









TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES REGULAR MEETING AGENDA TUESDAY, AUGUST 8, 2023 4:00 PM GRIZZLY HILL SCHOOL

	1.	CALL TO ORDER										
	2.	ROLL CALL										
		Malik Goodman	Aubrey Puetz	Mindi Morton	Lorien Whitestone	Jonathan Farrell	President	Clerk	NCSOS Representative/Timekeeper	Member	Member	
	3.	ATTENDEES: Superintendent Scott Mikal, CBO Sunshine Bender, Morgan Street										
<i>Action</i>	4.	APPROVAL OF THE AUGUST 8th, 2023 REGULAR AGENDA – Malik Goodman										
	5.	PUBLIC COMMENT The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)										
<i>Action</i>	6.	CONSENT ITEMS. <i>These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.</i>										
<i>Action</i>	A.	Approval of the July 11th Board Retreat Minutes										
<i>Action</i>	D.	Approval of the July Warrants										
	C.	Personnel Change Report										
	7.	REPORTS										
<i>Discussion</i>	A.	Family Resource Center Report - <i>Diana Pasquini</i>										
<i>Discussion</i>	B.	Superintendent/Principal Report - <i>Scott Mikal-Heine</i>										
<i>Discussion</i>		Current Enrollment										
		Grade	TK/K	1	2	3	4	5	6	7	8	Total
		Students	3/12	7	12	13	15	12	14	7	9	104

Discussion	C.	Little Acorns Preschool (15 Students, more enquiring) - <i>Pam Langley</i>	
Discussion	D.	Teacher's Report/Field Trip - <i>Scott Mikal-Heine/Staff</i>	
Discussion	E.	Parent Teacher Club Report - <i>Sunshine Bender</i>	
Discussion	F.	Student Services Report - <i>Cindy Browning</i>	
Discussion	G.	Board Report - <i>Malik Goodman</i>	
	6.	DISCUSSION/ACTION ITEMS	
Discussion/Action	A.	Declarations of Need: Multiple Subjects & Special Education Teacher - <i>Scott Mikal-Heine</i>	
Discussion/Action	B.	California Uniform Public Construction Cost Accounting Act - <i>Sunshine Bender</i>	 
Discussion/Action	C.	Authorization to Approve Scott Mikal-Heine to sign contracts from \$60k-\$200k - <i>Sunshine Bender</i>	
Discussion/Action	D.	WA After School Program Operation	
Discussion/Action	E.	WA Request to Install Backflow Device	
Discussion/Action	F.	WA Tractor Request	
Discussion/Action	G.	Immunization Policy and Special Ed Status Update - <i>Scott Mikal-Heine</i>	
Discussion/Action	H.	Interdistrict Transfer #1	
Discussion/Action	I.	Interdistrict Transfer #2	
Discussion/Action	J.	Review Governance Calendar	
Discussion/Action	K.	Election Timeline Adopt Resolution / Declaration of Candidacy	
Discussion/Action	L.	Williams Law Quarterly Report	
	8.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
	9.	CLOSED SESSION	
	A.	Public Employee Performance Evaluation (Gov. Code § 54957[b]) SUPERINTENDENT'S EVALUATION - REPORT OUT	
	10.	RECESS /RECONVENE - Report Out on Closed Session – <i>Malik Goodman</i>	
	A.	Reportable Action Taken Regarding Public Employee Performance Evaluation (Gov. Code § 54957[b]) SUPERINTENDENT'S EVALUATION - REPORT OUT	
Discussion	11.	FUTURE AGENDA ITEMS DISCUSSION	
	12.	UPCOMING MEETINGS: September 12, 2023	
	13.	ADJOURNMENT	

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

8/8/2023

Malik Goodman, Board President

Date

8/8/2023

Scott Mikal-Heine, Superintendent/Principal

Date

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES BOARD RETREAT MEETING AGENDA

TUESDAY, JULY 11, 2023
10:00 AM

GRIZZLY HILL SCHOOL Room 4

	1. CALL TO ORDER	
	2. ROLL CALL	
	Malik Goodman (present) Aubrey Puetz (present) Mindi Morton (present) Lorien Whitestone (present) Jonathan Farrell (present)	President Clerk NCSOS Representative/Timekeeper Member Member
	3. ATTENDEES: Superintendent Scott Mikal, CBO Sunshine Bender	
<i>Action</i>	4. APPROVAL OF THE JULY 11th, 2023 BOARD RETREAT AGENDA – Malik Goodman	
	1st Mindi, 2nd Lorien, All in Favor	
	5. PUBLIC COMMENT The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)	
	Phil Ruchrich discussed his resignation and thanked the Board, Earl Joamoson and Jill	
	6. CONSENT ITEMS	
	A. CONSIDERATION OF PERSONNEL ISSUES PERSONNEL ASSIGNMENT ORDER.pdf	
	Scott discussed Sam's Achievements of the program and grants. Mindi made a motion, 2nd Aubrey, all in favor.	
	7. DISCUSSION/ACTION ITEMS	
<i>Discussion/Action</i>	A. Shall the TRESB Board Approve Interdistrict Transfer #1- <i>Scott Mikal</i>	
	No back up, parent did not bring it.	
<i>Discussion/Action</i>	B. Shall the TRESB Board Approve the '23-'24 Agreement for Lozano Smith Legal Services - <i>Scott Mikal</i> Lozano Smith '23-'24 Agreement Renewal	

		Scott spoke about his working relationship with Lozano. 1st Lorien, 2nd Aubrey, All in Favor.	
Discussion/Action	C.	Shall the TRESB Board Approve the Cost Proposal for PBIS Tier 2 Training for up to \$5,250 for the '23-'24 School Year- <i>Scott Mikal</i>	
		Multi days of training, we saw a significant drop of incidents. Two more years of training. 1st Aubrey, 2nd Jonathan, All in Favor.	
Discussion/Action	D.	CAASPP Data Review and CAASPP Testing Plan/Implementation Update: - <i>Scott Mikal</i> '22/'23 ELA '22/'23 Math '22/'23 CAST '22/'23 ELPAC ELA '21/'22 & '22/'23 Comparison Math '21/'22 & '22/'23 Comparison CAST '21/'22 & '22/'23 Comparison ELPAC '21/'22 & '22/'23 Comparison	
		Scott discusses test scores and with the new I-Ready program will support improving test scores. Starts in August K-2 ESGI. Mindi has concerns about standards not met.	
Discussion/Action	E.	Shall the TRESB Board Approve Resolution #23-07 to Add Scott Mikal-Heine and Sunshine Bender to Sign Child Care and Development Services Contract Documents- <i>Scott Mikal</i>	
		1st Lorien, 2nd Mindi, All in Favor. (Lorien left at 12:30)	
Discussion/Action	F.	Shall the TRESB Board Approve the Corrected Resolution 22-16 to Reflect the 2022 Developer Fees- <i>Scott Mikal</i>	
		Mindi, Jonathan, Malik, Aubrey.	
Discussion/Action	G.	Shall the TRESB Board Approve the LCAP with the Updated Budget Overview for Parents - <i>Scott Mikal</i> LCAP Revised .pdf	
		Mindi, Aubrey.	
Discussion/Action	H.	Board Self Evaluation- <i>Scott Mikal</i>	
	8.	INFORMATION/DISCUSSION ITEMS	
	A.		
	9.	PUBLIC COMMENT ON CLOSED SESSION ITEMS	
	10.	CLOSED SESSION	
	A.	Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: CSEA/TRTA. Agency Negotiator: Scott Mikal	
	B.	Public Employee Performance Evaluation (Gov. Code § 54957[b]) SUPERINTENDENT'S EVALUATION	
	C.	Conference With Legal Counsel – Existing/Pending Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3)).	

