

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT


1 School Street Washington, California






Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com





BOARD OF TRUSTEES SPECIAL MEETING MINUTES TUESDAY, APRIL 5, 2022 4:00 PM WASHINGTON SCHOOL


	The TRESB Board of Trustees will participate face-to-face with via Zoom Teleconference option. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.		
	1.	CALL TO ORDER 4:07PM	
	2.	ROLL CALL	
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	President Clerk NCSOS Representative Timekeeper Member Here Here Absent Here Here
<i>Action</i>	3.	AB 361 VOTE TO CONTINUE ZOOM MEETINGS- <i>Malik Goodman</i>	
		Amy Boyle makes a motion to approve AB 361 vote to continue Zoom meetings. Lorien Whitestone seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Absent Yes Yes
<i>Action</i>	4.	APPROVAL OF THE APRIL 5th, 2022 SPECIAL AGENDA – <i>Malik Goodman (Goldenrod)</i>	
		Lorien Whitestone makes a motion to approve the April 5 th , 2022 special agenda. Amy Boyle seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Absent Yes Yes
	5.	PUBLIC COMMENT	
		The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)	

	6. CONSENT ITEMS. <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>																																			
Action	A. Approval of the March 8 th Regular Board Meeting Minutes (<i>Yellow</i>)																																			
Action	B. Approval of the March 15 th Special Meeting Minutes (<i>Yellow</i>)																																			
Action	D. Approval of the March Warrants (<i>Salmon</i>)																																			
	Amy Boyle makes a motion to approve the consent items as presented. Aubrey Puetz seconds, motion carries (4/0/1/0) as follows:																																			
	<table border="0"> <tr> <td>Malik Goodman</td> <td>Yes</td> </tr> <tr> <td>Lorien Whitestone</td> <td>Yes</td> </tr> <tr> <td>Mindi Morton</td> <td>Absent</td> </tr> <tr> <td>Amy Boyle</td> <td>Yes</td> </tr> <tr> <td>Aubrey Puetz</td> <td>Yes</td> </tr> </table>	Malik Goodman	Yes	Lorien Whitestone	Yes	Mindi Morton	Absent	Amy Boyle	Yes	Aubrey Puetz	Yes																									
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	7. REPORTS																																			
Discussion	A. Family Resource Center Report- <i>Diana Pasquini</i>																																			
	No family resource center report.																																			
Discussion	B. OWEN's Financial Report- <i>Peter Ketchand</i>																																			
	No OWEN's financial report.																																			
Discussion	C. Grizzly Hill School Report (87 Students Enrolled)- <i>Melissa Madigan</i>																																			
	<table border="1"> <thead> <tr> <th>Teacher</th> <th colspan="2">Mrs. Caughey</th> <th colspan="2">Mrs. Clemens</th> <th colspan="2">Mrs. Hobbs</th> <th colspan="2">Mrs. Mitchell</th> <th colspan="2">Mr. Ruckrich</th> <th></th> </tr> <tr> <th>Grade</th> <th>TK/K</th> <th>1</th> <th>2</th> <th>3</th> <th>4</th> <th>5</th> <th>6</th> <th>7</th> <th>8</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Students</td> <td>1/5</td> <td>9</td> <td>8</td> <td>11</td> <td>15</td> <td>5</td> <td>8</td> <td>14</td> <td>11</td> <td>87</td> </tr> </tbody> </table>	Teacher	Mrs. Caughey		Mrs. Clemens		Mrs. Hobbs		Mrs. Mitchell		Mr. Ruckrich			Grade	TK/K	1	2	3	4	5	6	7	8	Total	Students	1/5	9	8	11	15	5	8	14	11	87	
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	Mother's Day/Special Person's Day is being planned at the school. Tiffany Caughey and her TK/K/1 st grade class took a trip to Little Acorns Preschool to donate blankets to veterans. She would like to take her students to the San Juan Library once a month to have her students familiar with the library.																																			
Discussion	D. Washington School Report (6 Students Enrolled)- <i>Adam Percy/Melissa Madigan</i>																																			
	<table border="1"> <thead> <tr> <th>Teacher</th> <th colspan="10">Adam Percy</th> </tr> <tr> <th>Grade</th> <th>K</th> <th>1</th> <th>2</th> <th>3</th> <th>4</th> <th>5</th> <th>6</th> <th>7</th> <th>8</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Students</td> <td>2</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>2</td> <td>0</td> <td>1</td> <td>6</td> </tr> </tbody> </table>	Teacher	Adam Percy										Grade	K	1	2	3	4	5	6	7	8	Total	Students	2	1	0	0	0	0	2	0	1	6		
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	End of year field trips are being planned, staff and students are excited.																																			
Discussion	E. Little Acorns Preschool Report (21 Students Enrolled)- <i>Pam Langley/Melissa Madigan</i>																																			
	\$600 in grants were received. Little Acorns Preschool Director Pam Langley wants to know if a summer program will be offered to the preschool.																																			
Discussion	F. Teacher's Report- <i>Melissa Madigan/Staff</i>																																			
	Field trips are happening regularly and the teachers, students, and staff are enjoying them. Teachers are working on putting together an event for Earth Day. Journeys, Wonders, and ELA curriculum is being received well by teaching staff.																																			
Discussion	G. Facilities Management Report- <i>Melissa Madigan/Staff</i>																																			

