

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES REGULAR MEETING MINUTES

**Tuesday, July 13, 2021 @ 4:00 PM**  
**Grizzly Hill School Room 8**  
**16661 Old Mill Road. Nevada City, CA.**

The TRES D Board of Trustees will participate via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.

	<b>1. CALL TO ORDER</b>
	The regular meeting of the Twin Ridges Elementary School District Board of Trustees was called to order at 4:16 PM on Tuesday, July 13 <sup>th</sup> , 2021.
	<b>2. ROLL CALL</b>
	Five members were present; a quorum was established.
	Rachel Kozloski Present Malik Goodman Present Lorien Whitestone Present Hilary Hulteen Present Mindi Morton Present
<i>Action</i>	<b>3. APPROVAL OF AUGUST 10, 2021 REGULAR BOARD MEETING AGENDA</b>
	Mindi Morton moves to approve the July 13 <sup>th</sup> , 2021 regular meeting agenda, Malik Goodman seconds, motion approved (5/0/0/0) as follows:
	Rachel Kozloski Yes Malik Goodman Yes Lorien Whitestone Yes Hilary Hulteen Yes Mindi Morton Yes
	<b>4. PUBLIC COMMENT</b> The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)
	No public comment

Action	<b>5. CONSENT ITEMS</b> These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.										
	<b>A.</b> Approval of the June 8 <sup>th</sup> Regular Board Meeting Minutes.										
	<b>B.</b> Approval of the June 24 <sup>rd</sup> Special Board Meeting Minutes.										
	<b>C.</b> Approval of the June 2021 Warrants.										
	Mindi moved to approve Consent Items 5A, 5B, and 5C as presented with the following changes: item 5C changes from June warrants to July 2021 warrants. Lorien seconded, motion carries (5/0/0/0) as follows:										
	<table border="0"> <tr> <td>Rachel Kozloski</td> <td>Yes</td> </tr> <tr> <td>Malik Goodman</td> <td>Yes</td> </tr> <tr> <td>Lorien Whitestone</td> <td>Yes</td> </tr> <tr> <td>Hilary Hulteen</td> <td>Yes</td> </tr> <tr> <td>Mindi Morton</td> <td>Yes</td> </tr> </table>	Rachel Kozloski	Yes	Malik Goodman	Yes	Lorien Whitestone	Yes	Hilary Hulteen	Yes	Mindi Morton	Yes
Rachel Kozloski	Yes										
Malik Goodman	Yes										
Lorien Whitestone	Yes										
Hilary Hulteen	Yes										
Mindi Morton	Yes										
	<b>6. REPORTS</b>										
	<b>A.</b> Family Resource Center Report-Diana Pasquini										
	Nothing to report.										
	<b>B.</b> Washington School Report-Rachel Kozloski										
	Nothing to report.										
	<b>C.</b> Oak Tree Preschool Report-Pam Langley/Melissa Madigan										
	Renovations are moving along, parents from out of the county who are interested will be waitlisted, to be admitted later if there are openings.										
	<b>D.</b> Board Report-Rachel Kozloski										
	Mindi Morton would like a board retreat in August. Mindi Morton would like to see a salary schedule next month with salary comparisons. She would like to see this on next month's agenda. Rachel Kozloski is stepping down as board president because of personal obligations but will continue to make as many meetings as possible.										
	<b>7. DISCUSSION/ACTION ITEMS</b>										
Discussion/Action	<b>A.</b> Change of Command - Rachel Kozloski										
	Rachel Kozloski stepped down as president of the board. This will be effective at the end of the meeting. Malik Goodman as the clerk, has offered to fulfill the role of president.										
	Mindi Morton makes a motion we accept Malik as our new president as of midnight, July 13 <sup>th</sup> 2021. Lorien Whitestone seconds, motion carries (5/0/0/0) as follows:										
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Rachel Kozloski	Yes										
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Mindi Morton	Yes										
Discussion/Action	<b>B.</b> Board Policy 9000s - Rachel Kozloski										
	The 9000s optional policies were selected and the choices are as follows:										

		BP 9250 the board agrees on option 1, the second part of BP 9250 the board agrees on option 2.  BP 9121 the board agrees on option 1.  BP 9220 the board agrees on option 2 for both parts of BP 9220.  BP 9100 the board agrees on option 2.  Malik Goodman makes a motion to approve the Board Policy 9000s as presented with the above options. Lorien Whitestone seconds, motion carries (5/0/0/0) as follows:	
		Rachel Kozloski Malik Goodman Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Yes Yes
<i>Discussion/Action</i>	<b>C.</b>	Durham Bus Transportation Contract 2021/2022 - <i>Melissa Madigan</i>	
		The bus service will cost more than it did 2 years ago, this cost is mandatory. The total is around \$83,000. Donna will be our driver. The bus must be on campus, there is a stipulation in the motion that the bus contract will confirm that the bus will stay on campus when school is in session.  Malik Goodman makes a motion to approve the Durham bus transportation contract with added stipulation. Lorien Whitestone seconds, motion carries (5/0/0/0) as follows:	
		Rachel Kozloski Malik Goodman Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Yes Yes
<i>Discussion/Action</i>	<b>D.</b>	CSEA Initial Proposals (Chapter #744) - <i>Melissa Madigan</i>	
		Lorien Whitestone makes a motion to approve the CSEA/Sunshine Proposal as presented. Malik Goodman seconds, motion carries (4/0/1/0) as follows:	
		Rachel Kozloski Malik Goodman Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Yes Yes Yes Absent (Mindi Morton stepped out at 5:13pm)
<i>Discussion/Action</i>	<b>E.</b>	CSEA Update- <i>Melissa Madigan</i>	
		There is a tentative schedule to begin CSEA negotiations July 29 <sup>th</sup> .	
<i>Discussion/Action</i>	<b>F.</b>	LCAP Update- <i>Melissa Madigan</i>	
		Nothing to report.	
<i>Discussion/Action</i>	<b>G.</b>	TRTA Update- <i>Melissa Madigan</i>	
		Tiffany Caughey and Kelly Kohtz with CTA are meeting next Thursday. Tiffany is looking forward to negotiations.	
	<b>H.</b>	Board Goals- <i>Rachel Kozloski</i>	

