

Twin Ridges Elementary School District Acceptable Use Agreement - Technological Resources

Twin Ridges Elementary School District encourages the use of the Internet when appropriate to meet student needs. Users are expected to use technology and the Internet as an educational resource.

The very nature of the vast expanse of material and people on the Internet leads to certain needs for care in Internet use. Students will be instructed on polite and responsible use. It is each student's responsibility to use common sense and good judgment. Twin Ridges Elementary School District staff will diligently monitor Internet use and our Internet Service Provider provides a filter. However, because of the nature of the Internet we cannot guarantee absolute inaccessibility to inappropriate material.

Before using the Internet, a student must have this form on file, signed by both the student and his/her parent or guardian. The use of technology is a privilege, not a right, and may be revoked if abused.

I understand that use of the Internet requires care and responsibility. In addition to any directions received from school staff, I understand that all of the following activities should be avoided:

- Attempting to find sources promoting violence, drugs, alcohol, or tobacco.
- Attempting to find sources of sexually explicit material.
- Attempting to find sources promoting any illegal activity.
- Attempting to visit sites that conflict with California Education Code.

- I agree to immediately leave any website which I may accidentally come across which contains such items and notify the supervising adult.

- I will not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs.

- I will refrain from using crude or rude language. I will not be disrespectful of others or their beliefs.

- I will also not give out any information which might expose me, my classmates, the school, its staff, etc. to any potential threat or harm. I will not provide photos or personal, identifying information (including name, address, or school information) about myself to others.

- I will not use resources to threaten, intimidate, harass, or ridicule other students or staff.

- I will stop using the Internet when asked by a school staff member for any reason.

Violation of these guidelines may result in loss of Internet privileges and/or disciplinary action. The student and his/her parent/guardian agree not to hold the District responsible for the failure of any technology protection measures, violations of copyright restrictions, or user mistakes or negligence.

By signing this I am agreeing to follow these rules.

Student Name: _____ Grade: _____

Student Signature: _____ Date: _____

By signing this I affirm that I have discussed this with my student and

will allow Internet access

will **not** allow Internet access

Parent/Guardian Signature: _____ Date: _____

Homeroom Teacher: _____



Twin Ridges Elementary School District

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FAX (530) 265-3049

To parents and guardians,

At Twin Ridges Elementary, we use G Suite for Education, and we are seeking your permission to provide and manage a G Suite for Education account for your child. G Suite for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom, and more used by tens of millions of students and teachers around the world. At Twin Ridges Elementary, students will use their G Suite accounts to complete assignments, communicate with their teachers, Chromebooks, and learn 21st century digital citizenship skills.

The notice below provides answers to common questions about what Google can and can't do with your child's personal information, including:

- What personal information does Google collect?
- How does Google use this information?
- Will Google disclose my child's personal information?
- Does Google use student personal information for users in K-12 schools to target advertising?
- Can my child share information with others using the G Suite for Education account?

Please read it carefully, let us know of any questions, and then sign below to indicate that you've read the notice and give your consent. If you don't provide your consent, we will not create a G Suite for Education account for your child.

I give permission for Twin Ridges Elementary to create/maintain a G Suite for Education account for my child and for Google to collect, use, and disclose information about my child only for the purposes described in the notice below.

Thank you,
Scott Mikal

Full name of student

Printed name of parent/guardian

Signature of parent/guardian

Date

G Suite for Education Notice to Parents and Guardians

This notice describes the personal information we provide to Google for these accounts and how Google collects, uses, and discloses personal information from students in connection with these accounts.

Using their G Suite for Education accounts, students may access and use the following “Core Services” offered by Google (described at https://gsuite.google.com/terms/user_features.html):

- Gmail
- Google+
- Calendar
- Chrome Sync
- Classroom
- Cloud Search
- Contacts
- Docs, Sheets, Slides, Forms
- Drive
- Groups
- Hangouts, Hangouts Chat, Hangouts Meet, Google Talk
- Jamboard
- Keep
- Sites
- Vault

Google provides information about the information it collects, as well as how it uses and discloses the information it collects from G Suite for Education accounts in its G Suite for Education Privacy Notice. You can read that notice online at https://gsuite.google.com/terms/education_privacy.html you should review this information in its entirety, but below are answers to some common questions:

What personal information does Google collect?

