

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

BOARD OF TRUSTEES REGULAR MEETING MINUTES TUESDAY, OCTOBER 10th, 2023 4:00 PM GRIZZLY HILL SCHOOL

| | | | | | | | | | | | | | | | | | |
|-------------------|--|---------------|-----------|---------|--------------|-------|---------|--------------|---------------------------------|--------|-------------------|--------|--------|------------------|--------|---------|--|
| | 1. CALL TO ORDER 4:02pm | | | | | | | | | | | | | | | | |
| | 2. ROLL CALL | | | | | | | | | | | | | | | | |
| | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 40%;">Malik Goodman</td> <td>President</td> <td style="text-align: right;">present</td> </tr> <tr> <td>Aubrey Puetz</td> <td>Clerk</td> <td style="text-align: right;">present</td> </tr> <tr> <td>Mindi Morton</td> <td>NCSOS Representative/Timekeeper</td> <td style="text-align: right;">absent</td> </tr> <tr> <td>Lorien Whitestone</td> <td>Member</td> <td style="text-align: right;">absent</td> </tr> <tr> <td>Jonathan Farrell</td> <td>Member</td> <td style="text-align: right;">present</td> </tr> </table> | Malik Goodman | President | present | Aubrey Puetz | Clerk | present | Mindi Morton | NCSOS Representative/Timekeeper | absent | Lorien Whitestone | Member | absent | Jonathan Farrell | Member | present | |
| Malik Goodman | President | present | | | | | | | | | | | | | | | |
| Aubrey Puetz | Clerk | present | | | | | | | | | | | | | | | |
| Mindi Morton | NCSOS Representative/Timekeeper | absent | | | | | | | | | | | | | | | |
| Lorien Whitestone | Member | absent | | | | | | | | | | | | | | | |
| Jonathan Farrell | Member | present | | | | | | | | | | | | | | | |
| | 3. ATTENDEES: Superintendent Scott Mikal, CBO Sunshine Bender, Morgan Street, Marisol Estrada, Diana Pasquini | | | | | | | | | | | | | | | | |
| Action | 4. APPROVAL OF THE OCTOBER 10th, 2023 REGULAR AGENDA – Malik Goodman | | | | | | | | | | | | | | | | |
| | <p>Sunshine Bender requests change of wording for agenda items 8A and 8C.</p> <p>8A: “Shall the Board approve facility use fees for leasing Oak Tree site” changed to “Facilities Use Schedule and Agreement”</p> <p>8C: “Shall the Board approve Resolution #23-10: Transfer of Funds from the Investment Account” changes to “Withdrawal of Fund from the Investment Account”</p> <p>Aubrey Puetz makes a motion to approve the October 10th, 2023 Regular Agenda with the noted changes, Jonathan Farrell seconds, motion carries as follows: (3/0/2/0)</p> <p>Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - ABSENT Lorien Whitestone - ABSENT Jonathan Farrell - YES</p> | | | | | | | | | | | | | | | | |
| | 5. PUBLIC COMMENT The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time | | | | | | | | | | | | | | | | |

considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)

No public comment.

6. CONSENT ITEMS. *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.*

A. Approval of the September 12th, 2023 Regular Board Meeting Minutes

B. Approval of the September 19th, 2023 Emergency Board Meeting Minutes

C. Approval of the October 3rd, 2023 Special Board Meeting Minutes

Aubrey Puetz makes a motion to approve the September 12th, 2023 Regular Board Meeting Minutes, September 19th, 2023 Emergency Board Meeting Minutes, and October 3rd, 2023 Special Board Meeting Minutes, Jonathan Farrell seconds, motion carries as follows: (3/0/2/0)

Malik Goodman - YES
 Aubrey Puetz - YES
 Mindi Morton - ABSENT
 Lorien Whitestone - ABSENT
 Jonathan Farrell - YES

D. Approval of the September Warrants

Aubrey Puetz makes a motion to approve the September Warrants, Jonathan Farrell seconds, motion carries as follows: (3/0/2/0)

Malik Goodman - YES
 Aubrey Puetz - YES
 Mindi Morton - ABSENT
 Lorien Whitestone - ABSENT
 Jonathan Farrell - YES

7. REPORTS

A. Family Resource Center Report -*Diana Pasquini*

Diana Pasquini presents an update on FRC programs and resource usage. Highlights include: food pantry is serving 150-200 people per month, there was a vaccine clinic today, the clothes closet is being well used, halloween costumes are available for the public, tech stations and laundry are used daily, play group is well attended as is dance class and yoga, all youth dance classes are full, there were several puppet shows and puppet making workshops.

