

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES REGULAR MEETING MINUTES TUESDAY, DECEMBER 13, 2022 4:00 PM GRIZZLY HILL SCHOOL

	The TRESB Board of Trustees will participate face-to-face with via Zoom Teleconference option. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.		
	<b>1.</b>	<b>CALL TO ORDER at 4:07pm</b>	
	<b>2.</b>	<b>ROLL CALL</b>	
		Malik Goodman- President Lorien Whitestone-Clerk Mindi Morton-Voting Rep. to County Committee Amy Boyle-Timekeeper Aubrey Puetz-Member	Here Here Here Absent Here
	<b>3.</b>	<b>ATTENDEES:</b> Superintendent Scott Mikal, Michelle Hanson, Hilary Hulteen, Darlene Waddle, Tiffany Caughey, Sunshine Bender.	
<i>Action</i>	<b>4.</b>	<b>APPROVAL OF THE DECEMBER 13th, 2022 REGULAR AGENDA –</b> <i>Malik Goodman (Goldenrod)</i>	
		Mindi Morton makes a motion to approve the December 13th Regular Agenda with changes to the order of discussion/action items to the following: move item 8E to 8B. Also it's requested to move item 8A and 8B to before reports section 7. Item 8H will be changed from "Special Education Presentation" to "Student Services Presentation". Aubrey Puetz seconds, motion carries (4/0/1/0) as follows:	
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Yes Absent Yes
	<b>5.</b>	<b>PUBLIC COMMENT</b> The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be	

		raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)											
		Sunshine Bender said Christmas Craft Day was a huge success, students made ornaments and the PTC, volunteers, and staff helped assist them in making ornaments.											
	<b>6.</b>	<b>CONSENT ITEMS.</b> <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>											
<i>Action</i>	<b>A.</b>	Approval of the November 7 <sup>th</sup> Special Board Meeting Minutes ( <i>Mint</i> )	<input type="checkbox"/>										
		Mindi Morton makes a motion to accept the November 7th Special Board Meeting Minutes as presented, Lorien Whitestone seconds, motion carries (4/0/1/0) as follows:											
		<table border="0"> <tr> <td>Malik Goodman</td> <td>Yes</td> </tr> <tr> <td>Lorien Whitestone</td> <td>Yes</td> </tr> <tr> <td>Mindi Morton</td> <td>Yes</td> </tr> <tr> <td>Amy Boyle</td> <td>Absent</td> </tr> <tr> <td>Aubrey Puetz</td> <td>Yes</td> </tr> </table>	Malik Goodman	Yes	Lorien Whitestone	Yes	Mindi Morton	Yes	Amy Boyle	Absent	Aubrey Puetz	Yes	
Malik Goodman	Yes												
Lorien Whitestone	Yes												
Mindi Morton	Yes												
Amy Boyle	Absent												
Aubrey Puetz	Yes												
	<b>B.</b>	Approval of the November 8th Regular Board Meeting Minutes( <i>Mint</i> )											
		Aubrey Puetz makes a motion to approve the November 8th board meeting minutes with a change that the OHA case number be removed. Motion carries (4/0/1/0) as follows:											
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Malik Goodman	Yes												
Lorien Whitestone	Yes												
Mindi Morton	Yes												
Amy Boyle	Absent												
Aubrey Puetz	Yes												
	<b>C.</b>	Approval of the November Warrants ( <i>Yellow</i> )	<input type="checkbox"/>										
		Mindi Morton makes a motion to approve the November Warrants, Aubrey seconds, Lorien Whitestone abstains, motion carries (4/0/1/1) as follows:											
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	<b>D.</b>	6th Grade Camp Field Trip- <i>Adam Percy</i>											
		<p>Adam Percy presented his upcoming field trip to the TRESB board.</p> <p>Mindi Morton would like this field trip to be put into a legacy field trip binder for future 5th and 6th graders to attend annually.</p> <p>Adam Percy would like to propose a committee be formed to discuss field trips in February 2023.</p> <p>Field trips committee will be added to reports on the agenda every month, starting in February. Lorien Whitestone wants to be on the committee. Mindi Morton makes a motion to approve the 6th Grade</p>											

