 5800- 00- 000- 0- 0000- 7200- 000- 0000							
Check #	26-472235			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								1,580.00		
			AEDIS ARCHITECTS (000429/1) 333 W SANTA CLARA ST, STE 900 SAN JOSE, CA 95113							
2025/26	08/21/25		PROJECT 2024049.00	2024049-07 (954496)	09/10/25	Paid	Printed	13,905.00		13,905.00
			2026 35- 7710- 6240- 00- 005- 0- 0000- 8500- 000- 0000							
Check #	26-472236			BatchId	AP09112025	Check Date	09/12/25	PO#		Register # 000315
Total Invoice Amount								13,905.00		
			AEDIS ARCHITECTS (000429/1) 333 W SANTA CLARA ST, STE 900 SAN JOSE, CA 95113							
2025/26	05/30/25		PROJECT 2024049.00 TK-K	2024049-06 (960726)	09/24/25	Paid	Printed	6,098.40		6,098.40
			2026 35- 7710- 6240- 00- 005- 0- 0000- 8500- 000- 0000							
Check #	26-472858			BatchId	AP09252025A	Check Date	09/26/25	PO#		Register # 000316
Total Invoice Amount								6,098.40		

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 09/10/2025 - 09/30/2025

Bank Account COUNTY - AP Account

EXPENSES BY FUND - Bank Account COUNTY			
Fund	Expense	Cash Balance	Difference
01	282,879.04	440,362.03	157,482.99
12	225.48	17,393.52	17,168.04
13	8,012.59	31,581.43	23,568.84
25	1,580.00	12,321.56	10,741.56
35	20,003.40	315,147.58	295,144.18
Total	312,700.51		

Number of Payments	135	
Number of Checks	60	\$312,700.51
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount	\$312,700.51	
Total Unpaid Sales Tax	\$0.00	
Total Expense Amount	\$312,700.51	
CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	13	
\$100 - \$499	15	
\$500 - \$999	7	
\$1,000 - \$4,999	15	
\$5,000 - \$9,999	6	
\$10,000 - \$14,999	1	
\$15,000 - \$99,999	2	
\$100,000 - \$199,999	1	
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		
***** ITEMS OF INTEREST *****		
* Number of payments to a different vendor		
! Number of Prepaid payments		
@ Number of Liability payments		
& Number of Employee Also Vendors		
? denotes check name different than payment name		
F denotes Final Payment		

Report Totals - Payment Count **135** Check Count **60** ACH Count **0** vCard Count **0** Total Check/Advice Amount **\$312,700.51**
\$312,700.51

Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 9/1/2025, Ending Create Date = 9/30/2025, Page Break by Check/Advice? = N, Zero? = Y)

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TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES BOARD WORKSHOP MINUTES WEDNESDAY JULY 23, 2025 9:00 AM GRIZZLY HILL SCHOOL-Room 4

	1.	CALL TO ORDER: 9:00AM			
	2.	ROLL CALL			
		Aubrey Puetz Jonathan Farrell Lorien Whitestone Malik Goodman Jennifer Jensen	President Clerk Member Member Member	Present Present Present Present Present	
	3.	ATTENDEES:			
Action	4.	APPROVAL OF THE July 23 , 2025 Board Workshop Agenda – Aubrey Puetz			
		Aubrey seeks a motion to approve the July 23,2025 Board workshop agenda. Trustee Goodman makes a motion to approve, Trustee Farrell seconds the motion. The vote carries as follows: (5/0/0/0) Trustee Puetz- YES Trustee Farrell-YES Trustee Whitestone-YES Trustee Goodman-YES Trustee Jensen-YES			
	5.	PUBLIC COMMENT The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)			
		No public comment			
	6.	DISCUSSION/ACTION ITEMS			

Discussion/Action	A.	Board Protocol on Evaluations/Goal setting	
		Aubrey begins by talking briefly about how she would like to address this topic. She opens the floor to the board members to begin discussing strategies and tools that will help the board effectively conduct self-evaluations, the superintendent evaluation, as well as addressing future goal setting. Aubrey also provides examples of evaluation forms to the board members and Dr. Crawford so they may agree on one format going forward. The group agrees that a pertinent part of evaluations is making sure that clear goals are set at the beginning of the year. Trustee Goodman wants to make sure a process is put in place to conduct evaluations that is agreed on by all parties. Dr. Crawford shares some documents about creating “Smart Goals”. He shares examples, and explains how smart goals work and how they need to be measured. Goals should be (S.M.A.R.T.) specific, measurable, achievable, relevant, time value (the “when” goals will be met). There is continued discussion around district goal setting as well as goal setting for individual board members. The group moves to discussing goals they would like to put into place for the 25/26 school year. Each board member goes through a list of their priorities they would like to see as goals. Trustee Goodman- Consistent Accountability protocol for staff/admin direction, keep the open debate as a board, A way to make sure district procedures don’t take away from the board being effective. See all of the directives throughout the year as goals. Wants to clarify a process for how the process of setting goals and evaluations will work going forward. Trustee Farrell- Hopes this meeting will provide a setting for a collective discussion of what the board hopes to accomplish and what they would like to see for the district. To be a representative of the board it is important to know where every board member stands on goals for the district and what they hope to see the board accomplish for the district. This will help ensure that any message to the community is consistent. Would like an overall consensus of what the board's trajectory is with the future of the district. He would like the board to create a common vision. Trustee Farrell would like to see a more structure and consistent time for board members to get together to talk about their shared vision. Trustee Whitestone- speaks to the current Board self evaluation form and how it does offer a space for board members to state their individual and collective goals and priorities. Trustee Goodman suggests a possible quarterly review. Dr. Crawford speaks briefly to the thought of revising the vision and mission statement as a place to collaborate on a vision for the district. There is some discussion around priorities to the district as far as the school and environment that we want to create. Things such as preserving the rural	

		culture of the community or the importance of test scores, attendance tracking and incentives to come to school. Dr. Crawford offers insight into these topics.	
<i>Discussion/Action</i>	B.	Board Communications-including but not limited to: • Internal communication • Communication with Admin-accountability for requested projects and or progress of initiatives • Community updates and transparency	
		Trustee Farrell- Trust is at the top of the list in may aspects of our work. Trustee Whitestone- top goals Transparency, efficiency, and accountability. These all go hand in hand with trust. You are showing and proving yourself to be competent and capable of the job. Transparency- feels the website is good but perhaps putting more construction information and timelines published so the community is aware of timelines and project updates. Efficiency- Shortening the board meetings, more outreach when we are not in a group setting. A lot of what is being discussed can happen in one on one conversation. Also around efficiency keeping answers to the point Board Broadcast Idea- 5 things the board wants to put out that they are working on. This gives a space to discuss accountability. Possibly on the website. This offers transparency to the community as well as a measure for accountability and follow through by the board on agreed upon initiatives. Trustee Whitestone shares a possible way to measure accountability Using the acronym R.O.C.K.S.-Request, Observe, Correct, Sign-off Trustees give feedback and input on this possible means of measurement of progress towards goals. Trustee Goodman feels that each directive the board gives to admin must have a consequence if that directive is not carried out. The board gets to the “correction” portion and no action beyond that is taken. Trustee Farrell- some things tend to get put off due to other things coming up that may be more important. There is some discussion on how Admin is following through with staff when a directive is given and the work is still not getting done.Lorien asks what do we do when a job is not getting done to the board/community expectation- the example of weed wacking at Oaktree is discussed. Dr. Crawford answers that if expectations are not being met a (PIP) performance improvement plan. Dr. Crawford, shares he has created classroom punch list, vehicle punch list, maintenance punch lists, these will be the measure of performance for the maintenance team. Lorien asks if the board is able to use a PIP as a tool, Dr.Crawford says that he is their only employee and they would not have the authority to PIP staff as they are not their employees. Lorien is clear that the board cannot	

		micromanage employees , however they would like a process of accountability so that the requests that are being made by the board are getting carried out to the appropriate staff members in a timely manner by administration. Trustee Jensen- Brings up the topic of communication and what is the communication from the admin going out to staff and is that being made clear. There is some discussion around giving KUDOS as well, and making sure that the board as well as admin is recognizing when standards and expectations are being met. Aubrey speaks to the board bylaws that are currently in place and wants to make sure Trustee Jensen- would like any back documents, packets etc that will help her get up to speed on board protocol. Transparency is also very important to her as a priority. Likes the R.O.C.K.S acronym. Feels the board has made progress since last year. Believes in making the school a place kids, parents and staff want to be. We have to create the environment for that to be a reality. If it comes to disciplinary action then those are the tough conversations that need to be had. There is discussion around how students give compliments to teachers or we could incentivise engagement with students. Maybe rewards, a thank you box, or more intentional teacher appreciation gifts. Dr. Crawford likes the idea but it needs to be around a lesson they liked, or a project they enjoyed from a teacher. Trustee Puetz- would like to leave today's meeting with clear goals that can be put into place. Aubrey asks if ROCKS needs to be put in some type of publication Also states that the "board broadcast" needs to be put in place. Dr. Crawford asks that any directive comes directly from Aubrey. A recap in a sense of the meeting and what directives are made and how they will be carried out. Trustee Goodman would like to clarify that this process is happening in real time in the meetings themselves. In the way of future agenda items, Aubrey has asked directly what the "take-away" is from specific items. Dr. Crawford also clarifies that there is a component of time the admin has to address board directives and the capacity everyone on the team has to complete said directives. There is then further conversation around how to address the issue of disciplinary action from the board to the person that holds the position of superintendent principal. He strongly discourages the board from taking a 'vote of no confidence' or 'just cause' or any type of 'pip' that particular employee will most likely put in their resignation as would impede their ability to be employed in another district.	
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		Trustee Goodman- wants to make clear this is not directed at Dr. Crawford specifically but rather a system that can be put in place systematically to ensure that the board and future superintendents have a clear path for giving directives, accountability of those directives, and consequential measures if those expectations are being met. Dr. Crawford agrees that a system must be put in place to effectively complete evaluations of both the board and the superintendent. Trustee Puetz-Talks about the board self evaluation that is currently being used. Aubrey states her biggest goal for the board is to consider fiscal stabilization with every other decision we are making. Aubrey asks about staff meetings and how those are being utilized. Having so many young, newer teachers there is an opportunity to make sure they are feeling supported. She would like more updates in regards to staff meetings. She would also like to hear more about safety on campus. Because we are such a small community it is hard to hear about things in the community rather than from the school itself. Feels it's the board president's job to make sure the superintendent is being supported in their learning and training, or mentorship. Dr. Crawford thanks the board for their support in his training and development. Shares the county partners he leans on for support. Dr. Crawford also shares some of the training he has and will be attending as well as his SSDA cohort for new superintendents that will meet throughout the year. Aubrey suggests during agenda planning she checks in with Dr. Crawford on his current training, or updates on his progress as a new superintendent. Aubrey would like to give goals to Dr. Crawford for 25/26 school year. • Budget- ○ Dr. Crawford recommends a budget workshop to go line by and look for potential cuts to the budget. Dr. Crawford recommends having a 5 year plan for the district. He wants to work with Darlene on this. Feels December is a reasonable timeframe for the team to come up with a 5 year fiscal stabilization plan to be presented to the board, and then after their approval to take to the county. ○ Trustee Goodman feels it needs to be done sooner. Feels November is a better timeframe to make sure we are prepared. Dr. Crawford needs to work with Darlene before having a good enough plan in place to take to the county. ○ Dr. Crawford suggests also taking a look at programs that are taking from the general fund. We need to trip 350K annually from the general fund. ○ Trustee Farrell reminds the group that the other option is to generate more funding. We want to do the best we can with what we have. ○ Trustee Goodman asks for Dr. Crawford's recommendation for his vision for this district for the next 5 years. We need to have a vision of what we want our district to be in order to know where to make the cuts. There also needs to be structural and systematic changes in order to work within the cuts that need to be made.	
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		• Aubrey asks board members what they would like to see in 5 years for the district. ○ Trustee Goodman would like to see more classrooms at Oaktree, increased test scores, and wants a more robust education with a broad course of study, sciences for example. Would also like to see our current buildings be the best they can be. ○ Trustee Farrell- in 5 years would like to see us be a destination. Wants to second what Trustee Goodman said in the area of using bond funds to preserve the campuses that we currently have. He would also like to see several grades at Oaktree. More in the area of Science in reading. More incorporation of the community as a rule more than the exception. More of a robust grant writing program. For the staffing component it's not about the number of employees, it's the skill set that they can bring. Also creating a place where people want to be and want to work. Kids should feel like this is where they want to be. ○ Trustee Whitestone-Wants to see us focus more on experiential learning with a focus on trades. Life skills such as budgets, taxes, basic things that you need to be an active part of society. Incorporating community based activities like job fairs, in the communities of all of our campuses. Believes this will bring in more support with the community and in turn increase enrollment. Need to expand outside of the basic essential standards that public schools are rooted in but have our coursework reflect the different skill sets that our community members and students are interested in learning about. ○ Trustee Jensen- Wants to keep learning and digging into the budget. Being so new she feels her vision may change with more information. ○ Trustee Puetz- Surprised to hear the Trustee Farrell and Trustee Goodman speak to the idea of more students at Oaktree. Loves this district continually and really wants to protect the Oaktree Campus. • Board Broadcast- Direction from either Aubrey or Dr. Crawford will be given to Marisol as a direction to know what exactly to put on the website. • R.O.C.K.S.- Request, Observe, Correct, Kudos, Sign-off • Teacher/student feedback system Aubrey asks if these are the goals everybody agrees upon or if we are not in a place to set goals right now. Trustee Goodman- We need a system for accountability before we can start setting goals. There is discussion on how to utilize the ROCKS system. Lorien suggests having cards made up for kids to talk about what they like about class and teachers, they are read or shared at PBIS assemblies. PTC is also working on the idea of class caregivers or room parents to encourage community engagement.	
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		Trustee Whitestone- There should be transparency with the staff of our financial circumstances. To make sure everyone on the staff is aware of their spending, classrooms spending, miles and transportation expenses. The meeting wraps up with the Board discussing next steps.	
Discussion/Action	C.	Fiscal Stabilization	
		This item is skipped due to the previous item covering the topic.	
	7.	Future Agenda Items Discussion: Goals identified:Implementing ROCKS, implementing Board Broadcast, teacher student box, budget	
	8.	UPCOMING MEETINGS: August 5th, 2025	
	9.	PUBLIC COMMENT ON CLOSED SESSION ITEMS-	
		No one present for public comment.	
	10.	CLOSED SESSION:	
	A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)	
	B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Dr. Erik Crawford	
	C.	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	11.	RECESS /RECONVENE - Report Out on Closed Session – Aubrey Puetz	
	A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
	B.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Dr. Erik Crawford	
	C.	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	12.	ADJOURNMENT: 1:00pm	

