

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES REGULAR MEETING MINUTES

Tuesday, August 10th, 2021 @ 4:00 PM
Grizzly Hill School Room 8 or Via Zoom
16661 Old Mill Road. Nevada City, CA.

The TRES D Board of Trustees will participate in person or via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.

	1.	CALL TO ORDER										
		The regular meeting of the Twin Ridges Elementary School District Board of Trustees was called to order at 4:12 PM on Tuesday, August 10 th , 2021.										
	2.	ROLL CALL										
		Four members were present; a quorum was established.										
		<table border="0"> <tr> <td>Malik Goodman</td> <td>Present</td> </tr> <tr> <td>Rachel Kozloski</td> <td>Present</td> </tr> <tr> <td>Lorien Whitestone</td> <td>Present</td> </tr> <tr> <td>Hilary Hulteen</td> <td>Absent</td> </tr> <tr> <td>Mindi Morton</td> <td>Present</td> </tr> </table>	Malik Goodman	Present	Rachel Kozloski	Present	Lorien Whitestone	Present	Hilary Hulteen	Absent	Mindi Morton	Present
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Mindi Morton	Present											
<i>Action</i>	3.	APPROVAL OF AUGUST 10, 2021 REGULAR BOARD MEETING AGENDA										
		Mindi Morton moves to approve the August 10 th , 2021 regular meeting agenda, Rachel Kozloski seconds, motion approved (4/0/1/0) as follows:										
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	4.	PUBLIC COMMENT										
		The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not										

		on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)										
		No public comment.										
<i>Action</i>	5.	CONSENT ITEMS These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.										
	A.	Approval of the July 13 th Regular Board Meeting Minutes.										
	B.	Approval of the July 23 rd Special Board Meeting Minutes.										
	C.	Approval of the July 2021 Warrants.										
		Mindi Morton moved to approve Consent Items 5A, 5B, and 5C as presented. Rachel Kozloski seconded, motion carries (5/0/1/0) as follows:										
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	6.	DISCUSSION/ACTION ITEMS										
	A.	Owens Financial- <i>Melissa Madigan</i>										
		This item is tabled. The board would like to invite Peter Ketchand twice a year. Mindi Morton will reach out to Peter Ketchand to find out what month he should attend.										
	B.	Salary Schedule Consolidation- <i>Kelly Moreno/Darlene Waddle</i>										
		<p>Darlene Waddle recommends that the salary schedules for classified employees should be consolidated. Mindi Morton would like a salary chart comparison between other like-schools 2 weeks before the September regular board meeting. Malik Goodman would like the salary schedule to be presented to the board every year.</p> <p>A board retreat is scheduled for August 27th at 9am. This will be at the Oak Tree Lodge.</p>										



	C.	Superintendent's Salary Revision- Melissa Madigan	
		<p>The previously approved superintendent's contract needs to be amended. The cost of living is actually 5.07% instead of 5.70%, which was previously approved.</p> <p>Rachel Kozloski moves we amend the superintendent contract to reflect the cost of living increase from 5.70% to 5.07%, Lorien Whitestone seconds, motion approves (4/0/1/0) as follows:</p>	
		<p>Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton</p>	<p>Yes Yes Yes Absent Yes</p>
	D.	Approval to Hire- Melissa Madigan	
		<p>The board took a 10-minute recess at 5:04pm. They reconvened at 5:14pm.</p> <p>The board moves to approve the following teacher hires:</p>	
	i.	<p>Bonnie Al-Rafai has been selected for the TOSA position.</p> <p>Rachel Kozloski makes a motion to approve the hiring of Bonnie Al-Rafai as the new TOSA. Lorien seconds, motion carries (4/0/1/0) as follows:</p>	
		<p>Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton</p>	<p>Yes Yes Yes Absent Yes</p>
	ii.	<p>Sierra Clemens is a 1st year teacher from Grass Valley. She will be teaching 2nd and 3rd grade.</p> <p>Mindi makes a motion to approve the hiring of Sierra Clemens as the 2nd and 3rd grade teacher. Rachel seconds, motion carries (4/0/1/0) as follows:</p>	
		<p>Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton</p>	<p>Yes Yes Yes Absent Yes</p>
	iii.	<p>Phil Ruckrich is a 1st year teacher from French Corral. He will be teaching the 7th and 8th graders.</p>	



		Mindi Morton makes a motion to approve the hiring of Phil Ruckrich as the 7 th and 8 th grade teacher. Rachel Kozloski seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Absent Yes
	iv.	Sammi Condo is a local with history on the Ridge. She previously worked at MOTROCO. Sammi is applying for the Classroom Aide position. Mindi Morton makes a motion to approve the hiring of Sammi Condo as a Classroom Aide. Rachel Kozloski seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Absent Yes
	v.	Judy Stead is a local fire fighter with the North San Juan Fire Department and previously worked at MOTROCO. She's applying for the Classroom Aide position. Mindi Morton makes a motion to approve the hiring of Judy Stead as a Classroom Aide. Rachel Kozloski seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Absent Yes
	vi.	Joyce Nunley is a Ridge local applying for the Classroom/Kitchen Aide Assistant position. Mindi Morton makes a motion to approve the hiring of Joyce Nunley as a Classroom Aide. Rachel Kozloski seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski	Yes Yes

		Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Absent Yes
	vii	Jillian Halliwell is applying for the Special Education Aide position. Mindi Morton makes a motion to approve the hiring of Jillian Halliwell as a Classroom Aide. Rachel Kozloski seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Absent Yes
	viii.	Jessica Martines is a current employee as a ground/maintenance position and is reclassifying/transferring as a temporary assignment as a Classroom Aide. Mindi Morton makes a motion to reclassify Jessica Martines from a maintenance/grounds position to a Classroom Aide. Rachel Kozloski seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Absent Yes
	ix.	Alejandro Rodriguez has applied for the groundskeeper/maintenance position as a short-term employee. Mindi Morton makes a motion to approve the hiring of Alejandro Rodriguez for the groundskeeper/maintenance position. Lorien Whitestone seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Absent Yes
	x.	Shawn Olson has applied for the groundskeeper/maintenance position at our Oak Tree campus and Grizzly Hill campus.	