	11.	RECESS /RECONVENE - Report Out on Closed Session – Malik Goodman	
	A.	Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: CSEA/TRTA. Agency Negotiator: Scott Mikal	
	B.	Reportable Action Taken Regarding Public Employee Performance Evaluation (Gov. Code § 54957[b]) SUPERINTENDENT’S EVALUATION	
	C.	Reportable Action Taken Regarding Conference With Legal Counsel – Existing/Pending Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3)).	
<i>Discussion</i>	12.	FUTURE AGENDA ITEMS DISCUSSION	
	13.	UPCOMING MEETINGS: August 8th, 2023	
	14.	ADJOURNMENT 2:07pm	

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7/11/2023

Malik Goodman, Board President

Date

7/11/2023

Scott Mikal-Heine, Superintendent/Principal

Date

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

PERSONNEL CHANGE REPORT

AUGUST 8, 2023

All new employees are approved pending successful completion of fingerprint, tuberculosis, and pre-employment physical clearance.

Classified Personnel

1. Freya Johnson resigned 6/30/23 (1.0 FTE RIF)
2. Morgan Street hired 8/1/23 (1.0 FTE)

ReqPay05a

Payment Register

Scheduled 07/03/2023 - 07/18/2023

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Employee TODIRITA, KATHERINE (000213) 18442 SILVERTHORNE LN. NEVADA CITY, CA 95959										
@	2022/23	06/26/23	SIREEA HARVEST MILEAGE	KT 6-26-23 (699694)	07/18/23	Paid	Printed	62.22		62.22
Check #	24-534185	2023 01-4035-5210-00-000-0-1110-1000-000-0000			Batchid AP07202023	Check Date 07/21/23	PO#		Register # 000233	
Total Invoice Amount								62.22		

Direct Vendor ACSA (000109/2) 1575 BAYSHORE HWY BURLINGAME, CA 94010										
2023/24	07/01/23		ACSA DUES 2023	23-24 ACSA CBO (690258)	07/10/23	Paid	Printed	826.05		826.05
Check #	24-533933	2024 01-0000-5300-00-000-0-0000-7200-000-0000			Batchid AP07132023	Check Date 07/14/23	PO#		Register # 000232	
Total Invoice Amount								826.05		

Direct Vendor ACSA (000109/2) 1575 BAYSHORE HWY BURLINGAME, CA 94010										
2023/24	07/01/23		ACSA DUES 2023	23-24 ACSA SUPT (690258)	07/10/23	Paid	Printed	1,586.90		1,586.90
Check #	24-533934	2024 01-0000-5300-00-000-0-0000-7150-000-0000			Batchid AP07132023	Check Date 07/14/23	PO#		Register # 000232	
Total Invoice Amount								1,586.90		

Direct Vendor AT&T (000010/1) PO BOX 9011 CAROL STREAM, IL 60197-9011										
2023/24	07/06/23		BAN 9391007879	000020190934 (690258)	07/10/23	Paid	Printed	52.07		52.07
Check #	24-533935	2024 01-0000-5930-00-000-0-0000-8100-000-0000			Batchid AP07132023	Check Date 07/14/23	PO#		Register # 000232	
2023/24	07/06/23		BAN 9391007879	000020191158 (690258)	07/10/23	Paid	Printed	485.98		485.98
Check #	24-533935	2024 01-0000-5930-00-000-0-0000-8100-000-0000			Batchid AP07132023	Check Date 07/14/23	PO#		Register # 000232	

ReqPay05a

Payment Register

Scheduled 07/03/2023 - 07/18/2023

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
2023/24	07/06/23	AT&T (000010/1)	(continued)	000020191159 (690258)	07/10/23	Paid	Printed	85.39		85.39
Check #	24-533935	2024 01-0000-5930-00-000-0-0000-8100-000-0000		Batchid AP07132023		Check Date 07/14/23	PO#		Register # 000232	
2023/24	07/06/23		BAN 9391007881	000020191160 (690258)	07/10/23	Paid	Printed	115.51		115.51
Check #	24-533935	2024 01-0000-5930-00-000-0-0000-8100-000-0000		Batchid AP07132023		Check Date 07/14/23	PO#		Register # 000232	
Total Invoice Amount								738.95		

Direct Vendor	AT&T (000010/1)	PO BOX 9011	CAROL STREAM, IL 60197-9011
@	2022/23	07/10/23	BAN 9391001369
Check #	24-534186	2023 01-0000-5930-00-000-0-0000-8100-000-0000	Batchid AP07202023
			Check Date 07/21/23
Total Invoice Amount			25.17

Direct Vendor	BEAM SECURITY SYSTEMS INC	dba ADMIRAL ALARM & ELEC (000082/1)	PO BOX 1803	GRASS VALLEY, CA 95945
@	2022/23	07/01/23	JUL-SEP QT ALARM R 241274	
Check #	24-533660	2023 01-0000-5800-00-005-0-0000-8300-000-0000	Batchid AP07062023	
			Check Date 07/07/23	PO#
Total Invoice Amount				381.00

Direct Vendor	CLIFORNIA INTERNET LP	dba GEOLINKS (000219/1)	251 CAMARILLO RANCH RD	CAMARILLO, CA 93012
@	2022/23	07/01/23	WASH INTERNET	BD0150398 (688190)
Check #	24-533661	2023 01-0000-5930-00-000-0-0000-8100-000-0000	Batchid AP07062023	
			Check Date 07/07/23	PO#
Total Invoice Amount				24.00

ReqPay05a

Payment Register

Scheduled 07/03/2023 - 07/18/2023

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
			CLIFORNIA INTERNET LP dba GEOLINKS (000219/1) (continued)							(continued)
@	2022/23	07/01/23	GH INTERNET	BD0152324 (688190)	07/03/23	Paid	Printed	24.00		24.00
Check #	24-533661		2023 01-0000-5930-00-000-0-0000-8100-000-0000	BatchId AP07062023		Check Date 07/07/23	PO#			Register # 000231
								Total Invoice Amount	48.00	