When creating a student account Twin Ridges Elementary, may provide Google with certain personal information about the student, including, for example, School created email address, and password. Google may also collect personal information directly from students, such as telephone number for account recovery or a profile photo added to the G Suite for Education account.

When a student uses Google services, Google also collects information based on the use of those services. This includes:

- device information, such as the hardware model, operating system version, unique device identifiers, and mobile network information including phone number;
- log information, including details of how a user used Google services, device event information, and the user's Internet protocol (IP) address;
- location information, as determined by various technologies including IP address, GPS, and other sensors;
- unique application numbers, such as application version number; and

- cookies or similar technologies which are used to collect and store information about a browser or device, such as preferred language and other settings.

How does Google use this information?

In G Suite for Education Core Services, Google uses student personal information to provide, maintain, and protect the services. Google does not serve ads in the Core Services or use personal information collected in the Core Services for advertising purposes.

Does Google use student personal information for users in K-12 schools to target advertising?

No. For G Suite for Education users in primary and secondary (K-12) schools, Google does not use any user personal information (or any information associated with an G Suite for Education Account) to target ads, whether in Core Services or in other Additional Services accessed while using an G Suite for Education account.

Can my child share information with others using the G Suite for Education account?

Twin Ridges Elementary we may allow students to access Google services such as Google Docs and Sites, which include features where users can share information with others or publicly. When users share information publicly, it may be by search engines, including Google.

Will Google disclose my child's personal information?

Google will not share personal information with companies, organizations and individuals outside of Google unless one of the following circumstances applies:

- With parental or guardian consent. Google will share personal information with companies, organizations or individuals outside of Google when it has parents' consent (for users below the age of consent), which may be obtained through G Suite for Education schools.
- With Twin Ridges Elementary G Suite for Education accounts, because they are school-managed accounts, give administrators access to information stored in them.
- For external processing. Google may provide personal information to affiliates or other trusted businesses or persons to process it for Google, based on Google's instructions and in compliance with the G Suite for Education privacy notice and any other appropriate confidentiality and security measures.
- For legal reasons, Google will share personal information with companies, organizations or individuals outside of Google if it has a good-faith belief that access, use, preservation or disclosure of the information is reasonably necessary to:
 - Meet any applicable law, regulation, legal process or enforceable governmental request.
 - Enforce applicable Terms of Service, including investigation of potential violations.
 - Detect, prevent, or otherwise address fraud, security or technical issues.
 - Protect against harm to the rights, property or safety of Google, Google users or the public as required or permitted by law.

Google also shares non-personal information -- such as trends about the use of its services -- publicly and with its partners.

What choices do I have as a parent or guardian?

First, you can consent to the collection and use of your child's information by Google. If you don't provide your consent, we will not create a G Suite for Education account for your child, and Google will not collect or use your child's information as described in this notice.

If you consent to your child's use of G Suite for Education, you can access or request deletion of your child's G Suite for Education account by contacting Twin Ridges Elementary. If you wish to stop any further collection or use of your child's information, you can request that we use the service controls available to limit your child's access to features or services, or delete your child's account entirely. You and your child can also visit <https://myaccount.google.com> while signed in to the G Suite for Education account to view and manage the personal information and settings of the account.

What if I have more questions or would like to read further?

If you have questions about our use of Google's G Suite for Education accounts or the choices available to you, please contact Twin Ridges Elementary. If you want to learn more about how Google collects, uses, and discloses personal information to provide services to us, please review the [G Suite for Education Privacy Center](https://www.google.com/edu/trust/) (at <https://www.google.com/edu/trust/>), the [G Suite for Education Privacy Notice](https://gsuite.google.com/terms/education_privacy.html) (at https://gsuite.google.com/terms/education_privacy.html), and the [Google Privacy Policy](https://www.google.com/intl/en/policies/privacy/) (at <https://www.google.com/intl/en/policies/privacy/>).

The Core G Suite for Education services are provided to us under [Google's Apps for Education agreement](https://www.google.com/apps/intl/en/terms/education_terms.html) (at https://www.google.com/apps/intl/en/terms/education_terms.html) [if school/district has accepted the Data Processing Amendment (see <https://support.google.com/a/answer/2888485?hl=en>), insert: and the [Data Processing Amendment](https://www.google.com/intl/en/work/apps/terms/dpa_terms.html) (at https://www.google.com/intl/en/work/apps/terms/dpa_terms.html)].