		Camp Field trip, Lorien Whitestone seconds, motion carries (4/0/1/0) as follows:																								
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Yes Absent Yes																							
	<b>E.</b>	RBT Final- <i>Scott Mikal</i>																								
		The contract for a registered behavior technician was presented.																								
	<b>F.</b>	School Nurse Rebekah Keyser's Contract- <i>Scott Mikal</i>																								
		The contract for School Nurse Rebekah Keyser was presented.																								
	<b>G.</b>	Counselor Alan Schaub's Contract- <i>Scott Mikal</i>																								
		The contract for counselor Alan Schaub was presented.																								
	<b>H.</b>	Personnel Change Report- <i>Scott Mikal (White)</i>		<a href="#">□</a>																						
		Mindi Morton makes a motion to approve consent items 6E, 6F, 6G, and 6H as presented. Lorien Whitestone seconds the consent items as presented, motion carries (4/0/1/0) as follows:																								
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Yes Absent Yes																							
	<b>7. REPORTS</b>																									
<i>Discussion</i>	<b>A.</b>	Family Resource Center Report- <i>Diana Pasquini</i>																								
		Scott Mikal read the FRC's December Report to the board of directors. The FRC would like to coordinate with Grizzly Hill's calendar regarding the parenting circles dates/times to avoid any scheduling conflicts.																								
<i>Discussion</i>	<b>B.</b>	OWEN's Financial Report- <i>Peter Ketchand</i>																								
		Mindi Morton would like to request a bonds consultant to attend the budget workshop to help us navigate how we fund the repainting of Grizzly Hill School. A Saturday is suggested for this Budget Workshop.																								
<i>Discussion</i>	<b>C.</b>	Grizzly Hill School Report (110 Students Enrolled)- <i>Scott Mikal-Heine</i>																								
<i>Discussion</i>		<table border="1"> <thead> <tr> <th>Grade</th> <th>TK/K</th> <th>1</th> <th>2</th> <th>3</th> <th>4</th> <th>5</th> <th>6</th> <th>7</th> <th>8</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td><b>Students</b></td> <td>5/8</td> <td>11</td> <td>11</td> <td>11</td> <td>14</td> <td>14</td> <td>7</td> <td>10</td> <td>19</td> <td>110</td> </tr> </tbody> </table>		Grade	TK/K	1	2	3	4	5	6	7	8	Total	<b>Students</b>	5/8	11	11	11	14	14	7	10	19	110	
Grade	TK/K	1	2	3	4	5	6	7	8	Total																
<b>Students</b>	5/8	11	11	11	14	14	7	10	19	110																