Direct Vendor	CRANMER ENGINEERING INC (000035/1) PO BOX 1240 GRASS VALLEY, CA 95945									
@	2022/23	06/30/23	CONSUMER CONFIDENCE REPORT GH OT	22 CCR630235 (699694)	07/18/23	Paid	Printed	475.00		475.00
Check #	24-534187		2023 01-0000-5800-00-001-0-0000-8100-000-0000	BatchId AP07202023		Check Date 07/12/23	PO#			Register # 000233
			2023 01-0000-5800-00-005-0-0000-8100-000-0000							
@	2022/23	06/30/23	CHEMICAL TESTING	GFG0313 (699694)	07/18/23	Paid	Printed	30.00		30.00
Check #	24-534187		2023 01-0000-5800-00-005-0-0000-8100-000-0000	BatchId AP07202023		Check Date 07/12/23	PO#			Register # 000233
@	2022/23	06/30/23	BACTERIA TESTING	GFG0314 (699694)	07/18/23	Paid	Printed	425.00		425.00
Check #	24-534187		2023 01-0000-5800-00-005-0-0000-8100-000-0000	BatchId AP07202023		Check Date 07/12/23	PO#			Register # 000233
@	2022/23	06/30/23	CHEMICAL TESTING	GFG0315 (699694)	07/18/23	Paid	Printed	465.00		465.00
Check #	24-534187		2023 01-0000-5800-00-001-0-0000-8100-000-0000	BatchId AP07202023		Check Date 07/12/23	PO#			Register # 000233
@	2022/23	06/30/23	CHEMICAL TESTING	GFG0316 (699694)	07/18/23	Paid	Printed	375.00		375.00
Check #	24-534187		2023 01-0000-5800-00-001-0-0000-8100-000-0000	BatchId AP07202023		Check Date 07/12/23	PO#			Register # 000233
@	2022/23	06/30/23	BACTERIA TESTING	GFG0317 (699694)	07/18/23	Paid	Printed	225.00		225.00
Check #	24-534187		2023 01-0000-5800-00-001-0-0000-8100-000-0000	BatchId AP07202023		Check Date 07/12/23	PO#			Register # 000233

ReqPay05a

Payment Register

Scheduled 07/03/2023 - 07/18/2023

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Payment Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor CSBA - CSB 6744 co WEST AMERICA BANK (000143/1) PO BOX 1450 SUISUN CITY, CA 94585-4450										
2023/24	06/13/23		GAMUT POLICY	INV-66617-L1G9T9 (690258)	07/10/23	Paid	Printed	1,010.00		1,010.00
Check #	24-533936		2024 01-0000-5300-00-0000-0-0000-7110-000-0000	BatchId AP07132023			Check Date 07/14/23	PO#		Register # 000232
2023/24	06/14/23		CSBA & ELA MEMBERSHIP	INV-67610-L6S4C5 (690258)	07/10/23	Paid	Printed	2,414.00		2,414.00
Check #	24-533936		2024 01-0000-5300-00-0000-0-0000-7110-000-0000	BatchId AP07132023			Check Date 07/14/23	PO#		Register # 000232
Total Invoice Amount								1,995.00		

Direct Vendor DEPARTMENT OF JUSTICE (000096/1) PO BOX 944255 SACRAMENTO, CA 94244-2550										
@	2022/23	06/30/23		FINGERPRINTS 666056	(699694) 07/18/23	Paid	Printed	32.00		32.00
Check #	24-534188		2023 01-0000-5840-00-0000-0-0000-7400-000-0000	BatchId AP07202023			Check Date 07/21/23	PO#		Register # 000233
Total Invoice Amount								3,424.00		

Direct Vendor EMPLOYMENT DEVELOPMENT DEPARTMENT (000084/1) PO BOX 2482 SACRAMENTO, CA 95812-2482										
	2023/24	07/10/23		ACT 942-2311-2 QT 1 23	(690258) 07/10/23	Paid	Printed	1,622.64		1,622.64
Check #	24-533937		2024 01-0000-9510-0-0000-0-0000-7400-000-0000	BatchId AP07132023			Check Date 07/14/23	PO#		Register # 000232
Total Invoice Amount								1,622.64		

Direct Vendor FRONTLINE TECHNOLOGY GROUP LLC (000197/1) PO BOX 780577 PHILLADELPHIA, PA 19178-0577										
@	2022/23	07/01/23		ACT 16539 INVUS182569 (688190)	07/03/23	Paid	Printed	1,246.80		1,246.80
Check #	24-533662		2023 01-0000-5800-00-0000-0-0000-7400-000-0000	BatchId AP07062023			Check Date 07/07/23	PO#		Register # 000231
Total Invoice Amount								1,622.64		

ReqPay05a

Payment Register

Scheduled 07/03/2023 - 07/18/2023

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Total Invoice Amount 1,246.80

Direct Vendor										
	HEIDI BETHKE (000120/1)									
	4010 LITTLE VALLEY RD									
	RENO, NV 89508									
@	2022/23	06/30/23	PSYCH SERVICES	JUNE 2023	07/03/23	Paid	Printed	793.75		793.75
			JUNE (688190)							
	2023	01-6546-5800-00-000-0-5760-3120-000-0000								
Check #	24-533663			Batchid	AP07062023	Check Date	07/07/23	PO#		Register # 000231

Total Invoice Amount 793.75

Direct Vendor										
	HUNT AND SONS INC (000044/1)									
	PO BOX 277670									
	SACRAMENTO, CA 95827-7670									
2023/24	05/15/23		FUEL	105367	07/10/23	Paid	Printed	243.98		243.98
	2024	01-0000-4390-00-000-0-8100-000-0000		(690258)						
Check #	24-533938			Batchid	AP07132023	Check Date	07/14/23	PO#		Register # 000232
2023/24	06/30/23		FUEL	209568	07/10/23	Paid	Printed	80.01		80.01
	2024	01-0000-4390-00-000-0-8100-000-0000		(690258)						
Check #	24-533938			Batchid	AP07132023	Check Date	07/14/23	PO#		Register # 000232

Total Invoice Amount 323.99

Direct Vendor										
	LOZANO SMITH,LLP (000345/1)									
	7404 N. SPALDING AVENUE									
	FRESNO, CA 93720									
@	2022/23	06/30/23	JUNE LEGAL	JUNE LEGAL 23	07/18/23	Paid	Printed	167.50		167.50
			(699694)							
	2023	01-0000-5802-00-000-0-7200-000-0000								
Check #	24-534189			Batchid	AP07202023	Check Date	07/21/23	PO#		Register # 000233

Total Invoice Amount 167.50

Direct Vendor										
	McGRAW HILL SCHL EDUC HLDG LLC (000222/1)									
	LOCK BOX 71545									
	CHICAGO, IL 60694-1545									
@	2022/23	06/20/23	APPROVED TEXT	128393915001	07/03/23	Paid	Printed	1,746.71		1,746.71
			BOOK (688190)							
	2023	01-1100-4100-00-005-0-1110-1000-000-0000								
Check #	24-533664			Batchid	AP07062023	Check Date	07/07/23	PO#		Register # 000231

Selection: Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 7/1/2023, Ending Create Date = 7/31/2023, Page Break by Check/Advice? = N, Zero? = Y)