		There is a tree service proposal for safety and fire suppression. During the regular board meeting in May, representatives from North San Juan Volunteer Fire Department will be in attendance to discuss what work should be done to best mitigate these risks. There are new fire suppression procedures in place from PG&E will also be discussed. Fred Salisbury is our representative for PG&E and has given us information on what to expect for the upcoming fire season and these details will											
<i>Discussion</i>	H.	Superintendent's Report- <i>Melissa Madigan</i>											
		The board retreat was a success. Graduation plans/discussion will be added to the May regular agenda.											
<i>Discussion</i>	I.	Board Report- <i>Malik Goodman</i>											
		Lorien Whitestone has a surplus of walnut that she wanted to donated to Grizzly Hill School. Would like to know if this is possible, she and Sunshine Bender can discuss this. Tiffany Caughey suggested the wood could be used to build bird houses or for an art project.											
	8.	DISCUSSION/ACTION ITEMS											
<i>Discussion/Action</i>	A.	Resolution #22-09 of the Board of Trustees of Twin Ridges Elementary School District Approving the Closure of Washington School, Finding the Closure of Washington School Exempt from the California Environmental Quality Act, and Approving the Filing and Recordation of a Notice of Exemption- <i>Melissa Madigan</i>											
		<p>After much discussion and consultation from the Nevada County Office of Education to seek alternative options, it is recommended due to financial constraints and low/declining enrollment numbers (less than four students), that the board recommends that Washington School be closed and repurposed as an educational resource facility. Members of the board expressed that if a pre-enrollment threshold is met (greater than five students), the school can be easily reopened. Open enrollment will be ongoing to see if this threshold can be met. The public expressed how repurposing of the school can meet their social/emotional needs. This includes the building being open for six hours a day, preferably from 1pm-7pm. It will be open for as many students as possible, with internet and food available to students. Students have the option to remain within the TRESA district and attend Grizzly Hill School. Nevada City School District has also agreed to accept any transfer students and to bus them from the White Cloud bus stop to NCSD or NJUHSD. Our school van will be used to bus students to the White Cloud bus stop. The board determined that an Educational Resource Facility committee be formed during the regular meeting in May to continue assisting the needs of the community during this process. Members of the public in attendance interested in being a part of this committee and/or would like input on this process have signed their names and contact information on a sheet of paper and will be contacted once the committee is formed. It is determined that Washington School is exempt from CEQA.</p> <p>Amy Boyle makes a motion to approve Resolution #22-09 of the Board of Trustees of Twin Ridges Elementary School District Approving the Closure of Washington School, Finding the Closure of Washington School Exempt from the California Environmental Quality Act, and Approving the Filing and Recordation of a Notice of Exemption. Lorien Whitestone seconds. Motion carries (4/0/1/0) as follows:</p>											
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	B.	MOU NCSD and TRES- <i>Melissa Madigan</i>	
		This MOU between NCSD and TRES- discusses the understanding and agreement of allowing the current Washington students to transfer to NCSD as they wish and having bussing available to them. Amy Boyle makes a motion to accept the MOU NCSD and TRES-, Lorien Whitestone seconds. Motion carries (4/0/1/0) as follows:	
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Absent Yes Yes
<i>Discussion/Action</i>	C.	Rescinding the Birken Vogt Generator Proposal for Washington School- <i>Sunshine Bender (White)</i>	
		This item is tabled until the next board meeting.	
<i>Discussion/Action</i>	D.	Approval of Auditor Michelle Hanson for the 21/22 School Year- <i>Sunshine Bender (White)</i>	
		May of 2022 is the next audit cycle. Aubrey Puetz's Zoom connection stopped at (5:35pm, she rejoined at 5:41pm). Amy Boyle makes a motion to approve the auditor Michelle Hanson for the 21/22 School Year. Lorien Whitestone seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Absent Yes Yes
<i>Discussion/Action</i>	E.	Acton Arboriculture Proposal #6697 Little Acorns Preschool- <i>Melissa Madigan</i>	
		Lorien Whitestone makes a motion to approve the Acton Arboriculture Proposal #6697 for Little Acorns Preschool. Amy Boyle seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Absent Yes Yes
<i>Discussion/Action</i>	F.	Acton Arboriculture Proposal #6725 Grizzly Hill School- <i>Melissa Madigan</i>	
		Lorien Whitestone makes a motion to approve the Acton Arboriculture Proposal #6725 for Grizzly Hill School. Amy Boyle seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Absent Yes Yes
<i>Discussion/Action</i>	G.	Williams Quarterly Report (4 th Quarter, April 1 st to June 30 th)- <i>Melissa Madigan</i>	