This agenda was posted at least 24 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

7/23/2025

Aubrey Puetz, Board President

Date

07/23/2025

Dr. Erik Crawford, Superintendent/Principal

Date



TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES **SPECIAL MEETING MINUTES** THURSDAY, August 28th, 2025 9:00 AM Grizzly Hill School-Room 4

	1.	CALL TO ORDER:9:16 AM			
	2.	ROLL CALL			
		Aubrey Puetz Jonathan Farrell Jennifer Jensen Lorien Whitestone Malik Goodman	President Clerk Member Member Member	Present Present Present Present absent	
	3.	ATTENDEES: Sunshine Bender CBO, Dr. Erik Crawford Superintendent Principal, Marisol Estrada E.A., Charity, Sandi Amell, Darlene Waddle			
Action	4.	APPROVAL OF THE AUGUST 28TH 2025 AGENDA – Aubrey Puetz			
		Aubrey Seeks a motion to approve the August 28th Special Board Workshop agenda, Trustee Whitestone makes a motion to approve, Trustee Farrell seconds the motion. The vote carries as follows: (4/0/1/0) Trustee Farrell-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Absent			
	5.	PUBLIC COMMENT The Board of Trustees welcomes comments from the public regarding matters on the special meeting agenda. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)			
		Aubrey Calls for Public Comment, there is no one to speak for public comment			

	6. DISCUSSION/ACTION ITEMS	
<i>Discussion/Action</i>	A.	Budget Workshop-
		Dr. Crawford- Introduces Darlene as our guest. He gives an overview of the purpose of this meeting and the information that will be discussed. Sunshine Begins the Budget presentation with enrollment. She shares current enrollment as well as the projected numbers through the next few years. There is discussion around enrollment projections as well as students currently enrolled at the county. Next Sunshine moves into Revenue- We currently hold a basic aide status. When we are in basic aid we are required to pay in Lieu taxes to the charter schools. Sunshine breaks down how the Local Control Funding Formula allows us to see the breakdown in actual revenue we are receiving from property taxes. Sunshine then goes through grants and title funds that also produce revenue for the district. Sunshine explains some of the programs on campus that benefit from the After School Program Grant and the Expanded Learning funding. Sunshine wants to point out that the Nutrition services expenditure is costly in that we have to use an additional \$75K of the Supplemental and Concentration fund. There is a question from Trustee Farrell if there is any benefit to joining the JPA. We do not have the need to join now as it would not be a cost savings to the district however we can join at any time. There is a question with Child Development- This item has to do with the revenue generated from the pre-school. Sunshine gives some background on the issue regarding student funding at the pre-school and steps needed to receive funding for the students that are enrolled in the program. The conversation shifts to the General Fund expenditures. Sunshine gives recommendations of things that may need to be looked at to reduce expenditures. There is some discussion around maintenance and custodial. The group continues to go through expenditures, next looking at expenditures by specific site and program. There is further discussion around the pre-school program. The necessary permitting, guidelines and steps that are needed to generate revenue from filing the appropriate paperwork. Darlene is taking steps to research why there was a mistake in the funding. Darlene will update the district with any findings that may come up. Supplemental and Concentration- using this for 1 additional teacher. This fund is used for anything additional outside of instructional and base school expenses.

Must prove that we are increasing and expanding services when money from this fund is spent.

Sunshine moves through the document highlighting expenses in each funding group. She gives examples of how costs can be offset and which programs can benefit from each fund. She also highlights which funds help pay for teachers. There is then discussion regarding Title funding. They can all sit under the umbrella of title one.

Title 5 is the only one that must live on its own. We are currently using this fund towards our counseling services.

Educator Effectiveness grant expires 6/30/26. Some discussion of where those funds are being spent- Teacher mentors for intern teachers, support in our TK/K classroom.

Community Schools Grant- will expire on 6/30/29- Sunshines explains the different staffing positions that are paid for through this grant fund.

The next line is Special education- There is explanation on the line items and what this fund encompasses. There is discussion around the ability of the district to bring students back from the county program to lessen the expense to the district.

There are a lot of unknowns here and it may or not be a cost savings. If we did bring students back it would depend on the depth of services and impact of the disability to determine the overall cost of that student. The cost would be absorbed by the district, cost of teachers, services, facilities, supplies etc.

There are still assessments out so we do not currently know the needs of students within our district. This will be a continued discussion and the district will keep it in mind with programs and facilities decisions.

Dr. Crawford gives an update on the DIS (Direct Instructional Supports) services we have in place on our campus. There is discussion around different models and staffing needs that are considered in our district's budget.

Learning Recovery and Block Grant expires 6/30/26- this is currently housing our counselor services. There is a question of what happens when this grant expires. Dr. Crawford says there will have to be a change in the model as far as a reduction in services.

Sunshine explains there is room to be more cost effective in our food expenditures and we need to be mindful of food selection and waste. Sunshine will partner with Kitchen management to build some best practices around cost saving measures.

Sunshine offers her perspective that we need to take a look at what expenditures

can be cut... Is it viable to continue programs, property ownership etc if it creates a rate of spend that eventually makes the district insolvent.

If a program is not self-sustaining and pulls from our general fund it needs to be considered as a means to cut costs. Anything coming out of our general fund is a detriment to the district.

Discussion on Property taxes- We only receive funds on a cash basis. When taxes are due. We do not collect any funds for penalties or late taxes collected. Darlene gives examples of the different tax buckets and how they ebb and flow through time.

We generally receive about 60% from property taxes.

The final portion of the meeting is discussion around our Revenue Less Expenditures and the deficit spending that is currently happening, as well as the increase to the deficit over the next 5 years if nothing were to change.

Lorien asks Darlene what her recommendation is to start cutting costs. Is it by bringing all of the students to the Grizzly Hill School Campus. Building the classrooms can be a double edged sword. It can help bring capacity for kids on campus but some other costs may go up with a more modern building.

BREAK—Reconvene at 11:15 AM

Aubrey asks what next steps- Dr. Crawford expresses he'd like to meet with board members individually. Explains his intent with these meetings.

Dr. Crawford says there is no more action that needs to take place now. He asks the board to review the packet of information. Jonathan asks if increasing enrollment is the priority in order to generate revenue. Asks for a consensus from the board if that should be the overall goal. There is discussion around the benefits vs. cons of being in basic aide.

Then asks if the intention of building the classroom's purpose is to bring students here or if it is intended to increase enrollment. Asks what is the best use of our current Measure A funding and what is the most cost effective decision as far as spending that money.

Sunshine feels that we are spreading ourselves too thin by having 3 campuses. Dr. Crawford expresses his intention is to build enrollment.

Jonathan expresses concern about building a new classroom before addressing the modernization and deferred maintenance that currently exists.

		Lorien expresses “worst case scenario” is we build and then we are forced to close due to lack of funding, and the taxpayers continue to pay on a building that is no longer in use. Sunshine asks what the purpose is to hold on to our other two campuses. Why invest in buildings that are not currently being utilized. Dr. Crawford offers some insight on his recommendation to bring the pre-school here in order to cut costs. Therefore it is the intention to build the TK/K class to accommodate that recommendation. Darlene- Look into a feasibility study in terms of using Oaktree as an event space. Aubrey asks the board and staff- what is the intention of and purpose of building the new TK/K building? Asks the board to give their wants/expectations Jonathan would like a clear consensus from the board members- Do we intend to be here in 3 years and what steps do we need to take to get there?What is the intent on building enrollment? He would put a million on each campus and move On, he feels that although there is additional funding there are a lot of strings attached to using it. Asks the question that if we use bond money on our other campuses are we allowed to sell them. Dr. Crawford answers that it is not the intention of the board to sell properties at this time so we can therefore use those funds. Jonathan asks for legal counsel to way in on the realities of what we are allowed to spend bond money on. Dr. Crawford will set up a meeting with legal and Jordan to get clarification on the options available to the district.	
	7.	FUTURE AGENDA ITEMS DISCUSSION: Answer from the attorney Measure “A” funds on all 3 campuses and what that holds us too if we do spend. The board requests something in writing to be brought back to them. Open session ends at 12:30	
	8.	UPCOMING MEETINGS: September 9th,2025	
	9.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
		No one for public comment	
	10.	CLOSED SESSION- The board members decided to forego closed session as there were no items to discuss.	