ReqPay05a

Payment Register

Scheduled 07/03/2023 - 07/18/2023

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor NEVADA COUNTY SUPT OF SCHLS (000015/1) (continued)										
@	2022/23	01/17/23	PARTIAL PAYMENT	INV23-00187	07/18/23	Paid	Printed	(continued)		
			ON PARENT	(699694) (continued)						
			MILEAGE							
Check #	24-534191	2023 01-6500-7142-00-000-0-5001-9200-000-0000		BatchId AP07202023		Check Date 07/21/23		PO#		Register # 000233
Total Invoice Amount									12,867.00	
Direct Vendor PARS ADMIN (000016/1)										
			4350 VON KARMAN AVE							
			NEWPORT BEACH, CA 92660-2080							
@	2022/23	05/08/23	PARS FEES	53063 (699694)	07/18/23	Paid	Printed	258.68		258.68
Check #	24-534192	2023 01-0000-5800-00-000-0-0000-7200-000-0000		BatchId AP07202023		Check Date 07/21/23		PO#		Register # 000233
@	2022/23	07/06/23	PARS FEES	53475 (699694)	07/18/23	Paid	Printed	258.68		258.68
Check #	24-534192	2023 01-0000-5800-00-000-0-0000-7200-000-0000		BatchId AP07202023		Check Date 07/21/23		PO#		Register # 000233
Total Invoice Amount									517.36	
Direct Vendor PG&E (000050/1)										
			BOX 997300							
			SACRAMENTO, CA 95899-7300							
@	2022/23	07/06/23	0390455458-5	7623 (699694)	07/18/23	Paid	Printed	63.41		63.41
Check #	24-534193	2023 01-0000-5510-00-001-0-0000-8100-000-0000		BatchId AP07202023		Check Date 07/21/23		PO#		Register # 000233
@	2022/23	07/06/23	058820133-1	7623 (699694)	07/18/23	Paid	Printed	260.50		260.50
Check #	24-534193	2023 01-0000-5510-00-001-0-0000-8100-000-0000		BatchId AP07202023		Check Date 07/21/23		PO#		Register # 000233
@	2022/23	07/06/23	4640442670-5	7623 (699694)	07/18/23	Paid	Printed	6,000.00		6,000.00
Check #	24-534193	2023 01-0000-5510-00-005-0-0000-8100-000-0000		BatchId AP07202023		Check Date 07/21/23		PO#		Register # 000233
@	2022/23	07/06/23	6931227577-4	7323 (699694)	07/18/23	Paid	Printed	88.27		88.27
Check #	24-534193	2023 01-0000-5510-00-004-0-0000-8100-000-0000		BatchId AP07202023		Check Date 07/21/23		PO#		Register # 000233

ReqPay05a

Payment Register

Scheduled 07/03/2023 - 07/18/2023

Bank Account COUNTRY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
	2022/23	07/06/23	PG&E (000050/1)	(continued)						
			7588441545-8	7588441545-8 7623 (699694)	07/18/23	Paid	Printed	249.33		249.33
			2023 01-0000-5510-00-001-0-0000-8100-000-0000							
Check #	24-534193			Batchid AP07202023						Register # 000233
Total Invoice Amount								6,661.51		

Direct Vendor	SCHOOLS INSURANCE GROUP (000052/1) 550 HIGH STREET SUITE 201 AUBURN, CA 95603									
2023/24	07/01/23		.WORKERS COMP PREMIUM	50019 (690258)	07/10/23	Paid	Printed	17,862.00		17,862.00
2024	01-0000-5450-00-000-0-0000-7200-000-0000									
Check #	24-533941			Batchid AP07132023						Register # 000232
Total Invoice Amount								17,862.00		

Direct Vendor	SCHOOLS INSURANCE GROUP (000179/1) 550 HIGH STREET SUITE 201 AUBURN, CA 95603-4712									
2023/24	07/01/23		JULY 2023 BENEFITS	JULY 23 BENEFITS (690258)	07/10/23	Paid	Printed	22,876.55		22,876.55
2024	01-0000-9514-0-000-0-0000-0000-0000-0000									
Check #	24-533942			Batchid AP07132023						Register # 000232
Total Invoice Amount								22,876.55		

Direct Vendor	STAPLES, INC (000272/1) P.O.BOX 95230 CHICAGO, IL 60694-5230									
2022/23	03/29/23		DATA PLAN FOR HOTSPOT	NUD998 (688190)	07/03/23	Paid	Printed	108.00		108.00
2023	01-0000-5930-00-000-0-0000-8100-000-0000									
Check #	24-533665			Batchid AP07062023						Register # 000231
Total Invoice Amount								108.00		

Direct Vendor	UBEO WEST LLC (000104/2) P.O. BOX 301062 LOS ANGELES, CA 90030-1062									
2022/23	07/05/23		WASH WATER SYSTEM	4168801 (699694)	07/18/23	Paid	Printed	119.21		119.21
2023	01-2600-5600-00-004-0-8100-5000-000-0000									

Selection: Sorted by AP Check Order Option, Filtered by (Orig = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 7/1/2023, Ending Create Date = 7/31/2023, Page Break by Check/Advice? = N, Zero? = Y)

Scheduled 07/03/2023 - 07/18/2023

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
Direct Vendor UBEO WEST LLC (000104/2) (continued)										
Check #	24-534194			Batchid AP07202023			Check Date 07/21/23	PO#	Register # 000233	
@	2022/23	07/12/23	OFFICE COPIES	4178638	(699694) 07/18/23	Paid	Printed	39.98		39.98
Check #	24-534194		2023 01-0000-5600-00-005-0-0000-2700-000-0000		Batchid AP07202023		Check Date 07/21/23	PO#	Register # 000233	
									Total Invoice Amount	159.19
Direct Vendor US BANK EQUIPMENT FINANCE (000056/1)										
@	2022/23	07/28/23	COPY LEASE	505495747	07/18/23	Paid	Printed	360.13		360.13
Check #	24-534195		2023 01-0000-5600-00-005-0-0000-2700-000-0000	(699694)	Batchid AP07202023		Check Date 07/21/23	PO#	Register # 000233	
									Total Invoice Amount	360.13
Direct Vendor WASHINGTON COUNTY WATER DIST (000063/1)										
@	2022/23	06/28/23	WASHINGTON COUNTY WATER DIST	000063/1						
Check #	24-533666		2023 01-0000-5540-00-004-0-0000-8100-000-0000		Batchid AP07062023		Check Date 07/07/23	PO#	Register # 000231	
									Total Invoice Amount	162.18
Direct Vendor WASTE MGMT OF NEVADA COUNTY (000059/1)										
@	2022/23	07/01/23	WASTE MGMT OF NEVADA COUNTY	000059/1						
Check #	24-534196		2023 01-0000-5570-00-000-0-0000-8100-000-0000		Batchid AP07202023		Check Date 07/21/23	PO#	Register # 000233	
									Total Invoice Amount	316.13
Direct Vendor YUBA RIVER CHARTER (000144/1)										
2023/24	06/30/23		YUBA RIVER CHARTER	000144/1						
Check #	24-534196		2024 01-0000-9500-0-0-0-0-0000-0000-0000-0000		Batchid AP07202023		Check Date 07/21/23	PO#	Register # 000233	
									Total Invoice Amount	29,334.00
Selection Sorted by AP Check Order Option, Filtered by (Org = 11, Payment Method = N, Payment Type = N, On Hold? = Y, Starting Create Date = 7/1/2023, Ending Create Date = 7/31/2023, Page Break by Check/Advice? = N, Zero? = Y)										

ESCAPE ONLINE

Scheduled 07/03/2023 - 07/18/2023

Bank Account COUNTY - AP Account

Fiscal Year	Invoice Date	Req #	Comment	Payment Id (Trans Batch Id)	Sched	Paymt Status	Check Status	Invoice Amount	Unpaid Sales Tax	Expense Amount
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Direct Vendor YUBA RIVER CHARTER (000144/1) (continued) Batchid AP07132023 Check Date 07/14/23 PO# Register # 000232

