

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES REGULAR MEETING MINUTES

**Tuesday, April 13, 2021 @ 4:00 PM**  
**Grizzly Hill School Cafeteria**  
**16661 Old Mill Rd. Nevada City, CA 95959**

The TRESO Board of Trustees will participate via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.

### 1. CALL TO ORDER

The regular meeting of the Twin Ridges Elementary School District Board of Trustees was called to order at 4:10 PM on Tuesday, April 13, 2021.

### 2. ROLL CALL

Four members were present. A quorum was established.

Rachel Kozloski	Present
Malik Goodman	Present
Lorien Whitestone	Present
Hilary Hulteen	Present
Mindi Morton	Absent

### 3. APPROVAL OF April 13, 2021 REGULAR AGENDA

Malik Goodman moved to approve the April 13, 2021 regular meeting agenda, Hilary Hulteen seconded, motion approved 4/0/1/0 as follows:

Rachel Kozloski	Yes
Malik Goodman	Yes
Lorien Whitestone	Yes
Hilary Hulteen	Yes
Mindi Morton	Absent

### 4. PUBLIC COMMENT

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)

No public comment.

5. **CONSENT ITEMS.** *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.*

- A. Approval of March 9, 2021 Regular Board Meeting Minutes
- B. Approval of April 6, 2021 Special Board Meeting Minutes
- C. Approval of March 2021 Warrants

Malik Goodman moved to approve the consent items 5A ,5B, and 5C as presented, Lorien Whitestone seconded. Motion approved 4/0/1/0 as follows:

Rachel Kozloski	Yes
Malik Goodman	Yes
Lorien Whitestone	Yes
Hilary Hulteen	Yes
Mindi Morton	Absent

## 6. REPORTS

*Discussion/Info*

### A. Family Resource Center Report – *Diana Pasquini*

- Playgroups are full with five kids attending per session.
- Sports Camp will be held in July. Currently hiring staff and enrolling kids.
- Food Pantry is open Thursdays from 10am-2pm.
- Clothing Closet is open Monday and Wednesday from 10am-2pm. Diapers are available.
- Computer Lab Access is open and available to community members Wednesday from 10am-2pm serving one person at a time (appointment required).
- Copying, printing, faxing services are available Monday through Thursday.

*Discussion/Info*

### B. Washington School Report – *Rachel Kozloski*

- Planning End of Year Celebration for 8<sup>th</sup> grade graduation.
- Open house to welcome incoming students and families will be held on May 12<sup>th</sup> from 3PM to 6 PM at Washington School.
- Received compliment from a Nevada Union employee letting us know that Washington School employee, Julie Montobbio, is doing an excellent job and providing much needed services to NU students living in the Washington community.

*Discussion/Info*

### C. Grizzly Hill School Report – *Melissa Madigan*

#### i. Parent Meet Up - *Nancy Zeister*

- Parent Meeting will be held on the 3<sup>rd</sup> Thursday every month.
- Intended to create space for people to come together.
- The Board is invited.
- This is a casual meeting without a formal agenda.
- School is meant to be a safe space for parents and children, especially during the trauma of COVID-19. Kids are excited to be back at school.
- As the school counselor, Nancy's services include: 7<sup>th</sup> Grade friendship group along with home visits and 8<sup>th</sup> grade family life.

### D. Oak Tree School Report

#### i. Preschool Update – *Pam Langley*

- Focusing on curriculum and framework.
- The first program/session is full and two people are on a waiting list for a second session.

- Meet and Greet will be scheduled sometime in July.
  - Working with Julie Kolofer on continuity and preparation to piggy-back on the kindergarten curriculum/program. Kindergarten readiness is a primary focus for the preschool, providing the students in our community every advantage possible to achieve future academic success.
- ii. Community Garden - *Hilary Hulteen*
- The garden is nicely established. Hilary is working on pulling weeds and planting pumpkins. She will look to the community for contributions and volunteers. This space will be used for preschool projects.
- C. Board Report- *Rachel Kozloski*  
No Board Report.

