




# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES SPECIAL MEETING AGENDA TUESDAY, JANUARY 25, 2022 4:00 PM GRIZZLY HILL SCHOOL RM 8

	<p>The TRES D Board of Trustees will participate face-to-face with via Zoom Teleconference option. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.</p>			
	<b>1. CALL TO ORDER</b>			
	<b>2. ROLL CALL</b>			
	Malik Goodman Lorien Whitestone Mindi Morton Amy Boyle Aubrey Puetz	President Clerk NCSOS Representative TBD TBD		
Action	<b>3. AB 361 Vote to Continue Zoom Meetings</b>			
Action	<b>4. APPROVAL OF the January 25th, 2022 SPECIAL AGENDA -- Malik Goodman (Goldenrod)</b>			
	<b>5. PUBLIC COMMENT</b> The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)			
	<b>6. REPORTS</b>			
Discussion/Info.	<b>A.</b>	Board Report – Lorien Whitestone		
	<b>7. DISCUSSION/ACTION ITEMS</b>			
Discussion/Action	<b>A.</b>	Field Trips- Katrina Mitchell/Staff		
Discussion/Action	<b>B.</b>	Resolution #22-01 Rescinding Committed Fund Balance For Deferred Revenue- Sunshine Bender/Darlene Waddle		
Discussion/Action	<b>C.</b>	Resolution #22-02 Rescinding Committed Fund Balance For Investment Outside the County Office- Sunshine Bender/Darlene Waddle		
Discussion/Action	<b>D.</b>	Resolution #22-03 Rescinding Committed Fund Balance For Technology Updates For All School Sites- Sunshine Bender/Darlene Waddle		

Discussion/Action	<b>E.</b>	Resolution #22-04 Rescinding Committed Fund Balance For Common Core Curriculum- <i>Sunshine Bender/Darlene Waddle</i>	
Discussion/Action	<b>F.</b>	Awarding Bid Project for E-Rate- <i>Sunshine Bender</i>	
Discussion/Action	<b>G.</b>	Budget Workshop- <i>Malik Goodman</i>	
Discussion/Action	<b>H.</b>	Board Organization- <i>Malik Goodman</i>	
	<b>i.</b>	Election of Officers (Board President, Clerk of the Board, Timekeeper)	
	<b>ii.</b>	Elect Board Voting Representative to the County Committee	
	<b>iii.</b>	Appoint Secretary to the Board (Superintendent-Pursuant to Board Bylaw 9122).	
	<b>iv.</b>	Establish Regular Meeting Days and Times	
	<b>v.</b>	Governance Calendar	
Discussion/Action	<b>I.</b>	Williams Act Quarterly Report (2 <sup>nd</sup> Quarter, October 1 to December 31)	
Discussion	<b>J.</b>	Curriculum Adoption Process- <i>Melissa Madigan</i>	
Discussion	<b>K.</b>	Outdoor Climbing Structure Washington School- <i>Amy Boyle</i>	
Discussion	<b>L.</b>	CSEA Update- <i>Erin Riley</i>	
Discussion	<b>M.</b>	TRTA Update- <i>Tiffany Caughey</i>	
	<b>8.</b>	<b>PUBLIC COMMENT ON CLOSED SESSION ITEMS</b> – <i>Malik Goodman</i>	
	<b>9.</b>	<b>CLOSED SESSION</b>	
Discussion/Action	<b>A.</b>	Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
Discussion/Action	<b>B.</b>	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: CSEA and TRTA. Agency Negotiator: <i>Melissa Madigan</i>	
Discussion/Action	<b>C.</b>	Superintendent's Contract- <i>Melissa Madigan</i>	
	<b>10.</b>	<b>RECESS /RECONVENE</b> - Report Out on Closed Session – <i>Malik Goodman</i>	
	<b>A.</b>	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release	
	<b>B.</b>	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: CSEA and TRTA. Agency Negotiator: <i>Melissa Madigan</i>	
	<b>C.</b>	Superintendent's Contract- <i>Melissa Madigan</i>	
Discussion	<b>11.</b>	<b>FUTURE AGENDA ITEMS DISCUSSION</b>	
	<b>12.</b>	<b>UPCOMING MEETINGS:</b> February 8th, 2022	
	<b>13.</b>	<b>ADJOURNMENT</b>	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

**NOTICE:**

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

\_\_\_\_\_  
Malik Goodman, Board President

1/25/2022

\_\_\_\_\_  
Date

1/25/2022

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Melissa Madigan, Superintendent/Principal

Date



***Twin Ridges Elementary School District***

16661 Old Mill Road  
Nevada City CA 95959

(530) 265-9052  
FAX (530) 265-3049

**RESOLUTION #22-01  
RESCINDING COMMITTED FUND BALANCE FOR DEFERRED  
REVENUE**

**BEFORE THE GOVERNING BOARD OF THE TWIN RIDGES ELEMENTARY SCHOOL  
DISTRICT COUNTY OF NEVADA, STATE OF CALIFORNIA**

**WHEREAS**, The Governmental Standards of the Accounting Board (GASB) has issued Statement No. 54, establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance, and

**WHEREAS**, the Board has determined that compliance with GASB 54 will clearly define new fund classifications, identify the highest decision-making level of authority, identify authority and actions that lead to committed and assigned fund balances, establish spending priority, and establish a minimum fund balance policy;

**NOW THEREFORE, IT IS RESOLVED**, that the Twin Ridges Elementary School District Board hereby adopts to rescind committed funds from Fund 1 in the amount of \$200,000 for the purpose of deferred maintenance and future maintenance projects deemed necessary by the Board.

