

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

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BOARD OF TRUSTEES SPECIAL MEETING MINUTES TUESDAY, OCTOBER 3rd, 2023 4:00 PM GRIZZLY HILL SCHOOL

	1.	CALL TO ORDER 4:03pm		
	2.	ROLL CALL		
		Malik Goodman Aubrey Puetz Mindi Morton Jonathan Farrell Lorien Whitestone	President Clerk NCSOS Representative/Timekeeper Member Member	present present present present present
	3.	ATTENDEES: Superintendent Scott Mikal-Heine, Morgan Street, Cindy Browning, Marisol Estrada, Balam Shenachie		
<i>Action</i>	4.	APPROVAL OF THE OCTOBER 3, 2023 SPECIAL AGENDA – Malik Goodman		
		Lorien Whitestone makes a motion to approve the October 3, 2023 Special Agenda, Mindi Morton seconds, motion carries as follows (5/0/0/0). Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - YES Lorien Whitestone - YES Jonathan Farrell - YES		
	5.	REPORTS		
<i>Report</i>	A.	Superintendent/Principal Report - <i>Scott Mikal-Heine</i> Scott Mikal gives a short intro for Marisol Estrada, the recommended candidate for the District Executive Administrative Assistant position, replacing Morgan Street. MimiDene Zanze and Michael Riemenschneider arrive at 4:05pm. Scott Mikal introduces Balam Shenachie, the recommended candidate for the SPED Resource Teacher, and outlines the need for a PIP appointment. Balam Shenachie gives some background and further introduction. This will be an agenda item at the October 10th meeting. Scott Mikal reminds the group about the Teacher of the Year awards dinner this week, where Cori Hobbs will be recognized.		
	6.	DISCUSSION/ACTION ITEMS		

Discussion	A.	Facility Inventory and Capital Outlay Plan Report	
		<p>MimiDene Zanze presents the Facility Inventory and Capital Outlay Plan Report, explains the process of creating this report - visual observation and walk-through of facilities, research, inventory of potential projects.</p> <p>Scott-Mikal adds that this project list comes from Williams background working with other schools, standards, previously identified projects.</p> <p>Discussion of specific projects, potential additional projects. Scott Mikal emphasizes the in-process nature of this document.</p> <p>MimiDene Zanze talks specifically about Oak Tree campus. Clarification that the multi-purpose building should be called “the Lodge” in future reports.</p> <p>Discussion on priority of projects, necessary maintenance, order of projects in relation to community and programmatic needs. Discussion of high priority items: exteriors and weather wear at Grizzly Hill and Oak Tree, ADA compliance.</p> <p>Board thanks MimiDene Zanze for the detailed report.</p> <p>Scott Mikal makes notes that Williams made a point to highlight and the uniqueness and the charm of both campuses.</p>	
Discussion	B.	HPD Associates - TK/K Grant, SFP Modernization, State Bond Reimbursement Report	
		<p>Chris Delong presents the TK/K Grant, SFP Modernization, State Bond Reimbursement Report via Zoom.</p> <p>Discussion and clarification of costs and budgets, the scope of projects will dictate percentages in some respect. Discussion of timelines and required deadlines.</p> <p>Chris Delong presents an update on modernization eligibility. Scott Mikal clarifies that this funding source is separate, matches are contingent on hardship eligibility.</p> <p>Discussion of reimbursement terms and funding sources, hardship eligibility, thresholds, retroactive eligibility. Chris Delong recommends filing as soon as possible. Discussion of limitations and qualifications of funds.</p> <p>Chris Delong presents grant timelines, emphasizes that committing local funding greatly expedites the process.</p> <p>Discussion of audit fees, parameters of grant funding</p> <p>All thank Chris Delong for the presentation.</p>	
Discussion	C.	Prioritization of work	
		Scott Mikal and MimiDene Zanze discuss the need for prioritizing work items from the Capital Outlay Plan Report. Emphasis that this is a brainstorm, not	