		The Tibetan monks will be visiting Grizzly Hill School's campus on January 23rd. Malik Goodman would like teachers to offer parenting classes throughout the year to support local parents.	
<i>Discussion</i>	<b>D.</b>	Little Acorns Preschool Report (19 Students Enrolled)- <i>Pam Langley</i>	
		Scott Mikal, Bonnie Al-Rifai, and Freya Johnson subbed at Little Acorns Preschool this month.	
<i>Discussion</i>	<b>E.</b>	Teacher's Report/Field Trips- <i>SM</i>	
		Tiffany Caughey's class is going to the Wild and Scenic Film Festival in February, then attending a mud hut activity. A salmon run field trip with SYRCL is being planned for 1st-4th grade. Scott Mikal would like to encourage families to donate to help cover the costs of these field trips. Any funding that is still needed will be presented to the TRESB board. The 5th and 6th grade class took a field trip to the railroad museum.	
<i>Discussion</i>	<b>F.</b>	Facilities Management Report- <i>SM</i>	
		The HVAC in Room 4 is fixed.	
<i>Discussion</i>	<b>G.</b>	Superintendent's Report- <i>SM</i>	
		The Christmas dinner is this Thursday. Santa will be there! The winter dance for the 5th-8th graders was last week, around 35 students attended. Shelline Martines, Phil Ruckrich, Cori Hobbs, Adam Percy and Grizzly Hill's student council put this together. Scott Mikal would like to include Camptonville at the dance next year. Patrick Brose from Camptonville School has offered to play scrimmage on campus next year.	
		7 Students raised enough money from the Jog-A-Thon to throw water balloons at Scott Mikal.	
		We've hired a new basketball coach, Adrayan Aguirre.	
<i>Discussion</i>	<b>H.</b>	Board Report- <i>Malik Goodman</i>	
		Mindi Morton wants to surplus a container on Little Acorn's campus so they can be removed. She would also like the power to be turned off in the container since the District is paying the utility bill. Jonathan Farrell would like to remove a broken and unused tetherball poll from the campus.	
	<b>8.</b>	<b>DISCUSSION/ACTION ITEMS</b>	
<i>Discussion/Action</i>	<b>A.</b>	Shall the Board Approve the '21-'22 Audit Report- <i>Michelle Hanson (Orchid)</i>	<a href="#">□</a>
		Michelle Hanson presented the '21-'22 audit report. This report is included in the board packet.	
		Lorien Whitestone moves to approve the '21-'22 Audit Report, Aubrey Puetz seconds, motion carries (4/0/1/0) as follows:	

		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Yes Absent Yes	
<i>Discussion/Action</i>	<b>B.</b>	Oath of Office New Board Member- <i>Scott Mikal (White)</i>		<input type="checkbox"/>
		Scott Mikal administered the Oath of Office for new TRES D Trustee Jonathan Farrell. Quorum is now 5 with Jonathan Farrell elected as as a Board Trustee.		
<i>Discussion/Action</i>	<b>C.</b>	Annual Organizational Meeting/Board Organization- <i>Scott Mikal</i>		<input type="checkbox"/>
<i>Action</i>	<b>i.</b>	Election of Officers (Board President, Clerk of the Board, Timekeeper)		
		Freya Johnson read the current board positions.  Lorien Whitestone moves to approve Malik Goodman as Board President, Aubrey Puetz as the Clerk of the Board, and Mindi Morton as Timekeeper. Aubrey Puetz seconds, motion carries (4/0/1/0) as follows:		
		Malik Goodman Lorien Whitestone Mindi Morton Jonathan Farrell Aubrey Puetz	Yes Yes Yes Yes Yes	
<i>Action</i>	<b>ii.</b>	Elect Board Voting Representative to the County Committee		
		Lorien Whitestone makes a motion to approve Mindi Morton as the Voting Representative to the County Committee. Aubrey Puetz seconds, motion carries (5/0/0/0) as follows:		
		Malik Goodman Lorien Whitestone Mindi Morton Jonathan Farrell Aubrey Puetz	Yes Yes Yes Yes Yes	
<i>Action</i>	<b>iii.</b>	Appoint the Secretary to the Board (Superintendent- Pursuant to Board Bylaw 9122).		
		Mindi Morton makes a motion that Superintendent Scott Mikal is appointed the Secretary to the Board, Aubrey Puetz seconds, motion carries (5/0/0/0) as follows:		
		Malik Goodman Lorien Whitestone Mindi Morton Jonathan Farrell Aubrey Puetz	Yes Yes Yes Yes Yes	
<i>Action</i>	<b>iv.</b>	Establish Regular Meeting Days and Times		
		Mindi Morton makes a motion to establish the regular meeting days and times as every second Tuesday of the month at 4pm. One meeting in spring will be held at Washington School in Washington, CA. Aubrey Puetz seconds, motion carries (5/0/0/0) as follows:		

