TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

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BOARD OF TRUSTEES
SPECIAL MEETING AGENDA
Wednesday June 25, 2025
9:00 AM
Grizzly Hill School Room-4

	1.	**CALL TO ORDER** 9:01AM			
	2.	**ROLL CALL**			
		Aubrey Puetz Jonathan Farrell Jennifer Jensen Lorien Whitestone Malik Goodman	President Clerk Member Member Member	Present Present Present Present Present	
	3.	**ATTENDEES:** Colin, Matt, Sandi			
Action	4.	**APPROVAL OF THE June 25, 2025 SPECIAL AGENDA** – Aubrey Puetz			
		Aubrey Seeks approval of the June 25th Special Meeting Agenda, Trustee Goodman makes a motion to approve, Trustee Whitestone seconds the motion. The Vote Carries as follows: (5/0/0/0) Trustee Farrell-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes			
	5.	**PUBLIC COMMENT** The Board of Trustees welcomes comments from the public regarding matters on the special meeting agenda. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)			
		Aubrey reads public comment verbiage outloud. NO public comment			
	6.	**DISCUSSION/ACTION ITEMS**			

Discussion/Action	**A.**	Shall the Board Approve the Community Liaison Job Description/Placement	
		Dr. Crawford gives an overview of the job description, the funding source for the position which will be out of the Community Schools Grant. He shares highlights on the duties of the position as well as when the employee may be able to start. The goal of the district is to not have a lapse in service at the FRC. There will be a message to the community regarding the future of the FRC so the public is made aware of the transition period. Aubrey has been receiving messages from community members who would like to volunteer in the case there is a lapse in service. Ideally there will be someone in place to prevent this but in the case of not being able to place someone immediately we will not lapse in service. Aubrey wants the board to be clear on the messaging that will be put out and asks for input if they have any. The Board takes a moment to read the message to the public. NCSOS will support one employee through the First Five Grant for one year, which will help prevent a lapse in services. The foodbank distribution will be the primary focus while other services such as the food pantry and clothes closet also being of importance to keep up with. Jonathan has a concern Oaktree not having a person on campus with the transition. Once the job description is approved we can post, interview and onboard. Due to time the board moves to the next items on the agenda and would like to revisit this conversation later in the meeting. Continuation: Jonathan asks what they are doing in the interim for grounds keeping while the FRC is in transition. Concerns about community members not knowing the schedule of the food pantry as well as loitering concerns. Lorien suggests a paper copy for the hours of operation for the FRC. Malik asks what is the Maintenance schedule for the future to make sure our campus's grounds are kept up with. Malik asks for clarification on when Matt can be utilized to help with grounds keeping. The board would like to see more presence on the campus while we are in the transition period. Aubrey seeks approval for the Community Liaison Job Description and Position Step Placement. Trustee Whitestone makes a motion, Trustee Goodman seconds the motion. The Vote Carries as follows: (5/0/0/0) Trustee Farrell-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes	
Discussion/Action	**B.**	Shall The Board Approve the flooring quotes from Youngs Carpet One	

		Dr. Crawford goes over the quotes and the funding source for the flooring. Explains the materials and types of flooring that will be used. Clarification that the polished concrete will be in Room 3 not 2 per the quote. He then explains the differences between the two carpet options. Jonathan asks if we have an MSDS for the carpet. Malik asks about the CUPCCAA process, he is aware that we have signed up for it but do we have any flexibility with how or when we use it? There is some discomfort not going out for multiple bids and with the process of CUPCCAA. Feels this process does not ensure the best price and does not seem transparent enough for the community prospective. Jonathan feels we don't have any other comparable bids to make sure we have the best price. Malik also questions why they have not seen the bid until now, Dr. Crawford does not have an answer. Jenny asks if it is worth it to pay a bit more for durability. Also who is doing the prep work, the answer is Mike and Matt. Jonathan would like to see the health implications of the carpet squares before moving forward. Aubrey seeks approval for polished concrete only: Trustee Jensen makes a motion to approve the polished concrete in Room 3. Trustee Whitestone seconds the motion. The Vote Carries as Follows: (5/0/0/0). Trustee Farrell-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes Aubrey seeks approval for rooms 4&6 carpet squares for LUCKY BREAK Trustee Jensen makes a motion, Trustee Whitestone seconds the motion. The vote carries as follows: (3/2/0/0) Lorien-Yes Aubrey-Yes Malik-NO Jenny-Yes Jonathan- NO	
Discussion/Action	**C.**	Shall the Board Approve the Pre-Construction Proposal from CORE	📄
		Dr. Crawford gives an overview of the process of how this list came about and How Core was able to incorporate modernization projects into the classroom Build. Invites Collin and Matt to speak to the board. Matt gives an overview of their process moving forward, their partnership with Aedis (Our Architectural firm) as well as how bids will happen throughout the	