		This will be agendized for the board retreat.	
<i>Discussion/Action</i>	<b>I.</b>	Approval of the Williams Quarterly Report (3 <sup>rd</sup> and 4 <sup>th</sup> Quarter)-	
		<p>The board needs to approve the Williams Quarterly Report (3<sup>rd</sup> and 4<sup>th</sup>) to send to the county.</p> <p>Mindi Morton makes a motion to approve and accept the Williams Quarterly Report for the 3<sup>rd</sup> Quarter (January-March), Lorien Whitestone seconds.</p> <p>Mindi Morton makes a motion to approve and accept the Williams Quarterly Report for the 4<sup>th</sup> Quarter (April-June), Malik Goodman seconds, motion carries (5/0/0/0) as follows:</p>	
		Rachel Kozloski	Yes
		Malik Goodman	Yes
		Lorien Whitestone	Yes
		Hilary Hulteen	Yes
		Mindi Morton	Yes
	<b>J.</b>	Grizzly Hill/Washington School Generator Update- <a href="#">Melissa Madigan</a>	
		<p>Andrew Pawlowski of Sitaline Architecture is attending via Zoom to give us a generator update. A schematic site plan shows the location of the new generator and route of propane piping to the new propane tank. He will meet with the Department of State Architects (DSA) to go over scope of the project. DSA will determine if they need to oversee this or if we can just work with the local building department. This process can take 2 or 3 months. The drawings will be submitted to them next week. In 3 weeks, we will have feedback from the DSA. Timeline is unknown as of now until the DSA meeting occurs. In 2 or 3 weeks, we'll have an idea about the timeline.</p> <p>The generator at Washington is operational but only supports some of the functions we need.</p> <p>We are working on getting a new generator at Washington School because the current one is outdated, in ill-repair, does not meet our needs.</p>	
	<b>K.</b>	Tablets for Board Members- <a href="#">Hilary Hulteen</a>	
		<p>Melissa Madigan spoke with Hilary Hulteen regarding board organization and cost savings. The District is looking into having board members use Chromebooks to access board documents. This would reduce paper but physical copies will still be made and can be requested. They need to be able to access files when not connected with the internet.</p> <p>Sunshine Bender and Gary Habib will determine the best equipment for this purpose.</p>	
	<b>L.</b>	Superintendent's Report- <a href="#">Melissa Madigan</a>	
		<p>July 28<sup>th</sup> is a staff gathering. This will include food and a movie. Mindi Morton wants flyers for the school to be put in our kiosk. We should designate Washington as dual-immersion. The curriculum and information should all be available on the website, along with online registration. Mindi Morton will work with Freya Johnson to put the kiosk in order and ready for parents.</p> <p>Melissa Madigan may be asking for Washington school kitchen repairs, may call a special meeting for this.</p>	

		Masks are required indoors for all students and staff. The CDC has given recommendations for mask wearing and CALOSHA requires that we wear a mask when indoors.
	<b>M.</b>	FIREWISE Report- <i>Freya Johnson</i>
		Suggestions made in the FIREWISE report regarding fuels reduction and fire safety measures will be addressed throughout the year. We will work on solutions to reducing fuels and making our campus as fire safe as we can.
	<b>N.</b>	Board Meeting Via Zoom- <i>Freya Johnson</i>
		Attending board meetings via Zoom can continue through September, per the Governor's orders.
	<b>10.</b>	<b>PUBLIC COMMENT ON CLOSED SESSION ITEMS</b> - <i>Rachel Kozloski</i>
		Kelly Moreno suggests the board consider Freya Johnson to take minutes on closed session items. For now, Mindi Morton will take notes and give them to her. Melissa Madigan and the board agreed Freya Johnson will sit in on all closed sessions moving forward.
	<b>11.</b>	<b>CLOSED SESSION at 5:37pm</b>
	<b>A.</b>	Public Employee Discipline/Dismissal/Release (Government Code § 54957 (b))
	<b>12.</b>	<b>RECESS/RECONVENE</b> -Report Out on Closed Session- <i>Rachel Kozloski</i>
	<b>A.</b>	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release
		No action taken.
	<b>13.</b>	<b>FUTURE AGENDA ITEMS DISCISSION</b>
	<b>14.</b>	<b>UPCOMING MEETINGS:</b> July 23, 2021
	<b>15.</b>	<b>ADJOURNMENT: 5:59pm</b>
		This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959
	<b>NOTICE:</b>	In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

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Rachel Kozloski, Board President

07/13/2021  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Melissa Madigan, Superintendent

07/13/2021  
\_\_\_\_\_  
Date