		There are no findings. Lorien Whitestone makes a motion to approve the Williams Quarterly Report (4 th Quarter, April 1 st to June 30 th). Amy Boyle seconds, motion carries (4/0/1/) as follows:		
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Absent Yes Yes	
<i>Discussion/Action</i>	H.	ELA Curriculum- <i>Melissa Madigan</i>		
		ELA curriculum was previously approved and we're awaiting on the final quote.		
<i>Discussion/Action</i>	I.	Surplus Maintenance Tools – <i>Mindi Morton</i>		
		Mindi Morton is absent. Items need to be labeled and catalogued, preferably a project that happens over the summer.		
<i>Discussion/Action</i>	J.	District Document Storage- <i>Malik Goodman</i>		
		A lock was ordered for the Grizzly Hill storage shed. Boxes with labels and dates should be made so staff know when to shred documents/how long to store them. The upstairs storage can be used at Little Acorns Preschool.		
<i>Discussion/Action</i>	K.	Plumbing at Oak Tree School- <i>Malik Goodman</i>		
		There are drainage issues with pipes and the Oak Tree site needs a professional to investigate the plumbing.		
<i>Discussion/Action</i>	L.	Athletic Instructor for the 2022 School Year- <i>Melissa Madigan</i>		
		This position will be posted in the staff room at Grizzly Hill School to be available to anyone interested.		
<i>Discussion/Action</i>	M.	Field Trips- <i>Malik Goodman/Staff</i>		
		The 4 th and 5 th grade class took a field trip to Sutter's Fort. The 7 th and 8 th grade class will be making a trip to San Francisco soon.		
<i>Discussion/Action</i>	N.	Evaluate Progress of Annual Goals/LCAP Update- <i>Melissa Madigan</i>		
		This will be on the May regular agenda. The 2 nd Tuesday in June will be the approval of the LCAP.		
<i>Discussion/Action</i>	O.	TRTA Update- <i>Tiffany Caughey</i>		
		No update as of now, there will likely be an update by the next regular board meeting.		
<i>Discussion</i>	P.	Public Hearing (Government Code § 3547.5)- <i>Melissa Madigan</i>		
<i>Discussion</i>		i.	TRESA Public Disclosure of Collective Bargaining Agreements (Government Code § 3547.5)	
			No public comment.	
<i>Action</i>	Q.	TRTA Tentative Negotiated Agreement: 2021/2022 Certificated Salary Schedules and Settlements- <i>Melissa Madigan</i>		
		No update as of now, this item is postponed until the next regular board meeting.		
<i>Action</i>	R.	CSEA Tentative Negotiated Agreement: 2021/2022 Classified Salary Schedules and Settlements- <i>Melissa Madigan</i>		

		<p>The tentative negotiated agreement was reviewed. New employees will be hired at column 1 all the time and if they have prior experience they can be placed at the appropriate stage.</p> <p>Lorien Whitestone makes a motion to approve the CSEA Tentative Negotiated Agreement: 2021/2022 Classified Salary Schedules and Settlements. Amy Boyle seconds, motion carries (4/0/1/0) as follows:</p>											
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	S.	CSEA Formal Ratification- <i>Erin Riley/Melissa Madigan</i>											
		<p>Amy Boyle makes a motion to approve the CSEA Formal Ratification. Lorien Whitestone seconds, motion carries (4/0/1/0) as follows:</p>											
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	9.	PUBLIC COMMENT ON CLOSED SESSION ITEMS – <i>Malik Goodman</i>											
	10.	CLOSED SESSION											
<i>Discussion/Action</i>	A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))											
		Nothing to report, no closed session.											
<i>Discussion/Action</i>	B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: CSEA and TRTA. Agency Negotiator: <i>Melissa Madigan</i>											
		Nothing to report, no closed session.											
	11.	RECESS /RECONVENE - Report Out on Closed Session – <i>Malik Goodman</i>											
	A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))											
		Nothing to report, no closed session.											
	B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: CSEA and TRTA. Agency Negotiator: <i>Melissa Madigan</i>											
		Nothing to report, no closed session.											
<i>Discussion</i>	12.	FUTURE AGENDA ITEMS DISCUSSION											
		No future agenda items proposed.											
	13.	UPCOMING MEETINGS: May 10 th 2022											
	14.	ADJOURNMENT 6:02pm											

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

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Malik Goodman, Board President	4/5/2022 Date

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Melissa Madigan, Superintendent/Principal	4/5/2022 Date