		process. Their process will make it possible for them to bring a GMP (Guaranteed Maximum Price) that fits the scope of work, quality of services, and the district's priorities. Matt explains the process of how they go out for bid and what they look for when interviewing potential candidates. Malik asks for clarification on how the list addresses the issues at Oak Tree and Washington. Matt explains that if priorities change they can reach out to Core to “Pick and choose” off of our Menu. Some of the work will come down to economy of scale as well. Core is confident they can provide a level of detail and communication to the board during this process that will make these decisions more clear. Upon approval today they will work to put a package together in the next 3 weeks. Matt explains how he goes about picking the bids. Core will be acting as our liaison for bids and bring recommendations to the board. Jonathan asks what happens if the board does not agree with the recommendation. Matt answers that it could be a liability to the district. Jonathan also asks if they are watching the overall budget? Yes, if our budget is beginning to be exceeded the board will have the opportunity to remove priorities. The board will receive communication throughout the process of bids and proposals. They do their best to mitigate change orders. Matt goes through Core's job function through pre-construction services. Malik asks who is responsible for permitting, Matt answers that it is done through Aedis and DSA (Division of the State Architect). Malik asks who is liable for this entire project. Core would be liable. Malik questions the price- Core has already put in hours of work and pre-work for the project. They will not make money on pre-construction services. They want to earn the trust of the board and feel the price is fair for the amount of work. Jonathan asks if we can eliminate items without it causing a change in the GMP. Asks if we decide to not go forward with the classrooms do we still have the ability to bid out the other modernization items. Matt- we may have efficiency and economy of scale/scope of work that would go hand in hand with the class the classroom build, therefore eliminating that could change the economy of scale pricing and therefore change the overall cost. Malik asks if it is possible to reach out to AEDIS for additional plans and DSA process for Bathrooms and ADA compliance at Oaktree and Washington. Core could potentially bid that out as a separate project. If we need to wait for the DSA approval process. Retaining wall ADA compliance at washington to be addressed, make sure both retaining walls are addressed. The board would also like to add ADA compliance on all campuses for the bathrooms. Core will be able to add these services at a later date at no additional cost to the district. AUBREY would like to seek a motion to approve the pre-construction proposal from Core. Trustee Whitestone makes a motion, Trustee Farrell seconds the	

		Motion. The Vote carries as follows: (5/0/0/0) Trustee Farrell-Yes Trustee Jensen-Yes Trustee Puetz-Yes Trustee Whitestone-Yes Trustee Goodman-Yes	
	7.	**FUTURE AGENDA ITEMS DISCUSSION**	
		Workshop dates, July 23rd 9am- Fiscal Stabilization, Board Protocol on Evaluations, Board internal communications, Community Updates and Transparency	
	8.	**UPCOMING MEETINGS: August 5 ,2025**	
	9.	**ADJOURNMENT: 11:45 AM**	

This agenda was posted at least 24 hours prior to the "special" meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRESD.ORG

NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)]

6/25/2025

Aubrey Puetz, Board President　　Date

6/25/2025

Dr. Erik Crawford, Superintendent/Principal　　Date