		<p>commitment to projects. List of projects in larger than potential funds. Maintenance items could also be spread out over capital funds (example: exterior repairs).</p> <p>Discussion of flow of projects, avoiding redundancies, short term vs long term ROI, stakeholder and community needs. Balancing needs of students, preserving facilities, maximizing funding, realizing budget limits. Discussion of ADA compliance needs and grandfathered code. Most updates to campus will require additional ADA updates.</p> <p>Lorien Whitestone leaves at 5:54pm.</p> <p>Discussion of Grizzly Hill Campus projects:</p> <p>Discussion of ADA items. Identification of items relating to ADA restrooms, ADA path of travel throughout campus, door hardware, water bottle filling station.</p> <p>Discussion of Maintenance items. Identification of items related to HVAC and exterior wear.</p> <p>Discussion of Modernization items. Identification of classroom and admin building modernization projects.</p> <p>Discussion of Expansion items. Identification of TK/K building item.</p> <p>Discussion of Furniture, Fixtures and Equipment items. Identification of new desks, truck with plow, and snowblower as needed items.</p> <p>Discussion of Oak Tree Campus projects:</p> <p>Discussion of all Oak Tree projects. Identification of exterior repairs, ADA restrooms ADA path of travel, covered play area.</p>	
<i>Discussion/Action</i>	D.	Bond Counsel selection and approval.	
		<p>Michael Riemenschneider thanks to the Board for efficient prioritization of work, the next step will be asking the broader community.</p> <p>Discussion of the variety of accessible community outreach strategies and usage limitations on funding. Michael Riemenschneider emphasizes that an attorney is key to cover legality of the bond process. Presentation of Bond Counsel proposals.</p> <p>Michael Riemenschneider recommends Orrick or Jones Hall, both are contingent on getting the bond. Discussion of the value of “local experience.” previous experience working with county offices and reputation.</p> <p>Michael Riemenschneider notes that Jones Hall will likely negotiate.</p> <p>Discussion of additional fees.</p>	

		<p>Mindi Morton makes a motion to adopt Jones Hall as bond Counsel contingent upon 35k re-negotiation, Jonathan Farrell seconds, motion carries as follows (4/0/1/0).</p> <p>Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - YES Lorien Whitestone -ABSENT Jonathan Farrell - YES</p>	
<i>Discussion/Action</i>	E.	<p>Shall the Board approve the Financial Advisor Contract?</p>	
		<p>Scott Mikal presents the financial advisor (Eastshore Consulting) contract, noting background and skills as well as the many hours Michael Riemenschneider has already invested in the district and this project. The contract has similar contingencies, phased contract fees based on issuance of bonds.</p> <p>Discussion of fee breakdown.</p> <p>Aubrey Puetz makes a motion to approve the Financial Advisor Contract, Jonathan Farrell seconds, motion carries as follows (4/0/1/0).</p> <p>Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - YES Lorien Whitestone -ABSENT Jonathan Farrell - YES</p>	
<i>Discussion/Action</i>	F.	<p>Shall the Board approve the Provisional Intern Permit for BS?</p>	
		<p>Scott Mikal presents PIP for Balam Shenachie, details process.</p> <p>Aubrey Puetz requests Cindy Browning's opinion. Cindy gives a positive recommendation, emphasizing Balam's skill, confidence, professionalism, and maturity.</p> <p>Aubrey Puetz makes a motion to approve the Provisional Intern Permit for Balam Shenachie, Mindi Morton seconds, motion carries as follows (4/0/1/0).</p> <p>Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - YES Lorien Whitestone -ABSENT Jonathan Farrell - YES</p>	
	7.	CLOSED SESSION 7:06pm	
	A.	Public Employee Discipline/Dismissal/Release (Government Code § 54957)	
	B.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Scott Mikal	
	C.	Public Employee Performance Evaluation (Gov. Code § 54957[b])	
	D.	Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
	8.	RECESS /RECONVENE - Report Out on Closed Session	

	A.	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
		nothing to report.	
	B.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Scott Mikal	
		nothing to report.	
	C.	Reportable Action Taken Regarding Public Employee Performance Evaluation (Gov. Code § 54957(b))	
		nothing to report.	
	D.	Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).	
		nothing to report.	
<i>Discussion</i>	9.	FUTURE AGENDA ITEMS DISCUSSION	
	10.	UPCOMING MEETINGS: October 10th, 2023	
	11.	ADJOURNMENT 7:31pm	

This agenda was posted at least 24 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

10/3/2023

Malik Goodman, Board President

Date

10/3/2023

Scott Mikal-Heine, Superintendent/Principal

Date