

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com





## BOARD OF TRUSTEES REGULAR MEETING MINUTES

Tuesday, January 12, 2021

4:00 PM

Via Zoom

<p>The TRESB Board of Trustees will participate via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.</p>													
1.	<p><b>CALL TO ORDER</b></p> <p>Meeting (Via Zoom) called to order at 4:06 PM.</p>												
2.	<p><b>ROLL CALL</b></p> <p>All five members of the Board of Trustees were present. Quorum established. Additional attendees include: Melissa Madigan, Kelly Moreno, and Sunshine Bender.</p> <table border="1"> <thead> <tr> <th><u>MEMBER</u></th> <th></th> </tr> </thead> <tbody> <tr> <td>Kozloski</td> <td>Present</td> </tr> <tr> <td>Goodman</td> <td>Present</td> </tr> <tr> <td>Morton</td> <td>Present</td> </tr> <tr> <td>Whitestone</td> <td>Present</td> </tr> <tr> <td>Hulteen</td> <td>Present</td> </tr> </tbody> </table>	<u>MEMBER</u>		Kozloski	Present	Goodman	Present	Morton	Present	Whitestone	Present	Hulteen	Present
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3.	<p><b>APPROVAL OF January 12, 2021 REGULAR AGENDA</b></p> <p>Lorien Whitestone moved to approve the January 12, 2021 Regular Agenda as presented, Malik Goodman seconded. Motion approved 5/0/0/0 as follows:</p> <table border="1"> <thead> <tr> <th><u>MEMBER</u></th> <th><u>VOTE</u></th> </tr> </thead> <tbody> <tr> <td>Kozloski</td> <td>Aye</td> </tr> <tr> <td>Goodman</td> <td>Aye</td> </tr> <tr> <td>Morton</td> <td>Aye</td> </tr> <tr> <td>Whitestone</td> <td>Aye</td> </tr> <tr> <td>Hulteen</td> <td>Aye</td> </tr> </tbody> </table>	<u>MEMBER</u>	<u>VOTE</u>	Kozloski	Aye	Goodman	Aye	Morton	Aye	Whitestone	Aye	Hulteen	Aye
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4.	<p><b>PUBLIC COMMENT</b></p> <p>The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)</p>												

	<b>5. CONSENT ITEMS.</b> <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>														
	<b>A.</b>	Approval of December 15, 2020 Regular Board Meeting Minutes													
	<b>B.</b>	Approval of Warrants for December 2020													
	<b>C.</b>	Williams Quarterly Report (2 <sup>nd</sup> Quarter)													
		Lorien Whitestone moved to approve the consent items as presented in items 5A-C, Malik Goodman seconded. Motion approved 5/0/0/0 as follows:													
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	<b>6. REPORTS</b>														
<i>Discussion Item</i>	<b>A.</b>	Family Resource Center Report													
		No FRC Report.													
<i>Discussion Item</i>	<b>B.</b>	Washington School Report													
		Rachel Kozloski reported that Washington School is consistently busy with students from the community; both Washington School students and high school students. It is a lovely place to be and a great resource for kids in the community. Rachel recommended that the District mail a survey to community members to see what services they would like to see offered.													
<i>Discussion Item</i>	<b>C.</b>	Board Report													
		Lorien Whitestone remarked that the required training on bullying was fantastic. She'd like to see this type of training required for every student, particularly those going into high school. <b>Rachel Kozloski recommended an ongoing conversation on this topic to considerations the cultural aspect.</b>													
	<b>i.</b>	Form 700 Reminder													
		Reminder to all board members that the form 700 is a mandatory filing due by April 1, 2021.													
	<b>ii.</b>	Board Training (NCSoS, CSBA)													
		Reminder to all board members that the Nevada County Superintendent of Schools is hosting a Board Governance Workshop on January 19, 2021 from 6:00 to 7:30 PM via Zoom. A Zoom link will be sent to each board member.													
	<b>iii.</b>	Board Policies 6000s Review for Discussion/Approval at February 9, 2020 Board Meeting													

The (6000s) board policies, due to its size, will be divided into two sections for review and approval over the next two months.

**7. DISCUSSION/ACTION ITEMS**

**A. Remote/Hybrid Learning Discussion**

Mindi Morton inquired as to what our plans are moving forward in regard to remote learning, hybrid learning, or returning to all students on campus. Melissa Madigan will be sending out a survey to get stakeholder input. Hilary Hulteen expressed concern about returning to hybrid learning. Due to the seriousness of the situation, she believes it warrants serious discussion before a decision is made.

**B. Superintendent's Mid-Year Progress Report on Goals to the Board**

Superintendent, Melissa Madigan reported that this year's report is limited due to COVID circumstances and the ways that changed how districts operate. However, we are making progress in regard to the budget/spending but those numbers are skewed due to additional CARES Act money received by the District for 2020/21.

Melissa is looking forward to the next Board Retreat to revisit goals and discuss/establish new ones.

Both Rachel Kozloski and Mindi Morton agreed that it would be best to hold the board retreat in person but to wait until it's safe to do so.

**C. Facilities Inspection Report Update**

Rachel Kozloski reported that the **ad-hoc committee will meet sometime over the next two weeks and report back at the February board meeting.**

**D. New District Logo**



The board opted to not go with the any of the logos submitted and move forward in a different direction. Comments: too sterile, generic, needs to be unique enough to be recognized as ours.

**E. School Accountability Report Card (SARC) Report**

Melissa Madigan reported that the TRES D SARC report has just been completed. This is a tool to measure where schools stand within their district and where districts stand within the state. The report includes measures in the areas of discipline, credentialing, pay, curriculum, and facilities.