Total Invoice Amount 29,334.00

Direct Vendor CA DEPT OF TAX & FEE ADMINISTRATION (000145/1) PO BOX 942879 SACRAMENTO, CA 94279-7072

@	2022/23	06/30/23		2022/2023 TR USE	07/18/23	Paid	Printed	31.73		31.73
				TAX (699694)						
Check #	2023	13-5310-9508-	- 0-							
	24-534197									

Batchid AP07202023 Check Date 07/21/23 PO# Register # 000233

Total Invoice Amount 31.73

Direct Vendor SACRAMENTO REFRIGERATION INC (000312/1) 4731 PELL DRIVE STE 1 SACRAMENTO, CA 95838

@	2022/23	07/13/23		REFRIDGERATOR	07/18/23	Paid	Printed	765.25		765.25
				REPAIR (699694)						
Check #	2023	13-5310-5640-00-0000-0-0000-3700-000-0000								
	24-534198									

Batchid AP07202023 Check Date 07/21/23 PO# Register # 000233

Total Invoice Amount 765.25

EXPENSES BY FUND - Bank Account COUNTY		
Fund	Expense	Cash Balance
01	135,117.74	557,591.30
13	796.98	16,394.81
Total	135,914.72	422,473.56
		15,597.83

Number of Payments	50	
Number of Checks	32	\$135,689.72
Number of ACH Advice	0	
Number of vCard Advice	0	
Total Check/Advice Amount		\$135,914.72
Total Unpaid Sales Tax		\$0.00
Total Expense Amount		\$135,914.72

CHECK/ADVICE AMOUNT DISTRIBUTION COUNTS		
\$0 - \$99	5	
\$100 - \$499	8	
\$500 - \$999	5	
\$1,000 - \$4,999	6	
\$5,000 - \$9,999	3	
\$10,000 - \$14,999	1	
\$15,000 - \$99,999	4	
\$100,000 - \$199,999		
\$200,000 - \$499,999		
\$500,000 - \$999,999		
\$1,000,000 -		

***** ITEMS OF INTEREST *****

* Number of payments to a different vendor
 ! Number of Prepaid payments
 @ Number of Liability payments
 & Number of Employee Also Vendors
 ? denotes check name different than payment name
 F denotes Final Payment

CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT

FREQUENTLY ASKED QUESTIONS (FAQs)

These FAQs have been compiled to assist agencies that are participating in the California Uniform Public Construction Cost Accounting Act (the Act), as contained in Public Contract Code (PCC) Section 22000, et seq. All references are to PCC, unless otherwise stated.

1. What is the Uniform Public Construction Cost Accounting Act?

The Act is legislation that was enacted in 1983 to help promote “uniformity of the cost accounting standards and bidding procedures on construction work performed or contracted by public entities in the state” (Section 22001). The Act is a voluntary program available to all public entities in the State, but it applies only to those public agencies that have “opted in” to the provisions set forth by the Act using the processes outlined in the Act. The entirety of the Act is found at Sections 22000-22045.

2. What are some of the key provisions of the Act?

The Act allows for public project work in the amount of \$60,000 or less to be performed by a public agency’s force account using the public agency’s own resources, or by negotiated contract, or by purchase order (Section 22032(a)). Public projects in the amount of \$200,000 or less may use the informal or formal bidding procedures set forth in Section 22032(b) or (c) of the Act. Public projects at a cost of more than \$200,000 must use formal bidding procedures to let the contract pursuant PCC Section 22032(c).

3. What are the benefits of the program?

- Increased force account limit for public agencies;
- Simplified bidding for projects that are \$200,000 or less;
- Reduced number of formal bids based on project size; and
- Expedited contracting for projects under \$200,000.

Many participating agencies appreciate the program because it has given them more leeway in the execution of public works projects under a certain dollar amount; sped up the award process; expedited project delivery; reduced the time, effort, and expense associated with bidding projects under \$200,000; and simplified administration for those projects. Few agencies have experienced challenges with the accounting requirements and overhead provisions. Moreover, adjustments, when required, have been relatively simple; most required procedures were already in place, so there were few, if any, major changes to existing operations. The current Standard Accounting Codes Structure satisfies reporting requirements when used properly.

4. Is the Uniform Public Construction Cost Accounting Act mandatory for public agencies?

No. The Act is a voluntary program requiring a public agency to “opt in” using the process outlined in the Act.

5. How does a public agency become subject to the Act?

The governing body must elect by resolution to become subject to the Act and must file a copy of the approved resolution with the State Controller's Office (Section 22030). Sample documents are available at: http://www.sco.ca.gov/ard_cuccac.html. Once an agency has opted into the Act, it will remain a part of the program.

6. May a public agency withdraw from the Act?

Yes. An agency may withdraw from the Act by filing with the State Controller's Office an approved resolution of the agency's election to withdraw that was made during a public meeting of the agency's governing body.

7. Must a participating agency "opt in" to the Act annually?

No. Once a participating agency "opts in" to the Act, the agency remains subject to the Act until it "opts out" of the Act.

8. What is the California Uniform Construction Cost Accounting Commission?

The Commission was created to administer the Act, per Section 22010. It consists of 14 members: 13 members appointed by the State Controller and the License "A" member of the Contractors' State License Board. Seven members represent the public sector (counties, cities, school districts, and special districts). Six members represent the private sector (public works contractors and unions). The Commission members receive no salary, but are eligible for reimbursement of their direct expenses related to the Commission.

9. What are the Uniform Public Construction Cost Accounting Procedures?

These procedures are to be used for tracking costs for work performed by an Agency's own forces on a "project" as defined by the Act (Section 22002(c)). The procedures do not apply to operations or maintenance work, or any work that meets the criteria listed in Section 22002(d).

These procedures are intended to capture and record all direct and indirect labor, materials, equipment, subcontractors, and supervision costs, as well as the appropriate overhead costs for the public agency associated with each "project" it performs with its own forces. The procedures follow industry-standard accounting methods, and in many cases are not much different from those already in place at most agencies. Sample forms are available in the CUCCAC Cost Accounting Policies and Procedures Manual at http://www.sco.ca.gov/Files-ARD-Local/CUCCAC_Manual.pdf

School districts may use the Standard Accounting Code Structure to comply with tracking requirements.

10. Are the cost accounting procedures applicable for agencies whose work forces perform only maintenance tasks as defined in the Act and that contract all of their public projects to third parties?

No. The cost accounting procedures are applicable only for agencies that perform public project work such as construction and alteration by force account or otherwise. As maintenance does not constitute a "project" under the Act, the cost accounting procedures do not apply.

- 11.** When are participating agencies required to advertise if they choose to maintain a list of qualified contractors?

At least once per calendar year, each Public Agency that has elected to become subject to the Act and intends to use the notice provisions outlined in Section 22034(a) must establish a new list or update its existing list of qualified contractors by mailing, faxing, or emailing written notice to all construction trade journals designated for that Agency under Section 22036. The notice must invite all licensed contractors to submit the name of their firms to the Agency for inclusion on the Agency's list of qualified bidders for the following twelve (12) months. Effective January 1, 2016, a participating agency can choose a specific date of their choice in which to renew its list of qualified contractors.