		A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)	
		B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Dr. Erik Crawford	
		C.	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	11.	RECESS /RECONVENE - Report Out on Closed Session		
		A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
		B.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Dr. Erik Crawford	
		C.	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	12.	ADJOURNMENT: 12:30PM		

This agenda was posted at least 24 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

■

8/28/2025

Aubrey Puetz, Board President

Date

Dr. Erik Crawford, Superintendent/Principal

Date

■

■

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES REGULAR MEETING MINUTES Tuesday September 9, 2025 4:00 PM

GRIZZLY HILL SCHOOL-Room 4

	1.	CALL TO ORDER:4:05PM			
	2.	ROLL CALL			
		Aubrey Puetz Jonathan Farrell Lorien Whitestone Malik Goodman Jennifer Jensen	President Clerk Member Member Member	Present Present Present Present Present	
	3.	ATTENDEES:			
Action	4.	APPROVAL OF THE September 9th , 2025 REGULAR AGENDA – Aubrey Puetz			
		Aubrey seeks a motion to approve the September 9th regular meeting agenda. Trustee Whitestone makes a motion, Trustee Goodman seconds the motion Trustee Farrel-YES Trustee Jensen-YES Trustee Puetz-YES Trustee Whitestone-YES Trustee Goodman-YES The vote carries as follows:(5/0/0/0)			
	5.	PUBLIC COMMENT The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)			
		Renee Renoir- on the topic of pride flags being displayed in a class on campus. She would like her statement to be considered in how we see inclusion on our campus. Renee reads a statement on her view of the topic. She gives real examples of student behavior on our campus.			

		Adam Percy- gives his background in education and his own education. Shares his own experience in the topic of inclusion. Is asking the board to devise a board policy on inclusion. He shares research and his own personal experience on the topic. He wants a firm and clear policy from the board. Shelline- GSA club meeting next wednesday	
Action	6.	CONSENT ITEMS. <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>	
Action	A.	Shall the Board approve August Warrants? <i>(white backup)</i>	
Action	B.	Shall the Board approve the August 5th, 2025 Regular Meeting Minutes? <i>(see red text backup)</i>	
Action	C.	Shall the Board approve the Personnel Change Report for TRES D • Tammy Smith- TK/K Training Consultant • Matt Langley- Classified Music Specialist • Jenny Travers- Classified Art Specialist • STIPENDS ○ Cross Country Coach-Emily Matteri-\$1250 ○ Judy Stead Girls Basketball Coach- \$1250 ○ Marisol Estrada Girls Basketball Coach-\$1250 ○ Adam Percy- Lead Teacher Stipend-\$3,000 ○ Sam Hinrichs- PBIS stipend \$200 ○ Shelline Martines- PBIS stipend \$200 <i>(see pink backup)</i>	
		Aubrey seeks a motion to approve all consent items. Trustee Farrell makes a motion, Trustee Goodman seconds the motion Trustee Farrel-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes The vote carries as follows:(5/0/0/0)	
	7.	REPORTS	
Report	A.	Owens Financial- <i>Peter Ketchand</i> <i>(see White backup)</i>	  
		Peter gives a brief overview of investment options for the board. He also collects signatures from each of the board members. The Board should keep in mind what amount they want to keep investing. In November the board will decide what to roll over to the next year. Peter gives some explanation of different options come November.	
	B.	TRTA Report- <i>Adam Percy</i>	
		Mr. Percy- Local TRTA news- glad to be back, good behavioral changes from the start of this year from last. Fewer needing intense academic	

		intervention. Gives some examples from his own class, 5/6. PE/ prep time is still an issue. Will revisit the topic with Dr. Crawford who has been supportive in helping solve the problem. He would like to look at more solutions for where to send students with behavioral needs. National- Hard to be a teacher in today's climate. NEA (National Education Association) is concerned about bargaining and unionizing abilities. More and more teachers are leaving the profession. The NEA works on lobbying efforts and ways to make changes.	
Report	C.	Little Acorns- <i>Alicia Lauder</i>	
		Alicia shares a brief presentation, highlighting enrollment, start of year and activities at Little Acorns.	
Report	D.	Superintendent/Principal Report - <i>Dr. Erik Crawford</i>	
		Dr. Crawford- Highlights the start to the year and the electives that have begun. Also gives some highlights on new processes and procedures the Admin have rolled out to staff. Dr. Crawford, finally he shares some highlights around Back to School night and thanks everyone for a successful event. Student Services- Gives an update on Speech and Language services and the new Psychologist that will be taking on assessments working closely with Mrs. Browning. Next gave updates on Community Schools. Highlights events like advisory council and family forums and circles of support. The food pantry is open 3 days a week. Gave highlights on the process since Twin Ridges has taken over the oversight of the FRC. Maintenance- Wood Chips quote on tonight's agenda, talks briefly about the project. Site walks that happened in the last month pertaining to some of the facilities projects that are on the list to be completed. Also shared there is now a maintenance calendar showing which site they are on. Facilities- Gives updates on meetings with Core, and upcoming site walks	
Report	E.	PTC Report- <i>Aubrey Puetz</i>	
		New parents signed up at Back to School night, and Jenny updates the board on the star party and upcoming communication. Aubrey shares our counselors check in form. She feels it is a great way for students to check in with their day and how they are feeling.	
Report	E.	Board Report	
		Trustee Farrell- Food Forest committee update- shares contractor set to build the fence. Material will be steel and the gates will be manufactured from him and the labor will be partially donated. Shares we need to have a line item on the next agenda to approve the bid and payment for the work. Gave an update on a possible bus stop at mother truckers, the county will look into the possibility of Mother Truckers as a location.	
Report	F.	Current Enrollment- Little Acorns Preschool	

		<table><tr><td>Age Groups</td><td>Age 2</td><td>Age 3</td><td>Age 4</td><td>Age 5</td><td>Total</td></tr><tr><td>Students</td><td>3</td><td>4</td><td>5</td><td>0</td><td>12 (11)</td></tr></table>	Age Groups	Age 2	Age 3	Age 4	Age 5	Total	Students	3	4	5	0	12 (11)																	
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Report	G.	<table><tr><td colspan="7">Current Enrollment - Grizzly Hill School</td></tr><tr><td>Grade</td><td>TK/K</td><td>1/2</td><td>3/4</td><td>5/6</td><td>7/8</td><td>Total</td></tr><tr><td>Students</td><td>3/6</td><td>8/10</td><td>11/4</td><td>8/16</td><td>11/11</td><td>88</td></tr><tr><td>Teacher</td><td>Hinrichs</td><td>E.Matteri</td><td>Hobbs</td><td>Pearcy</td><td>B.Matteri</td><td></td></tr></table>	Current Enrollment - Grizzly Hill School							Grade	TK/K	1/2	3/4	5/6	7/8	Total	Students	3/6	8/10	11/4	8/16	11/11	88	Teacher	Hinrichs	E.Matteri	Hobbs	Pearcy	B.Matteri		
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	8.	DISCUSSION/ACTION ITEMS																													
Discussion/Action	A.	Shall the Board approve the MOU(Memorandum of Understanding) with Gateway- Science of Reading Professional Development - <i>Dr. Crawford (see goldenrod backup)</i>																													
		Dr. Crawford gives an overview of what the letters of science training is and the staff members taking advantage of the training. There is clarification on the cost and length of time that the staff members will be attending. Aubrey seeks a motion to approve Trustee Whitestone makes a motion, Trustee Jensen seconds the motion. Trustee Farrel-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-YES The vote carries as follows:(5/0/0/0)																													
Discussion/Action	B.	Shall the Board approve the MOU with John Muir Charter Schools- <i>Dr. Crawford (see yellow backup)</i>																													
		Dr. Crawford gives an explanation of the MOU in regards to anytime we may have a student expulsion. Clarification on who is running the program and the site where students will attend. Aubrey seeks a motion to approve Trustee Whitestone makes a motion, Trustee Farrell seconds the motion. Trustee Farrel-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-yes Trustee Goodman-ves																													

		The vote carries as follows: (5/0/0/0)	
Discussion/Action	C.	Shall the Board approve the updated salary schedule for Certificated Administration -Dr. Crawford (see Mint backup)	
		Dr. Crawford gives clarification on the items, and who this pertains to. These items authorize retroactive pay for the 24/25 school year. Aubrey seeks a motion to approve Trustee Jensen makes a motion, Trustee Whitestone seconds the motion. Trustee Farrel-Yes Trustee Jensen-Yes Trustee Puetz-YEs Trustee Whitestone-YEs Trustee Goodman-YEs The vote carries as follows:(5/0/0/0)	
Discussion/Action	D.	Shall the Board approve the updated salary schedule for Confidential Management- Dr. Crawford (see Mint backup)	
		Items should be changed to 24/25 Aubrey seeks a motion to approve Trustee Whitestone makes a motion, Trustee Farrell seconds the motion Trustee Farrel-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes The vote carries as follows: (5/0/0/0)	
Discussion/Action	E.	Shall the Board approve the updated salary schedule for Classified Admin- Dr. Crawford (see Mint backup)	
		Aubrey seeks a motion to approve Trustee Whitestone makes a motion, Trustee Farrell seconds the motion Trustee Farrel-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes The vote carries as follows: (5/0/0/0)	
Discussion/Action	F.	Shall the Board approve the updated salary schedule for Classified Child Development- Dr. Crawford (see Mint backup)	
		11,500 benefit cap changed Aubrey seeks a motion to approve Trustee Whitestone makes a motion, Trustee Jensen seconds the motion Trustee Farrel-yes Trustee Jensen-yes Trustee Puetz-yes Trustee Whitestone-yes Trustee Goodman-yes The vote carries as follows: (5/0/0/0)	

Discussion/Action	G.	Shall the Board approve the 25/26(24/25) Budget Unaudited Actuals- <i>Dr. Crawford/Sunshine Bender</i>	
		The board agenda needs correction that it should be 24/25. Sunshine gives a presentation highlighting some of the major budget funds, grants, revenue and spending. In her presentation Sunshine highlights the changes in actuals vs. projected from various funding sources as well as our spend from year to year and the changes the district saw in each of those areas. These include programs such as Community Schools, ASES, Special Education. She then highlights the highest expenditures to the district. Next is a breakdown for Little Acorns Pre-school on the Oak Tree campus and the Washington facility. There is some discussion around the pre-school and what funding may be available and may not be. Much of it is dependent on how much funding for attendance the pre-school site receives. The next highlight is the fund balance position. Some review of attendance and funded ADA. There is further discussion around the budget and ways to improve spending. Aubrey seeks a motion to approve Trustee Whitestone makes a motion, Trustee Goodman seconds the motion. Trustee Farrel-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes The vote carries as follows:(5/0/0/0)	
Discussion/Action	H.	Shall the Board approve the contract with Heather Gold for Professional Development services- <i>Dr. Crawford (see light blue backup)</i>	
		Dr. Crawford gives an overview of what the training entailed and who participated. The training took place on our first two PD days before the start of the school year. Trustee Goodman asks if this will become a regular training model that will be carried on with future teachers. Aubrey seeks a motion to approve Trustee Whitestone makes a motion, Trustee Goodman seconds the motion. Trustee Farrel-Yes Trustee Jensen-YES Trustee Puetz-YES Trustee Whitestone-YES Trustee Goodman-YES The vote carries as follows:(5/0/0/0)	
Discussion/Action	I.	Shall the Board approve the Contract with Sunbelt for Speech and Language Services- <i>Dr. Crawford (see goldenrod backup)</i>	
		Trustee Whitestone asks if this is only temporary in regards to the services being rendered in a virtual format. Dr. Crawford says we are doing everything in our power to find an in person provider. We had to contract with a virtual provider in order to provide services to our students. Dr. Crawford shares some steps he is taking to make this model work as well as filling an in person position on campus. He also shares some insight on how filling positions through an agency works. The cost is \$109.50p/h- 16hours per week, \$1752 dollars per week, \$63,072 per year.	