**AND BE IT FURTHER RESOLVED** that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of the district.

**THE FOREGOING RESOLUTION** was duly passed and adopted by the Governing Board of the Twin Ridges Elementary School District at a regular meeting held on the 25th day of January, 2022 by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

By:

Attest:

\_\_\_\_\_  
Malik Goodman  
Board of Trustees  
Twin Ridges School District

\_\_\_\_\_  
Melissa Madigan  
Board of Trustees  
Twin Ridges School District

\_\_\_\_\_  
DATE: 01/25/2022



***Twin Ridges Elementary School District***

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**RESOLUTION #22-02  
RESCINDING COMMITTED FUND BALANCE FOR INVESTMENT  
OUTSIDE THE COUNTY OFFICE**

**BEFORE THE GOVERNING BOARD OF THE TWIN RIDGES ELEMENTARY SCHOOL  
DISTRICT COUNTY OF NEVADA, STATE OF CALIFORNIA**

**WHEREAS**, The Governmental Standards of the Accounting Board (GASB) has issued Statement No. 54, establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance, and

**WHEREAS**, the Board has determined that compliance with GASB 54 will clearly define new fund classifications, identify the highest decision-making level of authority, identify authority and actions that lead to committed and assigned fund balances, establish spending priority, and establish a minimum fund balance policy;

**NOW THEREFORE, IT IS RESOLVED**, that the Twin Ridges Elementary School District Board hereby adopts to rescind committed funds from Fund 17 in the amount of \$3,000,000 to outside investments in accordance with the Districts Investment Policy.

**AND BE IT FURTHER RESOLVED** that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of the district.

**THE FOREGOING RESOLUTION** was duly passed and adopted by the Governing Board of the Twin Ridges Elementary School District at a regular meeting held on the 25th day of January, 2022 by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

By:

Attest:

\_\_\_\_\_  
Malik Goodman  
Board of Trustees  
Twin Ridges School District

\_\_\_\_\_  
Melissa Madigan  
Board of Trustees  
Twin Ridges School District

\_\_\_\_\_  
DATE: 01/25/2022



***Twin Ridges Elementary School District***

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**RESOLUTION #22-03  
RESCINDING COMMITTED FUND BALANCE FOR TECHNOLOGY  
UPDATES FOR ALL SCHOOL SITES**

**BEFORE THE GOVERNING BOARD OF THE TWIN RIDGES ELEMENTARY SCHOOL  
DISTRICT COUNTY OF NEVADA, STATE OF CALIFORNIA**

**WHEREAS**, The Governmental Standards of the Accounting Board (GASB) has issued Statement No. 54, establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance, and

**WHEREAS**, the Board has determined that compliance with GASB 54 will clearly define new fund classifications, identify the highest decision-making level of authority, identify authority and actions that lead to committed and assigned fund balances, establish spending priority, and establish a minimum fund balance policy;

**NOW THEREFORE, IT IS RESOLVED**, that the Twin Ridges Elementary School District Board hereby adopts to rescind committed funds from Fund 1 in the amount of \$50,000 for the purpose of replacing and updating technology in the district and classrooms.

**AND BE IT FURTHER RESOLVED** that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of the district.

**THE FOREGOING RESOLUTION** was duly passed and adopted by the Governing Board of the Twin Ridges Elementary School District at a regular meeting held on the 25th day of January, 2022 by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

By:

Attest:

\_\_\_\_\_  
Malik Goodman  
Board of Trustees  
Twin Ridges School District

\_\_\_\_\_  
Melissa Madigan  
Board of Trustees  
Twin Ridges School District

\_\_\_\_\_  
DATE: 01/25/2022



***Twin Ridges Elementary School District***

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**RESOLUTION #22-04  
RESCINDING COMMITTED FUND BALANCE FOR COMMON CORE  
CURRICULUM**

**BEFORE THE GOVERNING BOARD OF THE TWIN RIDGES ELEMENTARY SCHOOL  
DISTRICT COUNTY OF NEVADA, STATE OF CALIFORNIA**

**WHEREAS**, The Governmental Standards of the Accounting Board (GASB) has issued Statement No. 54, establishing a hierarchy clarifying the constraints that govern how a government entity can use amounts reported as fund balance, and

**WHEREAS**, the Board has determined that compliance with GASB 54 will clearly define new fund classifications, identify the highest decision-making level of authority, identify authority and actions that lead to committed and assigned fund balances, establish spending priority, and establish a minimum fund balance policy;

**NOW THEREFORE, IT IS RESOLVED**, that the Twin Ridges Elementary School District Board hereby adopts to rescind committed funds from Fund 1 in the amount of \$30,000 for the purpose of replacing the current curriculum in the classrooms.