		Malik Goodman Lorien Whitestone Mindi Morton Jonathan Farrell Aubrey Puetz	Yes Yes Yes Yes Yes	
	<b>v.</b>	Governance Calendar		
		<p>“Evaluate Progress of Annual Goals/LCAP” should be in January and March.</p> <p>“Approve the Student and Staff Calendar” should be in November and December.</p> <p>“Receive and Review State Test Results will be moved to November.</p> <p>“Staffing Projections for Next Year’s Revenues and Expenses” will be December, January, and February.</p> <p>“LCAP Preliminary Outline Discussion” will be January-June.</p> <p>“Student Data Assessment Reviews” will be in August and September. CAASPP interim assessment will be in January and February.</p> <p>“SARC Data Review” will be moved from December to January.</p> <p>Malik Goodman would like Scott Mikal to have more time to work on Governance Calendar Revisions.</p> <p>Mindi Morton makes a motion to approve the presented changes to the Governance Calendar. Aubrey Puetz seconds, motion carries (5/0/0/0) as follows:</p>		
		Malik Goodman Lorien Whitestone Mindi Morton Jonathan Farrell Aubrey Puetz	Yes Yes Yes Yes Yes	
<i>Discussion/Action</i>	<b>D.</b>	23.24 TRTA Ratified Calendar- <i>Scott Mikal (White)</i>		
		<p>Scott Mikal presented the 23.24 TRTA Ratified Calendar. August 14th will continue to be the first day of school. Minimum days will continue to be Wednesdays. Snow days are added to the calendar. Owed minutes from last year is 350, the 960 minutes are buffer minutes. TRTA Ratification to the Late State Bell schedule was not in the packet. An option next year is to move back minimum to 115 minutes. This item will be postponed to be reviewed at a future board meeting.</p> <p>Mindi Morton makes a motion to approve the 23.24 TRTA Ratified Calendar. Aubrey Puetz seconds, motion carries (5/0/0/0) as follows:</p>		
		Malik Goodman Lorien Whitestone Mindi Morton	Yes Yes Yes	

		Jonathan Farrell Aubrey Puetz	Yes Yes	
<i>Discussion/Action</i>	<b>E.</b>	1st Interim TRESA Budget Report- <i>Sunshine Bender</i>		<a href="#">□</a>
		<p>Darlene Waddle presented the TRESA 1st Interim Budget Report which can be found in the 12.13.2022 board packet.</p> <p>This item was moved to 8B, before Jonathan Farrell was administered the Oath of Office and when Amy Boyle was still considered a board member, the following vote represents Amy Boyle as still a board member.</p> <p>Lorien Whitestone moved to approve the 1st interim TRESA Budget Report. Aubrey Puetz seconds, motion carries (4/0/1/0) as follows:</p>		
		Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	Yes Yes Yes Absent Yes	
<i>Discussion/Action</i>	<b>F.</b>	McGraw Hill Curriculum Purchase- <i>Sunshine Bender (White)</i>		<a href="#">□</a>
		<p>An invoice for McGraw Hill Curriculum Purchase is presented as \$5,889.73. This will be social studies and science curriculum for 1st/2nd grade and 5th/6th grade.</p> <p>Lorien Whitestone makes a motion to approve the McGraw Hill Curriculum Purchase for \$5,889.73. Aubrey Puetz seconds, motion carries (5/0/0/0) as follows:</p>		
		Malik Goodman Lorien Whitestone Mindi Morton Jonathan Farrell Aubrey Puetz	Yes Yes Yes Yes Yes	
<i>Discussion/Action</i>	<b>G.</b>	Preschool Funding Discussion - <i>Scott Mikal / Sunshine Bender / Cindy Browning (Gray)</i>		
		<p>Preschool State Facilities Reference Guide with regulations and requirements was presented to the board. This item will be postponed for further discussion at a future date.</p>		
<i>Discussion/Action</i>	<b>H.</b>	Special Education Presentation - <i>Cindy Browning / Scott Mikal (White)</i>		
		<p>Cindy Browning presented her Student Services Presentation to the Board of Trustees. Getting a Special Education Substitute will happen after winter break.</p>		
<i>Discussion/Action</i>	<b>I.</b>	CAASPP Data Discussion - <i>Scott Mikal (Gray)</i>		
		<p>This item is postponed to the regular board meeting in January.</p>		
<i>Discussion/Action</i>	<b>J.</b>	Food Forest Orchard Ad Hoc Committee Formation- <i>Scott Mikal</i>		