		Aubrey seeks a motion to approve Trustee Goodman makes a motion, Trustee Jensen seconds the motion Trustee Farrel-YES Trustee Jensen-YES Trustee Puetz-YES Trustee Whitestone-YES Trustee Goodman-YES The vote carries as follows: (5/0/0/0)	
Discussion/Action	J.	Shall the Board approve the Contract for School Psych Services with Susan Craig- <i>Dr. Crawford (see gray backup)</i>	
		Dr. Crawford gives background on Susan's background, she was previously contracted through Twin Ridges. Trustee Goodman asks what the oversight is from the Superintendent. Dr. Crawford says he will make sure to look at the assessments being used and the reports that she produces. Trustee Goodman would like to request a periodic review. Aubrey makes a motion to approve Trustee Whitestone makes a motion to approve, Trustee Farrell seconds the motion. Trustee Farrel-YES Trustee Jensen-YES Trustee Puetz-YES Trustee Whitestone-YES Trustee Goodman-YES The vote carries as follows: (5/0/0/0)	
	K.	Public Hearing Sufficiency of Textbooks- <i>Dr. Crawford (see salmon backup)</i>	
		Dr. Crawford gives an overview of item	
Discussion/Action	L.	Shall the Board approve Resolution #2503 Sufficiency of Textbooks- <i>Dr. Crawford (see lavender backup)</i>	
		Aubrey seeks a motion to approve Trustee Goodman makes a motion, Trustee Whitestone seconds the motion. Trustee Farrel-yes Trustee Jensen-yes Trustee Puetz-yes Trustee Whitestone-yes Trustee Goodman-yes The vote carries as follows: (5/0/0/0)	
Discussion/Action	M.	Shall the Board approve Resolution #2504 24/25 Gann Limit Estimate <i>Dr. Crawford (see green backup)</i>	
		Sunshines shares a handout that gives an outline of what the Gann limit is. The state sets the limit. This is an annual item that must be approved every year. Aubrey seeks a motion to approve Trustee Whitestone makes a motion to approve, Trustee Farrell seconds the motion. Trustee Farrel-Yes Trustee Jensen-Yes	

		Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes The vote carries as follows: (5/0/0/0)	
Discussion/Action	N.	Shall the Board approve the 24/25 EPA (Education Protection Account) <i>Dr. Crawford (see orchid backup)</i>	
		Dr. Crawford speaks to the document. Also reviews some of the line items of the form. An acknowledgement that we are accepting the money from the state revenues. Aubrey seeks a motion to approve Trustee Whitestone makes a motion, Trustee Jensen seconds the motion. Trustee Farrel-YES Trustee Jensen-YES Trustee Puetz-YES Trustee Whitestone-YES Trustee Goodman-YES The vote carries as follows: (5/0/0/0)	
Discussion/Action	O.	Shall the Board approve the Prop 28 Annual Report <i>Dr. Crawford (see Turquoise backup)</i>	
		Dr. Crawford reviews the document. Sunshines gives clarification on some of the components of the document and how they relate to the way the funds are spent. Aubrey seeks a motion to approve Trustee Goodman makes a motion, Trustee Farrell seconds the motion. Trustee Farrel-YES Trustee Jensen-YES Trustee Puetz-YES Trustee Whitestone-YES Trustee Goodman-YES The vote carries as follows: (5/0/0/0)	
Disclosure	P.	TRESA playground inspection reports for Grizzly Hill, Oak Tree, and Washington campuses- <i>Dr. Crawford (see white clipped backup)</i>	 
		Dr. Crawford gives an overview of each report Tk/k report- More fill needs to be added to the playground, our maintenance staff has addressed the other issues in house. Washington- Similar to needing wood fiber fill in the playground, recommending a belt strap for seats on swings, also bolts that need to be addressed on the play equipment as well as the retaining wall. Oaktree- removal of play equipment with springs due to hazard. This is considered a level one, removal. There is discussion around alternatives to removal. Dr. Crawford is adamant that we must follow the recommendation of the insurance company.	

		Dr. Crawford explains the rating scale and anything rated a 1 must be addressed immediately.	
Discussion/Action	Q.	Shall the Board approve one of 3 quotes for wood chip fibers for Grizzly Hill School- <i>Dr. Crawford (see light green backup)</i>	
		Clarification is given to the board that these quotes are only for the Grizzly Hill lower playground. Since there are students on this campus it is the priority. Dr. Crawford will get measurements of the additional playgrounds and get quotes for the additional sites. Aubrey seeks a motion to approve 'All about Play' for all wood fiber fill needs Trustee Jensen makes a motion to approve, Trustee Whitestone seconds the motion. Trustee Farrel-YES Trustee Jensen-YES Trustee Puetz-YES Trustee Whitestone-YES Trustee Goodman-YES The vote carries as follows: (5/0/0/0)	
Discussion/Action	R.	Shall the Board approve the September surplus list- <i>Dr. Crawford (see yellow Backup)</i>	
		There is discussion around the items on the list. These are all e-waste or broken equipment. Aubrey seeks a motion to approve Trustee Farrell makes a motion to approve, Trustee Whitestone seconds the motion. Trustee Farrel-YES Trustee Jensen-YES Trustee Puetz-YES Trustee Whitestone-YES Trustee Goodman-YES The vote carries as follows:(5/0/0/0)	
Discussion/Action	S.	Shall the Board approve opening an account with AT&T for cell phone service. <i>Dr. Crawford</i>	
		Dr. Crawford is asking to open an account for Sunshine to be able to communicate on a district owned phone. Especially for HR issues that may arise. Sunshines gives some clarification on the need for a separate phone and why she feels it's important. Aubrey seeks a motion to approve not to exceed \$70 per month Trustee Goodman makes a motion, Trustee Whitestone seconds the motion. Trustee Farrel-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes	

		Trustee Goodman-Yes The vote carries as follows:(5/0/0/0)	
Discussion/Action	T.	Shall the Board approve the Biennial Review of BB 9270 Conflict of Interest- <i>Dr. Crawford (see purple backup)</i>	
		Dr. Crawford gives an overview of the documents. Aubrey seeks a motion to approve Trustee Whitestone makes a motion, Trustee Goodman seconds the motion. Trustee Farrel-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes The vote carries as follows:(5/0/0/0)	
Discussion/Action	U.	Shall the Board approve the Transitional Kindergarten (TK) Teacher Professional Experience Equivalency Board Policy- <i>Dr. Crawford (see blue backup)</i>	
		Dr. Crawford reviews the board on why this policy is necessary for our district. Our current TK/K teacher only holds a preliminary credential, therefore this is a requirement of the district in order for our TK/K teacher to be able to remain teaching in her classroom. Aubrey seeks a motion to approve Trustee Farrell makes a motion, Trustee Whitestone seconds the motion. Trustee Farrel-yes Trustee Jensen-yes Trustee Puetz-yes Trustee Whitestone-yes Trustee Goodman-yes The vote carries as follows: (5/0/0/0)	
Discussion/Action	V.	Shall the Board approve the March 2025 Policy Updates- <i>Dr. Crawford (see salmon backup)</i>	
		Dr. Crawford goes over his recommendations for each policy in the March 2025 update. Dr. Crawford gives clarification on his recommendation for the immigration policy. Clarifies law enforcement must have a bench warrant, with a specific individual's name to be on campus. Otherwise they must leave Aubrey seeks a motion to approve Trustee Whitestone, Trustee Farrell seconds the motion. Trustee Farrel-yes Trustee Jensen-yes Trustee Puetz-yes Trustee Whitestone-yes Trustee Goodman-yes The vote carries as follows:(5/0/0/0)	
Discussion/Action	W.	June 2025 Board Policy Updates- First read (handout)- <i>Dr. Crawford</i>	

		Aubrey makes sure the board members see the document that has to be reviewed over the next month.	
Discussion/Action	X.	Transportation Discussion- <i>Dr. Crawford</i>	
		No updates- Some discussion about the substitute driver on the route. She is not our employee so Dr. Crawford must report any issues to Durham. Aubrey asks if we have a timeline for how long this sub will be in place. We do not at this time.	
Discussion/Action	Y.	Washington School- <i>Dr. Crawford</i>	
		Washington addressed in the below item	
Discussion/Action	Z.	Facilities Master Plan Ongoing Project Discussions- <i>Dr. Crawford</i>	
Discussion/Action		1. Measure "A" Spending requirements and or guidelines	
		Dr. Crawford reviews notes and recommendations he obtained from the lawyer. The way the measure was written says that we must spend funds on all 3 sites. Once money is spent on a site we must hold those properties until 8/20/52 which is the final maturity of the bond. We can only sell to another governmental agency. If we sell there is a risk of losing tax exemption on the bond.	
Discussion/Action	AA.	Fiscal stabilization- <i>Dr. Crawford</i>	
		Aubrey starts by asking the board to be forthright with what they want to see in terms of fiscal stabilization. <u>Trustee Farrell</u>- States he is opposed to building the classrooms, given the needs assessment that we had, it far exceeds the money that we have. He would like a plan to take care of the buildings we already have. He would like to see the work done from the outside in. He would like to see our existing campuses brought to as close to modernization as possible. He would like to decide on a specific amount of money for each campus. Understands we won't have enough for it all but would like a plan that lays out the priorities for each campus with what we have. He would like to see our campuses as a place that provides a safe zone for community members in an emergency situation. Also sees the need for a consensus from the board of what we need to do to stop deficit spending and create space to seek out additional funding sources. It is important to take into consideration our consumption and ability to reduce waste. <u>Trustee Jensen</u>- Is in favor of building one classroom, she believes the space it would allow would be a benefit to our students and community. A huge draw is to bring county kids back from the country program. Feels that keeping both other campuses is important but to utilize them in a way to bring in revenue. She would like to see a plan on specific cuts that can be made to save and stop the deficit spending.	

		<u>Trustee Goodman</u>-States he is opposed to building the classrooms. Feels that the number that was originally discussed, has far surpassed that amount. The project is a large distraction and will take all of the money it would cost to save in other ways that would be more beneficial in the long term. We have to address our current campuses and address the repairs that are needed on those campuses. Has spoken with community members and sees a common trend that people are excited about the building as long as we can repair the other issues. Expresses that we have a responsibility to the community on holding up our end of the bargain of repairs on the other sites. Recommendations about structural changes to our school schedule and using staffing in a more efficient and effective way. With current staffing we could not afford to stay open. Just the overspending on staffing alone could be a large cost savings. In his research he shares some statistics, all admin expenditures should total between 4-9% expenditures. Staff is about 65% what can we do as far as an actual plan to meet these expectations. Restructuring of personnel is a major component of overspending. 20-30% on a national average should be towards facilities. We can not as board members make decisions based solely on people or families that are specifically about our special needs population. We are supposed to be a board for the majority. Our special needs population is roughly 20%. If there isn't a plan that can build the classroom and address the spending he can't in good faith support it. <u>Trustee Whitestone</u> agrees that having an investment and not taking care of it is not good. Also, she sees the benefits of building the classrooms. It will allow for our campus to have space for all of the things we need. She is undecided. <u>Trustee Puetz</u>- does not feel having the pre-school at little acorns is imperative. The campus is important as a community Hub and has other functions rather than just the pre-school. Feels undecided as well and sees the pros and cons for both.	
Discussion/Action	BB.	Administrative Practice regarding punitive measures- <i>Dr. Crawford</i>	
		Dr. Crawford- As a title one school we can not financially penalize our students in any way, this includes late fees, athletics for lost or damaged uniforms and technology etc. Dr. Crawford- we do a good job at setting expectations and the following through on those expectations in regards to staff disciplinary action and management.	
Discussion/Action	CC.	Special Meeting Dates for an Attorney guided meeting on policy and procedure- <i>Dr. Crawford</i>	
		Aubrey briefs the board on the part of the attorney and the services they provide.	