Mindi Morton moved to approve the SARC report as presented, Malik Goodman seconded. Motion approved 5/0/0/0 as follows:

<u>MEMBER</u>	<u>VOTE</u>
Kozloski	Aye
Goodman	Aye
Morton	Aye
Whitstone	Aye
Hulteen	Aye

Financial Services	<b>F.</b>	<b>Audit 2019/20 Update</b>													
		Sunshine Bender reported that there are still a few items needed to complete the report. The auditor has commented that the District has improved in many areas. Our deadline has been extended to the end of March.													
Staffing	<b>G.</b>	<b>Staffing Projections</b>													
		Melissa Madigan reported that SB98 mandated no layoffs of teachers, nutrition/transportation/custodial staff which limits how we manage current staffing needs. We are currently overstaffed in certain areas which will require some changes including layoffs (Reduction in Force (RIF) notices will be handed out on March 15 <sup>th</sup> ). We are looking at adding programs to include: music, art, and outdoor education. She will discuss in further detail at the next board retreat. Malik expressed concern about putting it off to far out if the retreat won't happen until COVID is over. <b>Discuss Board Retreat dates at the February board meeting.</b>													
Construction	<b>H.</b>	<b>Proposal for Generator Project Architect</b>													
		After review of the proposal from Sitrine Architecture, Rachel Kozloski expressed her desire to do the project right; whatever that requires. Malik Goodman moved to accept the proposal from Sitrine Architecture as presented, Hilary Hulteen seconded. Motion approved 4/1/00 as follows:													
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District Property	<b>I.</b>	<b>Approval to Surplus District Property</b>													
		The board was provided a list of items for surplus. After review, it was discussed that items, including manipulatives, would be offered to parents of different learners to support special ed. families, to sell other items that can be sold, and then to donate. Rachel Kozloski asked that we make items affordable/available to our families in need. Mindi Morton recommended that Sunshine Bender be the District staff member to make the determination about how items are handled (dumped, donated, saved).  Mindi Morton moved to approve the surplus as indicated above, Malik Goodman seconded. Motion approved 5/0/0/0 as follows:													
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Board Policies	<b>J.</b>	<b>Approve Board Policies (5000s)</b>													
		After review of the Board Policies (5000s), as annotated by Deb Sandoval, discussion was had in regard as follows:													

		<p>Page 35 – RE: Residence can include location of parent/guardian place of employment. Melissa Madigan recommended that this be approved.</p> <p>Page 356 – RE: District requirement to share information with law enforcement. Malik Goodman concerned about the impact in immigration situations. <b>Melissa Madigan will research further and provide clarification.</b></p> <p>Page 271 – RE: State mandated vaccines upon entry to school. Hilary Hulteen expressed concern about this item specifically related to COVID-19. Melissa Madigan shared that there has been no discussion, yet, addressing COVID vaccinations as there is no distribution schedule for anyone under the age of eighteen (18) years. Rachel Kozloski stated that the District will do what the State requires. The District will not decide on its own to mandate.</p> <p>Hilary Hulteen moved to approve the Board Policies (5000s) as presented including annotated changes, Malik Goodman seconded. Motion approved 4/0/1/0 as follows:</p>													
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	<b>K.</b>	<b>Collective Bargaining Preparation Reminder</b>													
		Melissa Madigan reminded the board that collective bargaining will take place in the upcoming months and we should start thinking about it now. <b>Melissa will email Malik Goodman with a date and time to meet for preliminary discussion.</b>													
	<b>L.</b>	<b>Request for Proposal (RFP): E-rate Category 2 Equipment; Network Switches (Grizzly Hill and Washington School)</b>													
		<p>Melissa Madigan asked for the Board’s approval to move forward with the grant application process for Category 2 Funding through E-Rate. We will only move forward if we get funding.</p> <p>Lorien Whitestone moved to approve moving forward with the application for E-rate Category 2 Equipment; Network Switches grant funding process, Malik Goodman seconded. Motion approved 4/0/1/0 as follows:</p>													
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	<b>M.</b>	<b>Superintendent’s Report</b>													
		Melissa Madigan reported that we have a good foundation in place with the current board, administration, and staff. She’s looking forward to putting together the schools we want and that we can all be proud of. It’s a wonderful opportunity ahead. We are also laying the groundwork to make opening a pre-school by the start of the next school year a reality.													

	<b>8. PUBLIC COMMENT ON CLOSED SESSION ITEMS</b>	
	No closed session.	
	<b>9. CLOSED SESSION</b>	
	<b>A. Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))</b>	
	No closed session.	
	<b>10. RECESS /RECONVENE - Report Out on Closed Session</b>	
	<b>A. Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release</b>	
	No closed session.	
	<b>11. FUTURE AGENDA ITEMS DISCUSSION</b>	
	<ul style="list-style-type: none"> <li>• <b>Bullying - Training/course/workshop</b></li> <li>• <b>Curriculum – Melissa Madigan will provide state requirements. Malik Goodman would like every board member to have an understanding of curriculum for every grade. Hilary Hulteen would like a sneak peek of what is contained in the homework packets.</b></li> </ul>	
	<b>12. UPCOMING MEETINGS: February 09, 2021</b>	
	<b>13. ADJOURNMENT</b>	
	This regular board meeting of the Twin Ridges Elementary School District was adjourned at 5:53 PM	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959

**NOTICE:** In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

\_\_\_\_\_  
Rachel Kozloski, Board President

02/09/2021

\_\_\_\_\_  
Date