- 12.** May an agency that chooses to maintain a list add a contractor to the list at any time during the year?

Yes.

- 13.** What is meant by the term "qualified contractors" as used in section 22034(a)(1) of the Act?

Qualified contractors are contractors licensed by the State to perform the subject work. The Commission has determined that nothing in the Act prohibits a participating agency from using additional objective pre-qualification standards in the formation and maintenance of their Qualified Contractors Lists if they so desire.

- 14.** How can a contractor get on an agency's list of contractors?

The California Uniform Public Construction Cost Accounting Commission's webpage has a list of agencies that are participating in the California Uniform Public Construction Cost Accounting Act (CUPCCAA). Please contact each agency directly to let them know you would like to be on their list of contractors. For a list of participating agencies, please see the "Participating Agency Lists" header at the following link:

https://www.sco.ca.gov/ard_cuccac.html

More detailed instructions for contractors can be found in Section 1.04.01 of the Cost Accounting Policies and Procedures Manual

- 15.** Can a public agency disqualify or exclude certain contractors from the Qualified Contractors List required in Section 22034(a)(1)?

Agencies may disqualify contractors from Qualified Contractors Lists when the contractors fail to furnish information to meet the minimum criteria as established by the Commission.

- 16.** For agencies that do not maintain an informal bidders list, are they allowed to choose who would get notifications of projects?

No. Section 22034(a)(2) provides for notifications to construction trade journals and exchanges in lieu of sending notifications to contractors on an informal bidders list. An agency may send notices to selected contractors provided it has also met the advertisement requirements of Section 22034(a).

- 17.** What is the difference between “qualifying contractors” under the Act and “prequalification of contractors” by school districts under Section 20101?

Qualifying contractors is a process that allows contractors to register with a public agency for notification of public works opportunities. The prequalification process under Section 20101 is a more complex process that requires a standardized questionnaire and evaluation of contractors using standard scoring criteria. The prequalification process is applicable under the Local Agency Public Construction Act, and does not apply to the Uniform Public Construction Cost Accounting Act.

- 18.** Does a contractor have to be on an agency’s contractor list in order to perform projects less than \$60,000?

No, any public project less than the \$60,000 informal bidding threshold can be performed by employees of the public agency, by negotiated contract, or by purchase order. An agency’s list of contractors is only required to be alerted of projects that surpass the informal bidding threshold.

- 19.** Must a public agency a) notify contractors about public projects if the contractors are believed to not have the skills, credentials, or experience to perform the work required for the public project; and b) consider bids submitted by contractors that the public agency believes do not have the skills, credentials, or experience to perform the work?

a) Yes. If a contractor is on the Qualified Contractors List, the contractor must be notified by the agency of public projects for which he or she is licensed to perform (Section 22034(a)(1)).

b) All bids received must be considered, unless an agency makes appropriate legal findings that a contractor is not legally responsible or his or her bid is not responsive.

- 20.** Does the Act allow flexibility in cases of emergency and when repair or replacements are necessary to permit the continued conduct of a public agency’s operations or services?

Yes. For the purposes of the Public Contract Code, an “emergency” is defined at Section 1102 as “a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.”

The Act sets forth in Section 22035(a) how a governing body should proceed in case of emergency repairs or replacements. This section states:

In cases of emergency when repair or replacements are necessary, the governing body may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts. The work may be done by day labor under the direction of the governing body, by contractor, or by a combination of the two. Section 22050 et seq., provides the emergency contract procedures to be followed in these cases.

21. Do the alternative bidding procedures apply only to public projects as defined in Section 22002(c)?

The alternative bidding procedures apply only to work that constitutes a “public project” as defined in Section 22002(c) and has a construction cost within the limits described in Section 22032. The alternative bidding procedures are not required for the purchase of goods or materials that are not part of a “public project.”

However, as outlined in Section 22003, a participating agency may also use the alternative bidding procedures when contracting for maintenance or other work that does not fall within the definition of a “public project” if it so chooses.

22. What will membership in the Act cost my agency?

Nothing. There are no membership fees or dues. However, the Commission does accept grants to assist it in carrying out its duties (Section 22015(c)).

23. What are the most common concerns addressed by the Act?

These are:

- Cost accounting policies and procedures;
- Informal bidding procedures; and
- Accounting procedures review.

Cost accounting requirements for the Act follow those common to the construction industry. The informal bidding on public projects up to \$200,000 is seen by agencies as an effective tool to expedite completion of small projects. While an accounting procedures review could potentially hold up a project for a minimum of 45 days pursuant to Section 22043(c)(1), these types of reviews have been rare in the Commission’s history.

24. Must an agency calculate an overhead rate to apply the accounting procedures?

No. Cities with populations of less than 75,000 must assume an overhead rate equal to 20% of the total costs of the public project, including the costs of material, equipment, and labor (Section 22017(b)(1)). Cities with a population of more than 75,000 may either calculate an actual overhead rate or assume an overhead rate of 30% of the total costs of a public project including the costs of materials, equipment, and labor (Section 22017(b)(2)).

25. When a public entity opts into the Act, does the Act supersede other contracting legal requirements such as statutory requirements for performance bonds, prevailing wages, and certificates of insurance, etc.?

No. The Act supersedes only the bidding procedures used once a public agency has opted into the Act and has notified the Controller. All other contracting requirements of the PCC remain applicable.

- 26.** Can a public agency claim to be exempt from following all of the requirements in Public Contract Code by claiming it only has to follow the language and procedures within the Act?

No. The Act is part of the Public Contract Code; therefore, if the Act is silent on a particular matter, then the Public Contract Code applies on that matter.

- 27.** If public agencies are not following the advertising requirements in the Act, will the Commission address those agencies? Can a complaint be brought to the Commission?

Yes. Recent legislative changes have expanded the Commission’s authority to enforce provisions of the Act. The Commission may review complaints filed by interested parties when evidence is provided that:

- The participating agency performed work after rejecting all bids, claiming it could do the work less expensively (Section 22042(a)).
- The work performed exceeded the force account limits (Section 22042(b)).
- The work was improperly classified as maintenance (Section 22042(c)).
- A public agency did not comply with the informal bidding procedures set forth at Section 22034 (Section 22042.5).

- 28.** Section 20112 specifically requires school districts to advertise twice for a two-week period, while Section 22037 requires advertising once, 14 days in advance of the date of opening of bids. How do participating school districts reconcile this conflict?

When the Act is in conflict with any other section in the Public Contract Code, the Act shall supersede. The Act requires advertising once, 14 days in advance of the date of opening of bids. Districts participating in the Act may choose to maximize their outreach by advertising twice.

- 29.** May a public agency contract separately for like work at the same site at the same time using the under \$60,000 Force Account method?

No. Section 22033 states:

It shall be unlawful to split or separate into smaller work orders or projects any project for the purpose of evading the provisions of this article requiring work to be done by contract after competitive bidding.

Separating “like work” would be permitted only if the total of all the “like work” is less than \$60,000. If the work is more than \$60,000, it must be advertised and bid according to the provisions of the Act (i.e. bid informally if the total amount is less than \$200,000; bid formally if the total amount exceeds \$200,000).

- 30.** May a public agency bid out two separate projects that occur at the same time and site, but are different types of work?