**AND BE IT FURTHER RESOLVED** that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of the district.

**THE FOREGOING RESOLUTION** was duly passed and adopted by the Governing Board of the Twin Ridges Elementary School District at a regular meeting held on the 25th day of January, 2022 by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

By:

Attest:

\_\_\_\_\_  
Malik Goodman  
Board of Trustees  
Twin Ridges School District

\_\_\_\_\_  
Melissa Madigan  
Board of Trustees  
Twin Ridges School District

\_\_\_\_\_  
DATE: 01/25/2022

**E-Rate Bid Evaluation Matrix**

2022

District Name  
Bid # (if applicable)  
Form 470#

Twin Ridges ESD  
RFO-TWESD (01) (2022/2023)  
220004367

Bid Due Date and Time 01/03/2022 3 PM PST  
Allowable Contract Date 12/17/2021

**Project or Service Description**

470 #210013826 and RFO-TWESD (01)-(2022/2023) - Network Electronics

**Directions:**

- Enter your Service Provider Name and E-rate eligible cost in order from lowest to highest.
- Each criteria has a Criteria Weight. Vendors are assigned points on how well they meet each factor, but cannot be assigned raw scores higher than the total number of responders.
- The entries for all factors are then totaled for each vendor. The winning bidder is the one with the highest score.
- The cost of E-rate eligible services must be weighted most heavily to be in compliance with FCC rules.
- If NO bids are received, then indicate NO bids received under Winning Bidder and sign and date matrix.
- Keep this evaluation and all bids (winning and losing) in your permanent E-rate records.

# of Responders: 2

2 is the best possible score

Service Provider Name:  
E-rate Eligible Cost:  
E-rate Ineligible Cost:  
Total Cost:

Service Provider Name	E-rate Eligible Cost	E-rate Ineligible Cost	Total Cost
AMS.net	\$41,208.49	\$0.00	\$41,208.49
Gigakom	\$71,897.02	\$0.00	\$71,897.02
SP#3	\$0.00	\$0.00	\$0.00
SP#4	\$0.00	\$0.00	\$0.00
SP#5	\$0.00	\$0.00	\$0.00

Selection Criteria	Criteria Weight*
Price is the most heavily weighted factor in selecting the awarded Service Provider	35
Ability to deliver services within desired timeframe	15
Understanding of needs	20
Past successful E-Rate experience	15
Completeness of response	15
<b>Overall Score</b>	<b>100</b>

Score	Score	Score	Score	Score
2	1.146319834	#DIV/0!	#DIV/0!	#DIV/0!
2	2			
2	2			
2	1			
2	2			

Service Provider	Score
AMS.net	100
Gigakom	78
SP#3	#DIV/0!
SP#4	#DIV/0!
SP#5	#DIV/0!

**Comments:**

Vendor Selected: \_\_\_\_\_  
Approved By: \_\_\_\_\_  
Signature  
0  
Print Name  
Title  
Date: \_\_\_\_\_



# Twin Ridges Elementary School District

## Category 2 Budget FY2021-2025



School Site Count	2
Student Count	99
Base Year Enrollment	October-20
C2 Budget Algorithm	Aggregate Funding Floor x # of Sites
Type of Enrollment	VERIFIED

<b>Estimated Beginning Pre-Discount Category 2 Districtwide Budget FY2021-2025</b>	<b>\$</b>	<b>50,000.00</b>
FY2021 Pre-Discount Requested Amount	\$	-
FY2022 Pre-Discount Requested Amount	\$	-
FY2023 Pre-Discount Requested Amount	\$	-
FY2024 Pre-Discount Requested Amount	\$	-
FY2025 Pre-Discount Requested Amount	\$	-
<b>Estimated Remaining Pre-Discount Category 2 Districtwide Budget FY2021-2025</b>	<b>\$</b>	<b>50,000.00</b>

<b>Category 2 E-rate Discount Percentage</b>	<b>85%</b>
Estimated Category 2 E-rate Funding	\$42,500.00

**Twin Ridges Elementary School District**  
**2020-2021 Williams Uniform Complaint Summary**  
(Prepared in accordance with the provisions of Ed. Code 35186(d).)

**Quarter Two: October 1, 2021 – December 31, 2021**

Number of Complaints: 0

Nature of Complaints:

N/A

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Resolution of Complaints:

N/A

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I hereby certify that, to the best of my knowledge and belief, this report is true and correct, and that all data has been compiled with and reported in accordance with state laws and regulations.

\_\_\_\_\_  
Melissa Madigan, Superintendent

January 18, 2022  
Date