

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT


18847 Oak Tree Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES BOARD RETREAT MINUTES Thursday, July 28<sup>th</sup>, 2022 9:00 AM~1:30 PM

<p>The TRESB Board of Trustees will participate in person or via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.</p>																	
	<b>1.</b>	<b>CALL TO ORDER at 9:17am.</b>															
		<table border="0"> <tr> <td>Malik Goodman</td> <td>President</td> <td>Here</td> </tr> <tr> <td>Lorien Whitestone</td> <td>Clerk</td> <td>Here</td> </tr> <tr> <td>Mindi Morton</td> <td>NCSOS Representative</td> <td>Here</td> </tr> <tr> <td>Amy Boyle</td> <td>Timekeeper</td> <td>Here</td> </tr> <tr> <td>Aubrey Puetz</td> <td>Member</td> <td>Here</td> </tr> </table>	Malik Goodman	President	Here	Lorien Whitestone	Clerk	Here	Mindi Morton	NCSOS Representative	Here	Amy Boyle	Timekeeper	Here	Aubrey Puetz	Member	Here
Malik Goodman	President	Here															
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Mindi Morton	NCSOS Representative	Here															
Amy Boyle	Timekeeper	Here															
Aubrey Puetz	Member	Here															
	<b>2.</b>	<b>ROLL CALL</b>															
		Five trustees are present, a quorum is established.															
<i>Action</i>	<b>3.</b>	<b>APPROVAL OF July 28<sup>th</sup>, 2022 BOARD RETREAT AGENDA --Malik Goodman (Goldenrod)</b>															
		Lorien Whitestone makes a motion to approve the July 28, 2022 board retreat agenda. Amy Boyle seconds, motion carries (5/0/0/0) as follows:															
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	<b>4.</b>	<b>PUBLIC COMMENT</b>															
		<p>The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)</p>															
		No public comment.															
	<b>5.</b>	<b>DISCUSSION/ACTION ITEMS</b>															
<i>Discussion/Action</i>	<b>A.</b>	<b>Approval to Hire 1.0 FTE Coordinator of Student Services - SM</b>															
		Two strong candidates applied for the 1.0 FTE Coordinator of Student Services position. A panel interview with staff was conducted. A candidate was presented to the board of trustees. Mindi Morton makes a motion that we approve the hiring of Cindy															

		Browning as the 1.0 FTE Coordinator of Student Services. Lorien Whitestone seconds, motion carries (5/0/0/0) as follows:		
		Malik Goodman	Yes	
		Lorien Whitestone	Yes	
		Mindi Morton	Yes	
		Amy Boyle	Yes	
		Aubrey Puetz	Yes	
<i>Discussion/Action</i>	<b>B.</b>	Coordinator Schedule Reclassification-- <i>SM</i>		
		Scott Mikal-Heine recommends using the coordinator schedule to offer step 5 in column 3. Mindi Morton makes a motion to accept the reclassification of the coordinator schedule to the full coordinator schedule. Amy Boyle seconds, motion carries (5/0/0/0) as follows:		
		Malik Goodman	Yes	
		Lorien Whitestone	Yes	
		Mindi Morton	Yes	
		Amy Boyle	Yes	
		Aubrey Puetz	Yes	
<i>Discussion/Action</i>	<b>C.</b>	ACASA Dues- <i>SM</i>		
		ACSA dues are 1% of a person's salary and have liability coverage. It's not required but can be covered by the board. Mindi Morton makes a motion that the district pay for ACSA dues for this new employee. Amy Boyle seconds, motion carries (5/0/0/0) as follows:		
		Malik Goodman	Yes	
		Lorien Whitestone	Yes	
		Mindi Morton	Yes	
		Amy Boyle	Yes	
		Aubrey Puetz	Yes	
		Break at 10:37am until 10:50am.		
<i>Discussion/Action</i>	<b>D.</b>	Executive Assistants Certification Program Theta Cohort-- <i>SM</i>		
		Scott Mika-Heine is recommending that the Executive Assistants Certification Program be purchased for Freya Johnson, Superintendent/Board Secretary. Lorien Whitestone makes a motion to approve the Executive Assistants Certification Program Theta Cohort. Aubrey Puetz seconds, motion carries (5/0/0/0) as follows:		
		Malik Goodman	Yes	
		Lorien Whitestone	Yes	
		Mindi Morton	Yes	
		Amy Boyle	Yes	
		Aubrey Puetz	Yes	
<i>Discussion/Action</i>	<b>E.</b>	Board of Trustees Goals for Twin Ridges 22/23-- <i>SM</i>		
		A goal of the board is to create a schedule of student testing, with the intent of collecting this data, every trimester, leading up to the CAASPP. Assessment of this testing data can be used to identify students that may need more support. The following dates are chosen to review student assessment data in 2022: October 11 <sup>th</sup> , November 8 <sup>th</sup> , January 10 <sup>th</sup> , February 8 <sup>th</sup> , May 9 <sup>th</sup> .		
		The board would like more extracurricular activities (art and PE especially) and field trips (including legacy field trips) offered to students.		
<i>Discussion/Action</i>	<b>F.</b>	Washington School Update <i>SM</i>		