Yes. There is no violation if the work is competitively bid. If an agency wishes to use the negotiated or informal bidding processes, it must apply the appropriate limits to each of the projects. Each project must be separate in scope. Projects may not be separated by trade to avoid bidding. If the total of all jobs is greater than \$60,000 then the informal or formal bid limits apply.

- 31.** Can an agency separately bid out for the materials and supplies on a project to avoid contractor markup and then bid out for the installation labor or perform installation with its own forces?

An agency may separately procure the materials and supplies for a project; however, all costs (materials, supplies, labor) of a project must be included in the project cost estimate to determine whether the project falls within the force account, informal bid, or formal bid thresholds.

In addition, if installation is performed by force account, an overhead rate must be applied to all direct costs of the project and included in the cost estimate. For example, if materials/supplies cost \$50,000 to procure separately and the estimated labor cost to install is \$25,000, the project could not be performed with force account, but would fall within the informal bid threshold because the total cost estimate is \$75,000.

- 32.** Must a value be assigned to the volunteer labor when the California Conservation Corps or another volunteer organization provides labor on a public project?

No. Volunteer labor from volunteer organizations does not need to be included as a cost of a public project for bid limit purposes as long as no costs are associated with the volunteer labor.

- 33.** By opting into the Act, does a public agency automatically bring all of its component divisions or departments into the Act?

Yes. When a public agency elects to become subject to the uniform construction cost accounting procedures, the entire legal entity is considered subject to the Act and no divisions or departments are exempt.

- 34.** When a public agency opts into the Act, does it automatically bring all districts under control of its governing Board into the Act?

No. Special Districts, which are governed by a board of supervisors or city council, are subject only if a separate election is made for each special district.

- 35.** PCC 22034 requires that participating agencies adopt an Informal Bidding Ordinance. What do schools and special districts that cannot adopt Ordinances do to comply?

Agencies that do not have the ability to adopt Ordinances should discuss Section 22034 compliance with their legal counsel.

- 36.** Are change orders allowed by the Act, and if so what is allowable? What if a change order goes over one of the allowed thresholds?

The Act does not address change orders. Please consult with your agency's legal counsel regarding any limitation on change orders that may apply to your agency.

37. Is there any training related to the Act? If so, where can I find a list of where the training is offered?

SCO has information regarding the Act on the SCO/CUCCAC website, including the current Cost Accounting and Procedures Manual. Often, commissioners are willing to provide training, answer questions, and/or give a presentation in order to assist agencies in getting the full benefits of participating in the Act.

38. The Act states that public projects of sixty thousand dollars (\$60,000) or less may be performed by the employees of a public agency by force account, by negotiated contract, or by purchase order. However, the Department of Industrial Relations (DIR) states any project over \$1,000 has to pay prevailing wages. How do the Act and DIR guidance work together?

The Act and DIR are completely separate and govern different aspects of public projects. The Act focuses on bidding related to public projects and DIR deals with wages paid by contractors on public projects. However, they may relate in that if prevailing wages are not paid on a public project, that could potentially impact the total cost of a project which would require a different bidding process utilized under the Act.

Additional inquiries and questions may be directed by email to LocalGovPolicy@sco.ca.gov, or by regular mail to:

State Controller's Office
Local Government Programs and Services Division
Local Government Policy Section
P.O. Box 942850
Sacramento, CA 94250

**RESOLUTION TO ENTER INTO THE CALIFORNIA UNIFORM PUBLIC
CONSTRUCTION COST ACCOUNTING ACT**

**NEVADA COUNTY SUPERINTENDENT OF SCHOOLS
RESOLUTION NUMBER _____**

WHEREAS, prior to the passage of Assembly Bill No. 1666, Chapter 1054. Statutes of 1983 which added Chapter 2, commencing with Section 22000, to Part 3 of Division 2 of the Public Contract Code, existing law did not provide a uniform cost accounting standard for construction work performed or contracted by local public agencies; and

WHEREAS, Public Contract Code section 22000 et seq. the California Uniform Public Construction Cost Accounting Act, established such a uniform cost accounting standard; and

WHEREAS, the Commission established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public projects; and

NOW, THEREFORE, BE IT RESOLVED the Board of the Nevada County Superintendent of Schools does hereby elect under Public Contract Code section 22030 to become subject to the Uniform Public Construction cost accounting procedure set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs that the State Controller be notified forthwith of this election.

This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED by the Board of the Nevada County Superintendent of Schools at a meeting held on _____ by the following vote:

July 5th , 2023

Washington School/ Twin Ridges Elementary
16661 Old Mill Road
Nevada City, CA 95959

RE: FINAL REQUEST TO INSTALL BACKFLOW DEVICE

Dear Customer, Twin Ridges Elementary / Washington School

The Washington County Water District has **twice** requested that your property comply with our backflow ordinance codes. As of this date we have not received a response to our requests.

You are hereby required by *Washington County Water District Ordinance 1.030* to install a Reduced Pressure Backflow Assembly located so that it will isolate these hazards within your facility from the public water supply. This device must be installed within thirty calendar days of the date of this letter.

Type of device: Reduced Pressure backflow valve

Location of device: Where water line first enters building PRIOR to any tees.

Below is an excerpt from the adopted codes for your review:

1.060 Water service termination.

When the District encounters water users that represent a clear and immediate hazard to the water supply that cannot be immediately abated, the District shall institute the procedure for discontinuing the District water service.

A. Basis for termination. Conditions or water uses that create a basis for water service termination shall include, but are not limited to, any one of the following items:

1. Refusal to install a required backflow prevention assembly or air-gap separation;
2. Refusal to test a backflow prevention assembly or inspect an air-gap separation;
3. Refusal to repair a faulty backflow prevention assembly;
4. Refusal to replace a faulty backflow prevention assembly;
5. Direct or indirect connection between the public water system and a sewer line;
6. Unprotected direct or indirect connection between the public water system and a system or equipment containing contamination;
7. Unprotected direct or indirect connection between the public water system and an auxiliary water system;
8. A situation that presents an immediate health hazard to the public water system.

B. Water service termination procedures. For conditions 1, 2, 3, or 4 the District will terminate service to a customer's premises after two written notices have been sent specifying the corrective action needed and the time period in which it must be done. If no action is taken within the allotted time period, water service may be terminated. For conditions 5, 6, 7, or 8 the District will take the following steps:

1. Make a reasonable effort to advise the water user of intent to terminate water service;
2. Terminate the water supply and lock the service valve. The water service will remain inactive until corrections of violations have been approved by the District.

1.070 Enforcement.

The District or its designee has the authority to enforce this ordinance. It is unlawful for any person, firm, or corporation at any time to make or maintain or cause to be made or maintained, temporarily or permanently, for any period of time whatsoever, any cross-connection between plumbing pipes or water fixtures being served with water by the District water system and any other source of water supply or to maintain any sanitary fixture or other appurtenances or fixtures which, by reason of their construction, may cause or allow backflow of water or other substances into the water supply system of the District and/or the service of water pipes or fixtures of any customer of the District.

After the installation of this device, please have it tested by a certified backflow device tester (a tester list has been enclosed for your convenience). Then, call to schedule an install inspection. At the time of the inspection please provide the test results along with the tester's current certification card and current test gauge report.