## 7. DISCUSSION/ACTION ITEMS

*Discussion/Action*

**A. Association of California School Administrators Teachers Award – *Melissa Madigan***

Eli Gallup, NCSOS Associate Superintendent and local President from ACSA Region 2, presented the 2021 "Teacher Who Makes a Difference" Award. This award is presented to ALL Washington School and Grizzly Hill School teachers because of how they've stepped up during the COVID-19 Pandemic. ACSA presents this annual award to show/share their appreciation for what teachers are contributing to our students, families, and communities.

*Discussion/Action*

**B. COVID-19 Funds Use – *Darlene Waddle***

- Received \$1.8 million in funds allocated to respond to the Corona virus.
- Top 3 categories are fairly unrestricted. They include: facilities, the HVAC system and anything to accommodate CDC requirements for spacing. We have a lot to spend on in-person instruction.
- AB86 has 3 components: in-person instruction, expanded learning, and summer school (e.g., paraprofessionals, expanding school days, additional school days, longer days, intervention support, mental health support)
- Create a committee/panel, by June 1<sup>st</sup>, to discuss how to spend AB 86 funds.

*Discussion/Action*

**C. Owens Financial Report – *Peter Ketchand***

This item tabled. Add to the May agenda.

*Discussion/Action*

**D. Introduction of Melissa Kelley, Director of Special Education – *Melissa Madigan***

TRESO has been without an in-person resource teacher and sorely needed Special Education Director for the 20/21 school year. Melissa Kelley taught Special Education for 12 years and resource for 10 of these years. She is well versed in the Special Education needs we are face with at TRESO.

*Discussion/Action*

**E. Board Policy Update 7000s – *Rachel Kozloski***

This item tabled. Add to the May agenda.

*Discussion/Action*

**F. Letter Re: Land Use for Gazing Animals at Oak Tree School *Melissa Madigan***

The Board reviewed a letter in regard to recommendation from District counsel. Two board members will participate in an Ad-Hoc Committee (Malik and Hilary) to address this issue and revisit at the next board meeting.

*Discussion/Action*

**G. Land Use Agreement (Oak Tree Campus) –*Rachel Kozloski***

The Board agreed to establish an Ad-Hoc Committee (Malik and Hilary) to address this issue and revisit at the next board meeting.

Discussion/Action

**H. Water Use Agreement (Oak Tree Campus) – Rachel Kozloski**

The Board agreed to establish an Ad-Hoc Committee (Malik and Hilary) to address this issue and revisit at the next board meeting.

Discussion/Action

**I. Stipend for Transportation Services 2021 - Melissa Madigan**

Hilary Hulteen moved and Malik Goodman seconded the approval of \$3,800 in funds for transportation services. Motion passed (3/0/1/1) as follows:

Rachel Kozloski	Abstain
Malik Goodman	Yes
Lorien Whitestone	Yes
Hilary Hulteen	Yes
Mindi Morton	Absent

Discussion/Action

**J. Approval to Purchase Preschool Items/Repairs - Rachel Kozloski**

The Board asked for two additional bids from local contractors (three total) and tabled this item for additional discussion and action at a Special Meeting.

Discussion/Action

**K. LCAP Template 2021/22 – Melissa Madigan**

The LCAP has a new look. It will be presented to the board for approval before the June 1<sup>st</sup> due date.

Discussion/Action

**L. Surplus Kitchen Items - Sunshine Bender**

In accordance with our document retention policy, kitchen documents need only be retained for four years. We have an abundance of very old documents which will be destroyed.

Discussion/Action

**M. Superintendent's Report- Melissa Madigan**

Current enrolment hovers at around 88 students; projected enrollment is 103; goal is 110.

Interviews for Principal/Director will be held on Friday April 23<sup>rd</sup> beginning at 9:00 AM for any board members who wish to participate.

**8. PUBLIC COMMENT ON CLOSED SESSION ITEMS – Rachel Kozloski**

No public comment on closed session items.

**9. CLOSED SESSION (6:35 PM)**

**A. Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))**

**10. RECESS /RECONVENE - Report Out on Closed Session – Rachel Kozloski**

**A. Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release**

(6:58 PM)- No action taken during closed session.

Discussion

**11. FUTURE AGENDA ITEMS DISCUSSION**

**12. UPCOMING MEETINGS: May 11, 2021**

**13. ADJOURNMENT**

Meeting adjourned at 6:58 PM

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959

**NOTICE:** In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. (G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132))

Rachel Kozloski, Board President

05/25/2021  
Date