		Mindi Morton makes a motion to approve the hiring of Shawn Olson for the groundskeeper/maintenance position as a District employee. Lorien Whitestone seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Absent Yes
	E.	School Curriculum Approval and Initial Review- Melissa Madigan	
		<p>New curriculum must be published 30 days before purchase. It will be posted September 2nd. Rachel Kozloski wants teaching staff involved in purchasing of materials.</p> <p>The math curriculum is outdated and we need social studies and science curriculum.</p> <p>There will be a special meeting next Wednesday, August 18th, to discuss curriculum. Malik Goodman requested that Tiffany Caughey attend. This will happen before the staff meeting, so board members will have an opportunity to welcome the new staff.</p>	
	F.	Kitchen Equipment Purchases- Melissa Madigan	
		<p>The refrigerators in the cafeteria kitchen are not functioning due to PG&E using incorrect voltage when restoring power to the lines. These need to be replaced before the first day of school (August 16th).</p> <p>Mindi Morton would like to know if our insurance could cover the cost of the repairs/replacement. We will look into this.</p> <p>Lorien Whitestone stepped out of the meeting.</p> <p>Mindi Morton makes a motion to allow up to \$10,000 for kitchen equipment replacement and if necessary, to get in touch with our insurance. Rachel Kozloski seconds, motion carries (3/0/2/0) as follows:</p>	
		Malik Goodman Rachel Kozloski Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Absent Absent Yes
	G.	CASBO Training Approval- Sunshine Bender	

		<p>Sunshine Bender is asking for approval to attend a CASBO training as our school business official. This program lasts 12-14 months and is \$6,000. Sunshine Bender will sign a commitment to the school stating that she will complete this training and continue working for the Twin Ridges Elementary School District.</p> <p>Lorien Whitestone has returned to the meeting.</p> <p>Rachel Kozloski makes a motion to approve \$6,000 to allow Sunshine Bender to attend CASBO training. Mindi Morton seconds, motion carries (4/0/1/0) as follows:</p>										
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	H.	Approval of 2021-2022 Consolidated Application- Darlene Waddle										
		<p>This is the application to apply for Title 1, 2, and 4 funding. Darlene will email Freya the consolidated application to then be emailed out to board members.</p> <p>Mindi Morton makes a motion to approve the 2021-2022 consolidated application, Rachel Kozloski seconds, motion carries (4/0/1/0) as follows:</p>										
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	I.	Superintendent's Report- Melissa Madigan										
		Melissa Madigan is not in attendance. The Superintendent's Report is tabled until the next regular board meeting.										
	J.	CSEA Update- Melissa Madigan										
		Melissa Madigan is not in attendance. The CSEA Update is tabled until the next regular board meeting.										
	K.	LCAP Update- Melissa Madigan										
		Melissa Madigan is not in attendance. The LCAP is tabled until the next regular board meeting.										
	L.	TRTA Update- Melissa Madigan										
		Melissa Madigan is not in attendance. The TRTA Update is tabled until the next regular board meeting.										

	M.	Board Retreat Date- <i>Melissa Madigan</i>
		A board retreat date is scheduled for Friday, August the 27 th . A special meeting will be held on August 18 th to discuss the generator and curriculum.
	7.	REPORTS
<i>Discussion/Action</i>	A.	Family Resource Center Report- <i>Diana Pasquini</i>
		Diana Pasquini introduced Laura Harter, the county wide coordinator for NCSOS. Every few months Laura meets with Diana and Kristen to talk about changes at the Oak Tree Campus and FRC. She wanted to see the district and express appreciation for support to the Family Resource Center. Diana Pasquini provided handouts for the Family Resource Center's newsletter, <i>Ridge Connections</i> , their Camp Kids Speak, and an outline for the FRC's present activities and future activities. Sports camp was reported as a huge success. Everyone is delighted that students can socialize again. Would love to have a haunted FRC again.
<i>Discussion/Action</i>	B.	Washington School Report - <i>Rachel Kozloski</i>
		There are 6 new students registered at Washington. The Washington generator will be an additional agenda item for the August 18 th meeting.
<i>Discussion/Action</i>	C.	Little Acorns Preschool Report - <i>Melissa Madigan</i>
		Little Acorns Preschool's first day is August 16 th . They are operating under the TRESA calendar. ^h .
<i>Discussion/Action</i>	D.	Board Report- <i>Malik Goodman</i>
		Nothing to report.
	10.	PUBLIC COMMENT ON CLOSED SESSION ITEMS- <i>Rachel Kozloski</i>
		No public comment on closed session items.
	11.	CLOSED SESSION
	A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957 (b))
		There is no closed session at today's meeting in Melissa Madigan's absence.
	12.	RECESS/RECONVENE- Report Out on Closed Session- <i>Rachel Kozloski</i>
	A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release

		No action taken because there was no closed session.
	13.	FUTURE AGENDA ITEMS DISCISSION
	14.	UPCOMING MEETINGS: August 18 th , 2021
	15.	ADJOURNMENT: 6:22pm
		This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959
	NOTICE:	In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

Malik Goodman, Board President
08/10/2021
Date

Melissa Madigan, Superintendent
08/10/2021
Date