If you are unable to comply with this request please contact the District's secretary at 530-265-4720 to be placed on the agenda for the meeting held on August 1st at 6:30 p.m. at the Washington School or to discuss this request for compliance. Or you may also submit a written explanation of your plan and date to become Compliant . Please drop your written statement to the Watershed or P.O. Box 34 by July 26th.

Your immediate cooperation is requested. Enclosed is a list of Backflow Testers near You.

Sincerely,
WCWD
P.O. Box 34
Washington, CA 95986
Washington County Water District

Backflow Testers near You

The following persons are certified to test backflow devices in California. These companies are not endorsed by your water company but are presented as a suggestion for a testing company that may service your area. You are under no obligation to call anyone on this list. You may have anybody test your device that has a valid California backflow tester card.

Your tester may submit your test results directly to the District. A CURRENT COPY OF THEIR TESTER CARD AND TEST GAUGE CALIBRATION MUST ACCOMPANY THE TEST REPORT. Test reports that are not accompanied by these documents will not be accepted.

Sierra Backflow: 530-412-0354

LeDoux Backflow Testing Service: 916-826-8202

B&L BACKFLOW TESTING SPECIALISTS, LLC

P.O. BOX 4867 Incline Village, NV 89521 (775) 831-0123 (775) 201-0005 Fax
office@bandlbackflow.com www.bandlbackflow.com



WASHINGTON COUNTY WATER DISTRICT

P.O. BOX 34, WASHINGTON, CA 95986

(530)-265-4720

To Whom it may concern:

I am writing to you on behalf of the Washington County Water District. We are interested in either a donation of or use of your John Deere tractor. Since the closing of the Washington School it seems that it has sat unused for quite some time. In exchange we would be willing to make sure the Washington School's parking lot and driveway are plowed when we experience winter weather so as to keep the afterschool program accessible to our students who rely on it.

As you know Washington is a low income community. Our water district is small and we rely on many grants and donations to keep running. The John Deere tractor would be a great asset not only for our Water district's use but for our Fire Department as well. Being able to keep the Firehouse and Water office accessible during snowy times would be very beneficial to our community.

Thank you so much for your consideration on this matter. We can be reached at (530) 265-4720

Sincerely,

Washington County Water District's Board and Staff

Deborah Shipley, President
Alyssa Wittler, Vice President
Charity Jackson, Board Member
Maya McDowell, Board Member
Tina Jackson, Operations
Kim Johnson, Bookkeeper









A WARNING
AVOID CRUSHING:
• Sit on the seat only.
• Do not jump off machine tips.
• Use seat belt.
When structure must be down:
• Sit on the seat.
• Drive with extra care.





	GOVERNANCE CALENDAR TWIN RIDGES SCHOOL DISTRICT 2023											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1. Governance Team Effectiveness												
Review Governance Protocols										x		
Review Governance Calendar								X				X
Board Self-evaluation format			x									
Board Self-evaluation				x	x							
LCAP Public Hearing and Approval						x						
CSBA Annual Conference- Schedule Report Out / Planning Attendance									x			x
Discussion- interests for governance positions											x	
CSBA Delegate Application												x
Organizational Meeting Governance Calendar/Elections and Committees												x
Election Timeline Adopt Resolution/Declaration of Candidacy					x		x		x			
Orientation for new board members	x										x	x
2. Student Learning and Achievement												
California Dashboard Review Local Indicators											x	
Approve Student and Staff Calendar Spring			x									
Annual Review Comprehensive Safety Plan		x										
Receive And Review State Test Results ELA/Math and Science										x		
Staff and Parent Survey Results		x										
Healthy Kids Survey Results			x									
SWISS (Behavior) Data												
Summary of Student Data from Leadership Team after each Trimester				x		x						x
School Plan for Student Achievement Report												x
3. Facilities												
Williams Law Quarterly Reports Month Following Quarter	x			x				x		x		
Facility Inspection Report (FIT)										x		
Facilities Master Plan Ongoing Project Discussions	x	x	x	x	x							
	GOVERNANCE CALENDAR NEVADA CITY SCHOOL DISTRICT 2023											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
4. Finance												
Staffing projections next year's revenues and expenses	x	x										
Every Student Succeeds Act Expenditure Report		x										
Consolidated Application Part 1 Update/ Pt. 2 Approval			x					x				
Second Interim Budget Report by 3/15			x									
Receive Audit Report / Audit Firm Contract			x									x
Investment Report Filed by the 30th of March/June/September	x			x				x		x		
Governor's May Revise Budget Report					x							

Adopt Updated Salary Schedules						x						
Education Protection Account (EPA) Approval and Website Posting						x						
Public Hearing Budget Adoption/ Resolution Yr. End Cash Transfers						x						
45 Day Revise								x				
Contract review MOU with BTS&A & NCSOS/ MAA agreement								x				
MOU with CPSD and CCESD- School Nurse								x				
Unaudited Actuals/Public Hearing/Gann Limit/Budget Revisions									x			
1st Interim Budget Report												x
Developer Fee Report Annual / Five Year Report												x
Response to Charter School Prop. 39 (if applicable)												x
5. Local Control Accountability Plan / Setting Direction for the District												
Outreach for LCFF input (staff, community, bargaining units, site council/parent advisory)	x	x	x	x								
Supt's mid- year progress report on district goals and LCAP												
LCAP Committee Meetings	x	x	x	x								x
LCAP Preliminary Outline				x								
LCAP Public Hearing regarding adoption of the plan						x						
LCAP Plan approval and submission to the County Office of Ed.						x						
	GOVERNANCE CALENDAR NEVADA CITY SCHOOL DISTRICT 2023											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Review progress toward the goals / describe any changes to the goals										x	x	x
	GOVERNANCE CALENDAR NEVADA CITY SCHOOL DISTRICT 2023											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
6. Policy												
Conflict of Interest Form 700	x											
CSBA Quarterly Policy Updates as needed												
District of Choice - Cap Resolution / If Necessary Random Drawing Applicants		x		x								
District of Choice Program Review / Annual Report October										x		
Biennial Review of Board Policy 9270 - Conflict of Interest									x			
Public Hearing / Resolution for Textbook and Instruct. Mat.										x		
Certificated/Classified Lay-offs by March 15			x									
Evaluation the Superintendent				x								
Superintendent Contract Recommendation /Approval					x							
Final Certificated / Classified Notices 5/15					x							
Temporary Athletic Team Coach Certification State Board of Ed				x								
Sunshine Agreements: NCF&A; CSEA (varies by year)						x						

7. Community Relations												
All Staff Back to School Meeting									x			
Attend Back to School Nights									x			
Attend Open Houses					x		x					
Attend Promotions							x					
8. Technology												
Technology Committee Meetings		x			x				x		x	

Twin Ridges Elementary School District
2022-2023 Williams Uniform Complaint Summary
(Prepared in accordance with the provisions of Ed. Code 35186(d).)

Quarter Four: April 1, 2023 – June 30, 2023

Number of Complaints: 0

Nature of Complaints:

N/A

Resolution of Complaints:

N/A

I hereby certify that, to the best of my knowledge and belief, this report is true and correct, and that all data has been complied with and reported in accordance with state laws and regulations.

Scott Mikal-Heine, Superintendent/Principal

August 8, 2023
Date