		The Board would like the meeting inside of September. Asks for 3 dates from the board. She requests the board come prepared with a list of questions. Possible dates-week of 22nd, board will email Aubrey with possible dates, and touch base with Marisol about what date works.	
	9.	Future Agenda Items Discussion: Food Forest Bid approval, Jenny CAC rep	
	10.	UPCOMING MEETINGS: October 14, 2025 open session closed at 8:15	
	11.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
		No one present	
	12.	CLOSED SESSION:	
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	B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Dr. Erik Crawford	
	C.	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
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	14.	ADJOURNMENT:	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

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9/9/2025

Aubrey Puetz, Board President

Date

09/09/2025

Dr. Erik Crawford, Superintendent/Principal

Date



TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES **SPECIAL MEETING** Minutes TUESDAY SEPTEMBER 23rd, 2025 1:00 PM Grizzly Hill School-Room 4

	1.	CALL TO ORDER: 1:01			
	2.	ROLL CALL			
		Aubrey Puetz Jonathan Farrell Jennifer Jensen Lorien Whitestone Malik Goodman	President Clerk Member Member Member	Present Present Present Present Present	
	3.	ATTENDEES: Marisol Estrada EA, Dr. Erik Crawford Supt. , Sunshine Bender CBO, Anna Gannon Parent, Courtney De Groof legal council on board protocol.			
Action	4.	APPROVAL OF THE SEPTEMBER 23rd 2025 AGENDA – Aubrey Puetz			
		Aubrey seeks approval for the September 23rd Special Meeting Agenda Trustee Whitestone makes a motion, Trustee Farrell seconds the motion. The Vote carries as follows: (5/0/0/0) Trustee Farrell-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes			
	5.	PUBLIC COMMENT The Board of Trustees welcomes comments from the public regarding matters on the special meeting agenda. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)			
		Anna Gannon- Parent of a student in 6th grade. Wants to state the case for removal of the pride flag in the Grizzly Hill 5/6 classrooms. She reads a statement aloud with reasoning for it's removal.			
	6.	DISCUSSION/ACTION ITEMS			

Discussion/Action	A.	Brown Act and Board Policy/Bylaw Study Session This session will provide an overview of the Brown Act and review current Board Policies and Bylaws related to the roles and responsibilities of the Board, Superintendent, and District operations.	
		Courtney introduces herself and talks through the agenda and what she hopes for the board to walk away from this session. Would like this to be a collaborative conversation with her slide presentation as a guide. Asks if anyone would like to share what they hope to get out of today's meeting. Trustee Puetz- hopes to walk away with a clear direction, and hopes everyone on The board says what they would like to say in today's meeting. And hopes the board able to take away valuable information. Trustee Goodman- Wants to find a systematic way for the board to work with Admin. To make sure expectations are set and if goals are not being met or prioritized what action the board can take to make sure this is happening. This will be part of Courtney's presentation today, to have a brainstorming session on how that can become a reality. Trustee Jensen- Would like to just absorb and learn. If we do have questions, where we go for answers? Wants open communication and the ability to talk about the hard things. Trustee Whitestone- Have the Board, Admin, and all staff lead by example. Feels that there are a lot of parents that have been unheard. Wants everyone to be inclusive, and wants our staff to be aware of how their actions affect families that are part of our district. Need to lead with honesty and integrity and awareness of how others are feeling. Courtney asks the group to go around letting everyone know what brought them to the role that they have on the board. The board members take a moment to give their reasons for joining the board or working in education. They share personal and professional anecdotes that led to their positions on the board. Trustee Goodman-Figuring out communication is the most important thing. The group moves into Courtney's presentation- wants to have concrete benchmarks and action steps for the future. The Role of the Board & Superintendent- "different but complementary" Board is primarily in charge of governance, the superintendent is the operational component and the person that carries out the goals of the board. If the two are	

		working hand in hand there should not be any surprising the two should be working partnership. Discussion around how the board is setting goals for admin and how the administration is responding to those goals. Also are “goals” expectations or tasks for the admin to complete or are “goals” set for the superintendent at the beginning of the school year, in a format that is clear in its intention to be used for purposes of conducting a superintendent evaluation. Courtney- Set an expectation at the end of each agenda item before moving on to the next. Courtney brings up the evaluation component of administration and self evaluations for the board. Should be looked at as an ongoing process. During the evaluation process is when the accountability measures should take place. Trust is an important factor for the Board and administration. We should set forth evaluations/goals even at this point in the year. Also important to set benchmarks for the school year. Trustee Goodman asks what the legal opinion is for the board to meet 3 times per year without the Superintendent to discuss performance. Recommends memorializing that in some way perhaps with a bylaw. The suggestion is made to possibly hold closed session at the beginning of the meeting. Dr. Crawford suggests there is some ambiguity around the goal of the superintendent. The last meeting that was held to put goals in place an idea of how to hold the superintendent accountable was put in place, but it was not an agreed upon mechanism for goal setting. Directives- • Amending board bylaw for Superintendent evaluation process, needs to be agendized and voted on as a new bylaw. • Courtney offers a virtual brown act training for Jenny. • Board to complete ethics training no later than Jan 2026 • Board members taking the opportunity to meet with the superintendent to ask questions or get clarification on district matters Trustee Goodman still needs clarification on what system the board can use to hold the superintendent/admin accountable in real time. Courtney suggests a follow up conversation if a directive is not being met between the Board President the Superintendent where a game plan is requested and then received.	
	7.	FUTURE AGENDA ITEMS DISCUSSION: None Discussed	
	8.	UPCOMING MEETINGS: October 14th,2025	

	9.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
		No one present for closed session	
	10.	CLOSED SESSION	
	A.	<u>Government Code section 54956.9</u> CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant Exposure to Litigation Pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9 of the Government Code One potential case	
	B.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)	
	C.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Twin Ridges Teachers Association, California School Employees Association, SJR Chapter, Non-Represented Classified; Agency Negotiator: Superintendent Dr. Erik Crawford	
	D.	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	11.	RECESS /RECONVENE - Report Out on Closed Session	
	A.	Reportable Action Taken Regarding <u>Government Code section 54956.9</u> CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant Exposure to Litigation Pursuant to paragraph (2) or (3) of subdivision (d) of section 54956.9 of the Government Code One potential case	
	B.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
	C.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Dr. Erik Crawford	
	D.	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	12.	ADJOURNMENT: 4:00PM	

This agenda was posted at least 24 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRESA.ORG

NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

■

9/23/2025

Aubrey Puetz, Board President

Date

9/23/2025

Dr. Erik Crawford, Superintendent/Principal

Date

■

■



**Memorandum of Understanding
Between the
Nevada County Superintendent of Schools
and
Twin Ridges Elementary School District**

This Memorandum of Understanding (MOU) is entered into between the Nevada County Superintendent of Schools (NCSOS) and the Twin Ridges Elementary School District (District) for the term of July 1, 2025, through June 30, 2026, for Board Certified Behavior Specialist (BCBA) services.

Background:

The District is in need of specialized services provided by a BCBA. The County employs BCBA's that can provide this service to students in the District.

Scope of Work:

The District will utilize the services of a BCBA employed by NCSOS and contracted by the District for 1 day per week (.20 FTE of the work year). The District will reimburse NCSOS all actual employer-related costs incurred for this assignment including salary, benefits, mileage and other expenses directly related to services provided that are the responsibility of the District. NCSOS will submit invoices during the year to request reimbursement from the District. The total amount of this agreement will not exceed \$19,267.


Scott Lay (Sep 23, 2025 09:59:31 PDT)
Superintendent: Scott W. Lay
Nevada County Superintendent of Schools
380 Crown Point Circle
Grass Valley, CA 95945
Phone: (530) 478-6400
Date: 09/23/2025


Dr. Erik Crawford (Sep 22, 2025 10:00:04 PDT)
Superintendent: Dr. Erik Crawford
Clear Creek Elementary School District
16661 Old Mill Road
Nevada City, CA 95959
Phone: (530) 265-9052
Date: 09/22/2025

Twin Ridges Elementary School District
Classified Administration
7/1/2024 - 6/30/2025
DRAFT

Board Approved _____

Classification/Step	1	2	3	4	5	6	7	8	9	10
Classification										
Community School Coordinator	\$ 32.48	\$ 34.10	\$ 35.81	\$ 37.60	\$ 39.48	\$ 41.45	\$ 43.52	\$ 45.70	\$ 47.99	\$ 50.39
Business Official	\$ 40.37	\$ 42.38	\$ 44.50	\$ 46.73	\$ 49.07	\$ 51.52	\$ 54.10	\$ 56.81	\$ 59.65	\$ 62.63

5.00% Increase between Steps

Annual Health and Welfare Benefit Contribution	\$11,500
--	----------

INVOICE

ROUGH & READY LAND MANAGEMENT

Bill To

Jennifer Bliss
PO Box 942
N. San Juan, CA 95960
(530) 828-7086

Rough and Ready Land Management

PO Box 82
Rough and Ready, CA 95975
Phone: (530) 728-0881
Email: roughandreadylandmanagement@gmail.com
Web: roughandreadylandmanagement.com

Payment terms	Due upon receipt
Invoice #	652
Date	08/14/2025
Business / Tax #	License #1132962

Description	Total
PT posts Includes welding and necessary hardware	\$1,890.95
T-Posts	\$345.71
concrete	\$222.09
Custom steel gates (6' x 10') Steel square tube, wire infill, hinges, hardware, and paint.	\$1,697.32
custom steel gate (6' x 3') Steel square tube, heavy-gauge wire infill, hinges, hardware, and paint.	\$945.47
Labor Includes installation of fence and gates. (does not include any site prep work, clearing, or tree work)	\$5,407.12
Fence wire	\$590.77
Barbless wire	\$123.59

Misc. Hardware

\$69.01



Scan to Pay Online

Subtotal	\$11,292.03
Discount	\$1,890.00
Total	\$9,402.03

Payment Summary

08/14/2025 - Credit Card or PayPal	\$940.20
Paid Total	\$940.20
Remaining Amount	\$8,461.83

Notes:

*Edited 8/10/25

All pressure treated fir posts have been replaced with thick-gauge square steel posts and shop-welded steel knee-braces.

Hi Jennifer,

Thanks for getting a hold of me, I hope to have a chance to work with you on your project. I know that this is a community project on a budget so I have made some cost- saving decisions that I think will yield the best result with the fewest resources.

Please read through this carefully so we can make sure that I have all the details right and we can get anything changed that needs to be.

This is a quote for a garden fence that is approximately 125' x 70' with 4 gates. Two gates will be 10' wide and two gates will be 3' wide.

Because we need the gates to be 6' tall they will be custom welded in-shop.

The fence will be 6' field fence hung on pressure-treated fir posts and T posts. Wood posts will be set every 70' and steel T posts will be set every 10'. Wood posts will be properly knee-braced. All wood posts will be set in concrete.

The fence will be topped with 2 runs of barbless wire, bringing the total height to 7'.

I priced this project out the way I would for any other, but at the end I applied a discount of \$1,980 if the space will be available to the community.

Thanks!

Pete Crane

R&RLM

By signing this document, the customer agrees to the services and conditions outlined in this document.

Jennifer Bliss

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its SAN JUAN RIDGE CHAPTER
#744
(together, "CSEA")
AND THE
TWIN RIDGES ELEMENTARY SCHOOL DISTRICT
("District")**

The Twin Ridges Elementary School District ("District") and the California School Employees Association and its San Juan Ridge Chapter #744 ("CSEA"; together the "Parties") have met to negotiate and have agreed to this Memorandum of Understanding ("MOU") regarding temporary changes to the work schedule of the Community Liaison, Karina Williams ("Williams")

WHEREAS, Williams is employed by the District as a Community Liaison.

WHEREAS, Williams is scheduled to work four (4) hours per day, five (5) days per week as follows:

Monday and Friday from 8:30 am to 12:30 am and Tuesday, Wednesday, and Thursday from 12:00 pm to 4:00 pm.

WHEREAS, the needs of the program the Community Liaison serves require a change to this work schedule.

NOW, THEREFORE, the District and CSEA agree as follows:

1. The District will change Williams' work schedule as follows: Monday and Friday 11:00 am to 3:00 pm. Tuesday, Wednesday, and Thursday 12:00 pm to 4:00 pm.
2. The Parties agree that this MOU shall not create a past practice or be deemed precedential in any manner whatsoever.