		Mindi Morton will meet with Scott Mikal in January to form an Ad Hoc Committee to discuss the Food Forest Orchard. Jonathan Farrell would like a water consumption analysis to see what is sustainable for the orchard. Water usage can be leased and SIG can facilitate a waiver process for anyone participating in the orchard.	
<i>Discussion/Action</i>	<b>K.</b>	Taber Livestock at Little Acorns Preschool/Oak Tree Campus- <i>Scott Mikal</i>	
		Taber does not have livestock on the property. Mindi Morton will see that structures remaining from livestock will be moved off of the Oak Tree property.	
<i>Discussion/Action</i>	<b>L.</b>	Community Schools Partnership Program Grant - <i>Scott Mikal</i>	
		Scott Mikal will submit an application for a Community Schools Partnership Program Grant on December 20th. The planning grant is for \$200,000.	
<i>Discussion/Action</i>	<b>M.</b>	Certificated Tie Breaker Resolution #22-19 - <i>Scott Mikal (White)</i>	<a href="#">□</a>
		A seniority criteria is established to prepare for March ruff notices. Mindi Morton makes a motion to pass Certificated Tie Breaker Resolution #22-19. Lorien Whitestone seconds, motion carries (5/0/0/0) as follows:	
		Malik Goodman Lorien Whitestone Mindi Morton Jonathan Farrell Aubrey Puetz	Yes Yes Yes Yes Yes
	<b>N.</b>	Furniture/Desks for Classrooms Discussion- <i>Scott Mikal</i>	
		Scott Mikal would like to purchase additional desks in response to growing enrollment. An invoice for the new desks will be presented at the January regular board meeting.	
	<b>9.</b>	<b>PUBLIC COMMENT ON CLOSED SESSION ITEMS</b>	
		No public comment on closed session items.	
	<b>10.</b>	<b>CLOSED SESSION began at 9:05pm.</b>	
	<b>A.</b>	Public Employee Discipline/Dismissal/Release (Government Code § 54957)	
	<b>B.</b>	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: CSEA/TRTA. Agency Negotiator: Scott Mikal <i>SM</i>	
	<b>C.</b>	Conference With Real Property Negotiators (Government Code § 54956.8) District Negotiator: Scott Mikal	
	<b>D.</b>	Conference With Legal Counsel – Existing/Pending Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	<b>11.</b>	<b>RECESS /RECONVENE - Report Out on Closed Session – Malik Goodman</b>	

	<b>A.</b>	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
		No reportable action taken.	
	<b>B.</b>	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: CSEA/TRTA. Agency Negotiator: Scott Mikal <i>SM</i>	
		No reportable action taken.	
	<b>C.</b>	Reportable Action Taken Regarding Conference With Real Property Negotiators (Government Code § 54956.8) District Negotiator: Scott Mikal	
		No reportable action taken.	
	<b>D.</b>	Reportable Action Taken Regarding Conference With Legal Counsel – Existing/Pending Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
		No reportable action taken.	
<i>Discussion</i>	<b>12.</b>	<b>FUTURE AGENDA ITEMS DISCUSSION</b>	
		<p>The board would like a Budget Workshop scheduled in the month of January or February and a discussion item regarding the audit findings added to the regular board meeting in January.</p> <p>Immunizations is also a discussion item to be added to the January board meeting.</p> <p>A meeting with Peter Ketchand from OWENS Financial.</p> <p>A series of scheduled meetings from now until August to discuss TRES D's budget.</p> <p>State funded preschools.</p> <p>Add PTC to Reports.</p>	
	<b>13.</b>	<b>UPCOMING MEETINGS: January 10<sup>th</sup> 2022</b>	
	<b>14.</b>	<b>ADJOURNMENT at 10:10 pm</b>	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES D.ORG

**NOTICE:** In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. (G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132))

12/13/2022

Malik Goodman, Board President

Date

12/13/2022

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Scott Mikal-Heine, Superintendent/Principal

Date