		<p>Scott Mikal-Heine will determine the minimum student threshold to have Washington School operational and will research possible grant opportunities. The county is interested in the building having some level of community access, not to be absorbed by the county but to provide services. Internet service can still be provided at Washington School to students and the community. It's been requested by a board member for Washington School to have: an ASES program provided, the building open and available at 11am or 1pm, it to be available for home school students two days a week, communication to the families of students previously enrolled at Washington School including the information on transportation and where they're going, etc. A driver position will be posted for transportation to the bus stop in White Cloud. A cost estimate can be put together. It's been suggested by a board member that the school be open from 7-1 and then from 4-7. Another board member would like to see a preschool open at Washington School, along with the facility being open to homeschoolers. A plan will be put together with these details and revisited at a future meeting.</p>											
<i>Discussion/Action</i>	<b>G.</b>	Shall the Board Approve the New 22/23 Calendar - <i>SM</i>											
		Amy Boyle makes a motion to approve the new 22/23 Calendar. Mindi Morton seconds, motion carries (5/0/0/0) as follows:											
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		Trustees Aubrey Puetz and Lorien Whitestone exited the meeting at 12:40pm.											
<i>Discussion/Action</i>	<b>H.</b>	Election Timeline and Deadlines-- <i>SM/FJ</i>											
		Freya Johnson passed out the Candidate's Handbook and other attachments to all of the board members up for election on November 8 <sup>th</sup> , 2022.											
<i>Discussion/Action</i>	<b>I.</b>	Surplus request for the Dry Storage Unit at Oak Tree School- <i>Mindi Morton</i>											
		This item will be postponed until a consolidated list of surplus items is created to post in September. This item will be on the September regular agenda.											
<i>Discussion/Action</i>	<b>J.</b>	COVID Update- <i>SM</i>											
		A new COVID plan coming from California Governor Gavin Newsom will be released soon. The details of this plan will be discussed at the superintendent's meeting about how schools can meet the minimum COVID requirements.											
<i>Discussion/Action</i>	<b>J.</b>	Miscellaneous- <i>SM</i>											
		Scott Mikal-Heine presented some goals for TRESA, including clean classrooms/beautification of campus, implementation of new curriculum and a new logo for TRESA and Grizzly Hill moving forward. A board member relayed some students have expressed interest in participating in events, such as: The Scotch Broom Breakfast, Black and White Ball, Fire Auxiliary Dinner, Cherry Festival.											
<i>Discussion/Action</i>	<b>K.</b>	Introduction of Coordinator of Student Services/Resource Specialist Program Teacher Via Zoom or Facetime- <i>SM</i>											
		The new Coordinator of Student Services/Resource Specialist Program Teacher, Cindy Browning, introduced herself to the TRESA Board of Trustees.											
	<b>6.</b>	<b>ADJOURNMENT at 2:21pm</b>											

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This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

**NOTICE:** In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. (G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)]

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Malik Goodman, Board President

07/28/2022

Date

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Scott Mikal-Heine, Superintendent

07/28/2022

Date