The MOU shall be in effect upon ratification by the Parties.



Dr. Erik Crawford, Superintendent/Principal
Twin Ridges Elementary School District

9/19/2025

Date



Judy Stead
Chapter President, San Juan Ridge #744

9-19-2025

Date

Kim Howell
Labor Relations Representative, CSEA

Date



Twin Ridges Elementary School District

Dr. Erik Crawford, Superintendent/Principal

16661 Old Mill Rd.
Nevada City, CA 95959

(530) 265-9052
FAX (530) 265-3049

RESOLUTION NO. 25-05

RESOLUTION AUTHORIZING FILING OF APPLICATION(S) FOR STATE ALLOCATION BOARD–ADMINISTERED PROGRAMS ON OR AFTER OCTOBER 31, 2024 FOR THE TWIN RIDGES ELEMENTARY SCHOOL DISTRICT ON OCTOBER 14, 2025

WHEREAS, Education Code established multiple programs to be administered by the Department of General Services (DGS) as staff to the State Allocation Board (SAB); and

WHEREAS, the Twin Ridges Elementary School District intends to file applications for eligibility determination, file applications for funding, and/or certify information under one or more SAB-Administered Program(s); and

WHEREAS, the Twin Ridges Elementary School District intends to file applications for eligibility determination and/or applications for funding under the School Facility Program (SFP) as provided in Section 17070.10, et seq., of the Education Code; and

WHEREAS, as a condition of participating in the SFP, as administered by the SAB, the Twin Ridges Elementary School District shall submit to the DGS a five-year school facilities master plan, or updated five-year school facilities master plan, approved by the governing board of the Twin Ridges Elementary School District for all application submittals on or after October 31, 2024, and that all application submittals on or after October 31, 2024, are subject to Section 17070.54 of the Education Code; and

WHEREAS, the Twin Ridges Elementary School District, as a condition of SFP funding, must submit a five-year school facilities master plan within 90-days of the Office of Public School Construction notification of processing the application; and

WHEREAS, the Twin Ridges Elementary School District is aware of the minimum requirements for the five-year school facilities master plan as outlined in Section 17070.54 of the Education Code; and

WHEREAS, the Twin Ridges Elementary School District acknowledges that failure to submit an acceptable five-year master plan may result in rescission of project funding.

PASSED AND ADOPTED on OCTOBER 14, 2025 by the Twin Ridges Elementary School District Board of Trustees by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

Date: _____

Aubrey Puetz, Board President

Twin Ridges Elementary School District

CERTIFICATION

I, Jonathan Farrell, certify that the foregoing is a correct copy of a resolution passed and adopted by the Twin Ridges Elementary School District on October 14, 2025.

Date: _____

Jonathan Farrell, Board Secretary/Clerk

Twin Ridges Elementary School District

Summary for Board Packets

With the passage of the Kindergarten Through Grade 12 Schools and Local Community College Public Education Facilities Modernization, Repair, and Safety Bond Act of 2024 (Proposition 2), additional funds are available through the School Facility Program to modernize school facilities, construct new facilities, and for charter school and career technical education facility purposes. The statute that authorized Proposition 2 adds additional requirements to access the funds. One of the requirements for funding is that school districts update or develop a Five-Year Facilities Master Plan that includes certain required elements.

At its December 3, 2024, meeting, the State Allocation Board adopted the Office of Public School Construction's (OPSC) recommendation related to the timing of when the Facilities Master Plan must be submitted. The State Allocation Board approved the following:

- To allow for continuous funding of applications, for funding applications submitted beginning October 31, 2024 and through 12 months after the Office of Administrative Law approval of the regulations implementing the requirement to adopt or update the master plan, school districts may submit the master plan at the time that OPSC begins to process the funding application (currently this timeline is approximately three years after application submittal).
- The School Board must adopt a Board Resolution acknowledging the requirement to submit the required master plan. The Board Resolution must also acknowledge that if the master plan is not submitted, the funding application may be rescinded.

OPSC and the California Department of Education are currently holding stakeholder meetings to identify the five-year master plan components that will be required and any other necessary guidance, including amended School Facility Program regulations.

The statute identifies that the master plan must be approved by the governing board and include the following required elements:

- Information on the school district's eligibility for state bond funding
- An inventory of existing facilities, sites, and property
 - o Year each building in use for instructional purposes was constructed
 - o Year each building in use for instructional purposes was modernized
 - o Square footage of each building currently used for instructional purposes
 - o Pupil capacity of the school
 - o Age and number of portables
 - o Whether the school has a cafeteria, multi-purpose room, library, or gymnasium
- Existing classroom capacity
- Projected enrollment growth for the next five years
- A capital planning budget outlining the district's projects
- Financing and other funding sources that will be used to support the projects
- Verification of the school district's current assessed value
- The school district's certified deferred maintenance plan

- A narrative description explaining how the plan “is consistent with the goals, actions, and services identified in the school district’s local control and accountability plan for the first state priority as described in paragraph (1) of subdivision (d) of Section 52060, as it relates to school facilities”

The statute also requires that verification that the master plan meets the requirements be added to the Audit Guide for School Facility Program project audits.

To file an application, the governing board is required to adopt a resolution acknowledging the requirement and timelines for submitting the five-year facilities master plan and acknowledge that if the plan is not submitted the funding application may be rescinded. As a result, this resolution is before you to allow the filing of state applications for School Facility Program eligibility and funding that may be undertaken. Therefore, Staff is recommending adoption of the attached resolution, *Resolution Authorizing Filing of Applications For State Allocation Board Administered-Programs on or after October 31, 2024.*



Twin Ridges Elementary School District

Dr. Erik Crawford, Superintendent/Principal

16661 Old Mill Rd.
Nevada City, CA 95959

(530) 265-9052
FAX (530) 265-3049

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

GENERAL LIABILITY COVERAGE and WORKERS' COMPENSATION FOR VOLUNTEER PERSONNEL

RESOLUTION NO. 25-06

WHEREAS, Twin Ridges Elementary School District recognizes the need for and the benefit derived from individuals and groups providing volunteer services to the District; and

WHEREAS, the Legislature of the State of California (Labor Code Section 3363.5) has provided authorization for inclusion of coverage of volunteers in the Twin Ridges Elementary School District workers' compensation and general liability program; and

WHEREAS, the Twin Ridges Elementary School District desires to provide workers compensation and general liability coverage for individuals in their capacity as volunteers to the District while they are performing services for the District in accordance with District regulations and policy;

THEREFORE, BE IT RESOLVED that the Twin Ridges Elementary School District hereby adopts the policy for purposes of workers' compensation benefits and general liability coverage that an unsalaried person(s) authorized by the Superintendent/Governing Board to perform volunteer services for the District shall be deemed to be an employee of the School District should he/she sustain an injury while engaged in the services of this District under the direction and control of the District Superintendent or the District's Governing Board.

For the purposes of extending this coverage to official volunteers of the District, all individuals who directly volunteer to provide services in the District, and whose volunteered services are accepted in accordance with District regulations and policy shall be covered by the District workers' compensation and general liability insurance programs. The type of approved volunteer service shall be on file in the appropriate District or local school site office prior to commencing volunteer services.

PASSED AND ADOPTED this 14th day of October , 2025, by the Governing Board of Twin Ridges Elementary School District, of Nevada County, California, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

I, Secretary to the Governing Board of the Twin Ridges Elementary School District of Nevada County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of said Board.

Dr. Erik Crawford
Secretary to Board of Education
Twin Ridges Elementary School District

Aubrey Puetz, Board President
Twin Ridges Elementary
School District

**END USER USER-SUBJECT-TO- QUALIFICATION SOFTWARE LICENSE
AGREEMENT**

**For Access and Use of DRDP Online®, software containing
Desired Results Developmental Profile® (2015)
—2015 Cloud Version—**

IMPORTANT – READ CAREFULLY: This User-Subject-to-Qualification Software License Agreement (“**Agreement**”) is a legal contract between the California Department of Education (CDE) and California Department of Social Services (CDSS) (“**Licensor**”), California state agencies, and you (“**Licensee**”), a child development service provider funded through a current child development contract with Licensor’s Early Learning and Care Division (ELCD) subsidizing the cost of child development services (“**Funding Agreement**”). This document sets forth the terms and conditions for accessing and using Licensor’s DRDP Online software. The term “DRDP Online Software” includes any DRDP manuals or other documentation supplied by Licensor in conjunction with the Software and any corrections, bug fixes, enhancements, updates or other modifications created and supplied by Licensor.

BY SIGNING THIS DOCUMENT, OR BY ACCESSING OR OTHERWISE USING THE DRDP Online SOFTWARE, YOU AGREE TO BE BOUND BY THE TERMS OF THIS AGREEMENT. IF YOU DO NOT AGREE TO THE TERMS OF THIS DRDP Online AGREEMENT, DO NOT ACCESS OR OTHERWISE USE THE SOFTWARE.

1. Certification

- a. *CDE/CDSS contractor.* Licensee hereby represents, warrants, and certifies that Licensee has a current Funding Agreement with Licensor’s Early Learning and Care Division. Licensee is a User-Subject-to-Qualification under this agreement, such that Licensee may use DRDP Online only insofar as Licensee meets and continues to meet all of Licensor’s qualifications to use DRDP Online, specified herein.

2. License Terms

- a. *Grant of License.* Subject to the terms of this License Agreement, including, without limitation, the data sharing obligations set forth below, Licensor grants to Licensee a non-exclusive, revocable, non-transferable, royalty-free license to access and use the DRDP Online Software residing on a server or servers managed and hosted by Licensor or Licensor’s agent.
- b. *Authorized.* Use Licensee may use the DRDP Online Software only as intended by Licensor’s Early Learning and Care Division in order to assess children who are enrolled in Licensee’s own child care and development program located in California. Licensee may permit its consultants and other third-party service providers to use the DRDP Online Software for such purposes, provided it is the version of the DRDP Online Software that resides on a server or servers managed and hosted by Licensor or Licensor’s agent. Under no other circumstances shall Licensee permit any third parties to access or use the DRDP Online Software that is accessed or used by Licensee.
- c. *Modifications or Reverse Engineering.* Licensee agrees that only the Licensor shall have the right to alter, maintain, enhance or otherwise modify the DRDP Online Software. Licensee shall not attempt to disassemble, decompile or reverse engineer the DRDP Online Software or allow or assist any third party to attempt to do the same.

- d. *Reservation of Rights.* Licensor hereby reserves any and all rights not expressly and explicitly granted in this Agreement.
- e. *Term of License.* In addition to termination, Licensor may revoke this License upon notice. Until such termination or revocation, this license shall continue in perpetuity. Licensee may, at any time, discontinue its use of the DRDP Online Software; however, it shall continue to be bound by the obligations set forth herein.

3. Support

- a. Licensor, at its sole discretion, may provide support services in connection with the DRDP Online Software ("Services"). Services may be provided by email, a help line, updates, or otherwise as Licensor's staffing, budget and priorities allow. Services will be provided without charge, unless otherwise specified by Licensor in advance.

4. Research Collaboration Data Sharing Obligations

- a. For the purpose of understanding overall trends in child development in order to inform state wide policy decisions in early-childhood education, Licensee shall share with Licensor all assessment data that is collected or developed in connection with the DRDP Online Software. Note that before such data is shared with Licensor, all identifying information, such as names and addresses of educational organizations (e.g., agencies and school districts); names of teachers and classrooms; names of students; etc., will be automatically removed (i.e., redacted). Also note that the data shared with Licensor will be aggregated across the entire DRDP Online system, such that the data cannot be used to make comparisons between or among organizations, groups, or individuals; or to evaluate organizations, groups, or individuals. This redacted and aggregated Research Collaboration data will be drawn from the DRDP Online system as of June 1 and again as of December 1 every year. The data will be analyzed by educational researchers from the BEAR Center at the University of California Berkeley and the WestEd Center for Child and Family Studies, who will examine trends in the key domains of child development from infancy through school age.

5. Intellectual Property Rights; Disclosure Restrictions

- a. *Title.* Licensee acknowledges that Licensor owns all property rights in and to the DRDP Online Software, including any patent, copyright, trade secret, trademark and other proprietary rights. No title to the DRDP Online Software is transferred hereby and Licensee's rights hereunder are strictly limited as set forth herein.
- b. *Transfers.* Under no circumstances shall Licensee sell, license, publish, display, distribute, or otherwise transfer to a third party the DRDP Online Software or any copy thereof, in whole or in part, without the Licensor's prior written consent.
- c. *Data.* Licensee also acknowledges that the data developed in connection with the DRDP Online software belongs to Licensor. Licensee further acknowledges that certain student data and personal information are restricted from disclosure by state and federal laws. Licensee agrees to maintain the confidentiality of all data and information developed or collected in connection with the use of the DRDP assessment instruments, whether or not entered into the DRDP Online Software, and shall not disclose such data except as expressly required by applicable law.
- d. Licensee shall not take any action to assist, facilitate or otherwise encourage access to the DRDP Online Software by any third party. Without limiting the generality of the foregoing, Licensee shall not i) share the access link, passwords or other information used to access, download and use to the DRDP Online Software, or ii)

provide access to its system containing the DRDP Online software except as necessary for Licensee to use the DRDP Online Software as intended.

6. Disclaimer of Warranties

- a. *Disclaimer.* The DRDP Online Software is provided "AS IS" and WITH ALL FAULTS. There are no warranties of any kind, express or implied given or made with respect to the DRDP Online Software. All representations and warranties are disclaimed, whether express or implied as to the title, fitness for a particular purpose, merchantability, accuracy or standard of quality of the DRDP Online Software, including any content contained therein, that the DRDP Online Software will run uninterrupted or be error free or with respect to the results to be obtained from use of any part of the Software.

7. Indemnity and Limitation of Liability

- a. *Indemnity and Limitation of Liability.* In consideration of the royalty-free license provided hereunder, Licensee hereby indemnifies, defends, releases, discharges and holds harmless Licensor from and against any claim, loss, damage or liability arising in connection with DRDP Online or this License Agreement, including, without limitation:
 - (1) the availability, accuracy, damage or loss of data, software, hardware or other real, personal or intellectual property arising from or in connection with the DRDP Online Software,
 - (2) any Services or any defect, failure, delay in the DRDP Online Software or any Services,
 - (3) any claim based on contract, tort, or otherwise or any loss of revenue (whether direct or indirect), loss of profits or any consequential loss whether of an economic nature or not,
 - (4) any personal injury or death suffered in connection with the DRDP Online Software or Services,
 - (5) any identity theft, fraud or other activity related to the login ID and/or password, and
 - (6) any disruption or suspension of Licensee's business.provided; however, that the foregoing indemnity, defense, release discharge and hold harmless shall not apply to the extent of Licensor's willful misconduct.

8. General Provisions

- a. *Modifications.* Licensor may alter or revise the terms of this Agreement at any time by posting the revised terms on the Desired Results Web site at www.desiredresults.us. If Licensee does not accept the changes, Licensee's sole remedy shall be to discontinue Licensee's use of the DRDP Online Software.
- b. *Governing Law/Venue/Jurisdiction.* The Agreement shall be governed exclusively by laws of California without regard to its conflict of law provisions. In the event of dispute, the Licensee shall submit to the exclusive jurisdiction and venue of the courts of California.

Licensor may deny access to, and Licensee must discontinue use of, the DRDP Online Software and Services.

- a. *Severability.* Except as otherwise set forth in this Agreement, the provisions of this

Agreement are severable, and if one or more of such provisions shall be determined to be invalid, illegal or unenforceable, in whole or in part, the validity, legality and enforceability of any of the remaining provisions or portions thereof shall not in any way be affected thereby and shall nevertheless be binding between the parties hereto. Any such invalid, illegal or unenforceable provision or portion thereof shall be changed and interpreted so as to best accomplish the objective of such provision or portion thereof within the limits of applicable law.

- b. Complete Agreement. The parties agree that this Agreement, together with the Funding Agreement, is the complete and exclusive statement of the understanding between the parties with respect to the subject matter hereof, which supersedes and merges all other prior proposals, understandings and agreements, oral or written, between the parties relating to the subject matter.
- c. Waiver. Any waiver, either expressed or implied, by either party or any default by the other in the observance and performance of any of the conditions and/or covenants of duties set forth herein shall not constitute or be construed as a waiver of any subsequent or other default.
- d. Read and Understood. Licensee hereby acknowledges that it has read and understands this Agreement and agrees to be bound by its terms.
- e. Headings. The headings to the clauses and sub-clauses of this Agreement are included merely for convenience and shall not affect the meaning of the language included therein.

Licensee: I certify that I have the authority to sign this Agreement as a representative of the Licensee.

Name: Sunshine Bender

Title: Chief Business official / licensee

Program/Agency: Twin Ridges Elementary / Little Arcans Preschool

Address: 16661 old mill Rd

City: Nevada city

State: CA Zip: 95959

Signature: Sunshine Bender

Date: 10/01/25

Sierra Nevada Children's Services, A California Corporation
Child Care Provider Agreement Fiscal Year 2025 - 2026

Provider Name: <u>Twin Ridges Elementary</u>		
Facility Name (if different): <u>Little Acorn Preschool</u>		
Mailing Address: <u>16661 Old Mill Rd Nevada City CA 95959</u>		
Site Address (if different): <u>18847 OAK TREE Rd Nevada City CA 95959</u>		
Phone: <u>530-292-3140</u>	Fax: <u>530-265-3049</u>	Email: <u>SBENDER@TRESID.ORG</u>
Preferred Communication Method: ☐ Phone ☒ Email ☐ Fax ☐ USPS		

Sierra Nevada Children's Services (SNCS), a California corporation, administers federal and state funds so that subsidized child care is available in Sierra and Nevada counties. SNCS is bound by the California Welfare and Institutions Code (WIC) and the Title 5 California Code of Regulations (5 CCR) that govern Alternative Payment Programs. If a child care provider wishes to incorporate subsidized child care programs into their business plan, then the following conditions must be agreed upon prior to the beginning and during the course of services reimbursed by SNCS. Please initial each line indicating that you understand and agree to the terms.

Provider Acknowledgments:

1. SB I understand that as a participating child care provider I must remain in compliance with applicable laws and regulations of the State of California. I understand that I am solely responsible for understanding and complying with all current regulations and all that may be enacted in the future.
2. SB I understand that I must maintain an Open Door policy, following SNCS and State of California regulations, allowing parents unlimited access to their child(ren) when the child(ren) is/are in my care.
3. SB I understand that if I am a licensed provider I am required to supply a copy of my current facility license to persons legally entitled to it, including SNCS, and that I must remain in good standing with Community Care Licensing laws and regulations. (5 CCR, Section 18231) If I am a license exempt provider, I must continue to meet the exemption requirements.
4. SB I understand that I must operate on a non-discriminatory basis giving equal treatment and access to services without regard to race, color, creed, religion, handicap, or national origin or ancestry (5 CCR, Section 18224).
5. SB I understand that I must inform SNCS if I engage in religious instruction. State subsidy funds prohibit religious instruction. In the event that I do engage in religious instruction, SNCS will allocate funds from the federal portion of the contract for subsidized reimbursements (5 CCR, Section 18231).

☐ Please check here if you do engage in religious instruction.
6. SB I understand that I am not an agent, employee, or partner of SNCS. I am considered by SNCS to be an independent contractor, self-employed and, as such, I am responsible for payment of any local, state, and federal tax obligations on income earned through this agreement. I understand that I will receive an IRS Form 1099 from SNCS at the end of the calendar year if paid over the amount determined by IRS regulations during that year and that I am responsible for reporting all earnings received from SNCS and agree to file any and all required tax filings.
7. SB I understand that if I am a license exempt provider I must complete an EMSA approved Pediatric CPR/First Aid class within 90 days from the start date of child care services.
8. SB I understand that if I am a license exempt provider required to obtain TrustLine clearance, I will not be reimbursed for child care services until SNCS has been notified of the clearance. If I am caring for a child funded

by CalWORKs Stage 1, I will only be eligible for retroactive reimbursement for a maximum of 120 days from the date I submitted my full and completed enrollment documents through the date that I am TrustLine registered. If I am denied TrustLine clearance, I understand that I will not be reimbursed by SNCS for any services provided.

9. SM I understand that SNCS's obligations to reimburse providers are limited to services for eligible children enrolled by SNCS in a subsidy program.
10. SM I understand that SNCS has the right to amend this agreement and the forms and requirements related hereto. I understand that SNCS may terminate this agreement at any time and I understand that this Agreement may not be renewed for the following fiscal year. SNCS must sign any amendment for any amendment to be binding on it.
11. SM I understand, as an independent contractor, California law gives family child care providers several ways to protect their business from liability claims for accidents or injuries and that I must comply with one of the following:
- Carry liability insurance covering bodily injury to children and guests caused by negligence of the provider or an assistant (\$100,000 per occurrence, \$300,000 annual total for all occurrences), or such other limits as may be fixed by law; or
 - Purchase a bond in the amount of \$300,000 to cover liability for child injuries; or
 - Require a signed affidavit in proper legal form from parents of enrolled children stating that they are aware that the provider carries no liability insurance or bond, and, if the provider is not the owner of the family child care home, containing a statement saying that the property owner is not liable. The form for these affidavits can be obtained from the local licensing agency.
 - In the event I provide transportation for any children by automobile, such as field trips, I agree that, as to any vehicle used, I will ensure that liability insurance is carried with adequate liability insurance coverage and that child restraints are used as required by law. If the frequency and/or regularity of automobile use dictate, I will carry a commercial use policy with adequate limits. SNCS shall have no liability or responsibility to verify, advise, or assist provider in compliance with such requirements.
12. SM I understand that SNCS is not required to and has not inspected nor warranted the condition of the provider's facility or the degree or type of supervision provided, unless I participate in the SNCS Family Child Care Home Education Network program. SNCS assumes no responsibility for injury or damage arising from the performance by the provider under this agreement, under any applicable law, under any agreement with any parent or relating to any other aspect of provider's provision or lack of provision of services. I agree to hold harmless, defend and indemnify SNCS, its officers, directors, agents and employees from any and all liability and claims, including all attorneys' fees and other costs, arising from or claimed to arise from, or in any way relating to, the provision of child care services, and/or compliance with applicable laws, rules and regulations.
13. SM I understand that if my business rates exceed the current Maximum Reimbursement Ceilings, each parent I serve is responsible for any child care charges that are not reimbursed by SNCS. Regulations stipulate the conditions by which SNCS can and cannot reimburse child care providers. I understand that license exempt individuals are not required to submit rate sheets. If I am a licensed provider, or license-exempt center, I agree that the rates I charge for a subsidized child are equal to or less than the rates charged for a non-subsidized child. All rate changes must be in writing and will become effective on the 1st of the month following notification of the rate change. Any fees that SNCS is unable to reimburse, such as late fees, registration fees, transportation fees, diaper fees, etc. will be the responsibility of the parent. I understand that I must accept SNCS's method of calculation and payment for reimbursement of qualified child care services.
14. SM I understand that any reimbursement adjustment as a result of a review of an overpayment or underpayment will be made on a case by case basis. I understand that the difference in an underpaid reimbursement amount will be added to the next reimbursement payment. I further understand and give permission to SNCS for the difference in an overpaid reimbursement amount to be deducted from the next reimbursement payment.
15. SM I understand that SNCS limits provider reimbursements for days of non-operation that occur during regularly authorized scheduled hours of service to 10 days per fiscal year (5 CCR, Section 18076.2). These chosen closures must be referenced in the provider's written materials, documenting the provider's policy to charge for closures. It is the provider's responsibility to notify SNCS of any changes in closures. If a provider wishes to make a change, the change must be in writing and reported prior to the date of the closure. Reimbursement for days of non-operation do not apply to license exempt TrustLine or relative providers.

16. SB I understand that SNCS is unable to reimburse a licensed provider's notification policy when a parent discontinues services and the child does not attend. If a licensed provider has a notification policy, any child care payment, or portion thereof, that SNCS is unable to pay, is the responsibility of the parent.
17. SB I understand that providers, including license-exempt providers, shall be reimbursed based on the family's certified need/maximum authorized hours of care, regardless of attendance. Schedule changes must be pre-approved by SNCS and will be communicated with the issuance of a Certificate of Enrollment.
18. SB I understand that SNCS is unable to reimburse hours of care that include the scheduled instructional minutes of a public or private educational program available to the a child in which the child is enrolled and attending, including but not limited to California State Preschool Program (CSPP), Head Start programs, Transitional Kindergarten or Kindergarten. I further understand that SNCS may update child care schedules any point during the family's certification period to reflect a child's current or new enrollment in a public or private education program.

Provider Agreements:

19. SB I agree, as a participating child care provider, to submit signed and accurately completed Attendance Records, including the provider billing section (except for License Exempt providers), as instructed in the SNCS Provider Guide. SNCS will not reimburse the provider for Attendance Records turned in later than the last day of the month following the month of services.
20. SB I agree to have all SNCS reimbursements mailed to me or direct deposited between the 10th and the last day of each month. I further agree that if I violate any regulation or policy, or falsify information on the Attendance Records, I will be immediately terminated from the program and required to repay SNCS for any improper reimbursements made. Providers will be notified in writing of such action.
21. SB I agree, as a participating child care provider, to ensure each child's attendance is recorded on a daily basis for reimbursement purposes (WIC Section 10227.5)
22. SB I agree that I have received, and acknowledge that I am responsible for compliance with the SNCS Provider Guide. I understand that it is my responsibility to read and stay informed of the current SNCS provider policies contained within the SNCS Provider Guide. I agree that I am aware the most current version of the SNCS Provider Guide can be obtained online at www.sncs.org or by contacting SNCS by phone, email or in person to request a paper copy.
23. SB I agree to return all required documentation before reimbursement for child care services begins, including but not limited to, all of my printed materials, such as contracts, policies, parent handbooks, copy of facility license, and rate sheets. SNCS' receipt of such documentation shall not constitute or evidence its approval of or the completeness of such documents and materials. I agree to update SNCS of changes to any of my pre-printed materials, including annual Handbook updates when Handbooks contain a specific date range. *Written materials do not apply to license exempt TrustLine or relative providers.

All printed materials must be submitted to SNCS upon signing this agreement, and any time changes are made to my documentation. The following items are included in my printed materials: (please check all that apply)

- ☐ Contractual Agreements
- ☐ Rates
- ☐ Days of Non-operation
- ☐ Hours of Operation
- ☐ Check here only if you do not provide any of the above documentation

Agency Acknowledgments and Agreements:

24. SB SNCS will obtain and administer funds that provide subsidized child care to eligible families and to their child care providers that are: a legally licensed or a legally license exempt center; a licensed family child care home; or a duly eligible license exempt provider, selected by at least one eligible parent or legal guardian to provide child care.
25. SB Upon receipt of a correct and complete Attendance Record documenting approved child care provided, SNCS agrees to pay licensed providers and license-exempt centers the same rate the Provider charges for non-subsidized

children receiving the same care, not to exceed the Reimbursement Ceiling for child care in the provider's county. License exempt individuals will be reimbursed at the appropriate RMR, as determined by SNCS.

26. SNCS agrees to reimburse providers following the month of service. Reimbursements shall be made within 21 calendar days of the submission of a complete monthly attendance record/invoice, according to the following schedule:

Submitted Via	Date Attendance Record is Received	Date reimbursement is Mailed/ Direct Deposited
Digital Claims	1 st through the 5 th of the month	10 th of the month
Physical Claims	1 st through the 9 th of the month	20 th of month
Digital Claims	6 th through 9 th of the month	20 th of month
All Claims	10 th through 19 th of the month	Last day of the month
All Claims	20 th through last day of the month	10 th of following month
All Claims	ARs received after the last day of the month	Will not be reimbursed

In the event of a California state budget impasse, reimbursements may be temporarily delayed pending budget passage. No interest or other damages shall be due to provider as a result of any delayed reimbursement.

Other Terms:

27. SNCS In the event of any dispute hereunder, before any litigation or other formal proceeding is instituted, the parties shall have their dispute mediated before a trained mediator through a program recommended or administered through the Superior Courts of California, in and for the County of Nevada. Any such mediation shall be held in the Nevada City/Grass Valley area.
28. Please indicate the age group(s) that you serve: 2-5
29. Please indicate your daily opening and closing hours of operation, or for License Exempt Providers, the hours you are available to provide care (child care will not be authorized nor reimbursed outside of the hours listed below):

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
OPEN	am	8:30 am	8:30 am	8:30 am	8:30 am	8:30 am	am
CLOSE	pm	12:20 pm	12:20 pm	12:20 pm	12:20 pm	12:20 pm	pm

30. Please select the most appropriate box regarding your participation in the Quality Counts California (QCC) Quality Rating and Improvement System (QRIS):
- ☐ I am eligible but do not participate in my county's local QCC program
 - ☐ I currently participate in my county's local QCC program and my most recent Tier Ranking is _____
 - ☐ I currently participate in my county's local QCC program but have not been rated
31. Please select the most appropriate box regarding your child care accreditation status:
- ☐ National Accreditation: National Association for the Education of Young Children (NAEYC), National Accreditation Commission (NAC), National Early Childhood Program Accreditation (NECPA), National Association for Family Child Care (NAFCC), American Camp Association (ACA)
 - ☐ State Accreditation, please specify: _____
 - ☐ Other Accreditation (not national or state level), please specify: _____
 - ☐ Not accredited

I agree to indemnify and hold harmless SNCS from any and all claims and losses incurred by any person, firm or corporation who may be injured or damaged during the performance of this Agreement. I further agree to abide by the statements and policies within the SNCS Provider Guide and this Child Care Provider Agreement. I understand SNCS obligations are contingent upon SNCS continued receipt of funding necessary to provide services. I understand that the term of this agreement commences the day this agreement is signed and automatically terminates on **June 30, 2026**. I understand that

the following are grounds for immediate termination and non-reimbursement for my services: Noncompliance with the terms of this Agreement; falsifying records; serious substantiated complaints received by Community Care Licensing and/or violation of licensing regulations; any fraudulent actions; and substantiated child abuse. SNCS is required by the State of California to make "reasonable efforts to recover" any funds when fraud has occurred. I understand that I am liable for any overpayments made due to my violation of the program rules and regulations.

Sunshine Bender
Provider Signature

10/1/25
Date

Sierra Nevada Children's Services, a California Corporation Representative Signature

Date



SCOTT W. LAY, SUPERINTENDENT

380 Crown Point Circle
Grass Valley, CA 95945
530-478-6400 · fax 530-478-6410

September 15, 2025

Board of Trustees
Twin Ridges Elementary School District
16661 Old Mill Road
Nevada City, CA 95959

Board of Trustees:

Thank you for your submission of the 2025/2026 Local Control Accountability Plan (LCAP) and Adopted Budget reports. In accordance with Education Code Sections 52070 and 42127, our office has completed the review of these reports.

To approve each LCAP, Education Code requires the County Superintendent to review each plan to determine that the following conditions are met:

- The LCAP adheres to the template adopted by the State Board of Education and follows any instructions or directions for completing the template adopted by the State Board.
- The budget includes expenditures sufficient to implement the specific actions and strategies included in the LCAP, based on the projections of the proposed expenditures included in the plan (Ed Code Section 52070(d)(2)).
- The LCAP adheres to the expenditure requirements for funds apportioned based on the number and concentration of unduplicated students (low-income, English learners, foster youth) pursuant to Sections 42238.07 and Title 5, California Code of Regulations, Sections 15494-15497.
- The LCAP includes the required calculations to determine whether there is carryover of supplemental and concentration funds as required pursuant to Ed Code Sections 42238.07 and 52064 and, if applicable, includes a description of the planned uses of the specified funds and a description of how the planned uses of those funds satisfy the requirements for specific actions to be considered as contributing toward meeting the increased or improved services requirement (Ed Code Section 52070(d)(4)).

Following a comprehensive review, your submitted LCAP has been determined to satisfy the aforementioned criteria and is hereby approved.

It is imperative to recognize that the LCAP functions as a dynamic working document. Annually, this presents an opportunity for reflection on progress achieved, continued engagement with stakeholders, and the necessary revision and refinement of plans. Our office is committed to sustained collaboration with your District staff to offer guidance, thereby ensuring adherence to State guidelines, template compliance, and a comprehensive understanding of the ongoing process, optimizing the alignment of goals and actions with district budgets. We acknowledge the perpetual nature of this learning cycle and are dedicated to providing assistance and support to districts in fulfilling community expectations.

Should your district require any further assistance or input, kindly direct your inquiries to Christine McCormick at (530) 478-6400 x 2005.

Concurrently with LCAP approval, Education Code mandates that the County Superintendent approve, conditionally approve, or disapprove the Adopted Budget for each school district after undertaking the following:

- Examining the adopted budget to determine whether it complies with the standards and criteria established pursuant to Section 33127 and identifying any technical corrections needed to bring the budget into compliance with those standards and criteria.
- Determining whether the adopted budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multiyear financial commitments.
- Determining whether the adopted budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.

Subsequent to a thorough review of the information submitted to our office, encompassing the Criteria and Standards for your district and multi-year projections, your budget is hereby approved as adopted.

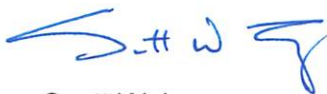
It is noted that projected unrestricted general fund deficit spending is anticipated to persist, amounting to (\$347,332) in 2025/2026, (\$473,243) in 2026/2027, and (\$469,938) in 2027/2028. This includes transfers in from your Special Reserve Fund which will be depleted soon if this level of deficit spending continues. As of the time of this budget, your Special Reserve Fund had \$2,088,376 available. By the end of the three year projection, there will only be \$1,018,138 remaining. Please continue your discussions regarding the implementation of a Fiscal Stabilization Plan and enact immediate budgetary reductions to ensure future financial stability.

While reserves are projected to be higher than the state-mandated level of 5.00% annually of over 17.00% in each year, but only due to the transfer from the Special Reserve Fund. We recommend reserves at a minimum of 20.00% due to your district size and volatility of being funded in an excess tax situation.

All technical corrections or recommendations pertaining to the adopted budget shall be transmitted directly to your designated Business Official. Should any questions or concerns arise, kindly direct your communications to Darlene Waddle at (530) 478-6400 x 2019.

We extend our appreciation for your leadership amidst the evolving landscape of education and anticipate sustained collaborative relationships with your staff and the broader community.

Sincerely,



Scott W. Lay
Nevada County Superintendent of Schools

cc: District Superintendent
District Business Official

Twin Ridges Elementary School District
2025-2026 Williams Uniform Complaint Summary
(Prepared in accordance with the provisions of Ed. Code 35186{d}.)

Quarter One: July 2, 2025 – September 30, 2025

Number of Complaints: 0

Nature of Complaints:

_____ N/A _____

Resolution of Complaints:

_____ N/A _____

I hereby certify that, to the best of my knowledge and belief, this report is true and correct, and that all data has been compiled with the reported in accordance with state laws and regulations.



Dr. Erik Crawford Superintendent/Principal

10/9/25
Date