Future events: haunted FRC (Oct 31st), Toys for Tots.

All thank Diana Pasquini for the great work.

Lorien Whitetone arrives at 4:09pm

Report

B. Owens Financial Report -*Peter Ketchand*

Peter Ketchand not present.

Report

C. Superintendent/Principal Report -*Scott Mikal-Heine*

Scott Mikal presents the Superintendent/Principal report. September PD days were successful, including training in active supervision and Go Guardian. Solar arrays at Grizzly Hill had work done in September, more work planned to bring them to full functionality. Parent teacher meetings upcoming, parenting classes planned for the same days. The PBIS assembly last friday was very successful, thanks to the PBIS team for ongoing and future PBIS events and systems. Movie night last friday had good attendance and made a profit. The TOY event was great. First girls basketball practice was last night.

Upcoming events include a pumpkin patch field trip for grades 1-6, Trunk or Treat, fall break is next week - facilities work will be done including M&O day at Washington and Oak Tree.

Update on lunch counts:
breakfast increased 100%, average 60
lunch count doubled, average 80-90
staff lunch is at all time high

Brief update on food purchases including plenty of local food, kitchen is up to 80% scratch cooked meals, big thanks to the kitchen crew for their hard work.

We will participate in the Great Shake-Up drill.
WA water board moving forward on the backflow device.

Brief discussion about movie night, ways to improve community events in future.

Report

D. Current Enrollment - Grizzly Hill School

| Grade | TK/K | 1/2 | 3/4 | 5/6 | 7/8 | Total |
|----------|---------|---------|-------|--------|----------|-------|
| Students | 4/19 | 11/10 | 14/15 | 12/13 | 6/8 | 112 |
| Teacher | Caughey | Clemens | Hobbs | Pearcy | Hinrichs | |

Report

E. Little Acorns Preschool -*Pam Langley*

| | | | |
|-------------------|-----------|--|--|
| | | <p>Pam Langley not present. Scott Mikal notes that M/W/F is full, T/Th has some openings. M&O goes regularly for maintenance.</p> <p>Brief update on the status of path to funding.</p> <p>Include Little Acorns enrollment block in future agendas.</p> | |
| Report | F. | Teacher's Report/Field Trip - <i>Scott Mikal-Heine/Staff</i> | |
| | | <p>Scott Mikal present. Upcoming field trips include a pumpkin patch field trip for grades 1-6, Synergia field trip for grades 7 and 8, potential TK/K field trip to pumpkin patch.</p> <p>Brief discussion of larger 7/8 field trip, update requested for next month. Discussion of potential Jiu Jitsu workshop.</p> <p>Sunshine Bender requests a change in the agenda: after PTC report move to 8A-8C then return to reports. All approve.</p> | |
| Report | G. | Parent Teacher Club Report - <i>Sunshine Bender</i> | |
| | | <p>Aubrey Puetz reports that there were 11 attendees at the last PTC meeting. PTC will be helping with Trunk or Treat.</p> <p>Move to 8A.</p> | |
| Report | H. | Student Services Report - <i>Cindy Browning</i> | |
| | | <p>Cindy Browning presents. Ongoing leadership meetings with Eli Gallup brainstorming building capacity among teams. School nurse will be on campus this Friday. Beginning county visits starting after fall break. Working on refining systems and flow with all staff.</p> | |
| Report | I. | Board Report - <i>Malik Goodman</i> | |
| | | Nothing to report. Brief discussion of teacher/student ratios. | |
| | 8. | DISCUSSION/ACTION ITEMS | |
| Discussion/Action | A. | Shall the Board approve facility use fees for leasing Oak Tree site? | |
| | | <p>Note change of agenda item name: Facilities Use Schedule and Agreement</p> <p>Sunshine Bender presents, requests schedule and application approval, notes Civic Center act BP 1330. There is local desire to rent OT Lodge space.</p> <p>Lorien Whitestone makes a motion to approve Facilities Use Schedule and Agreement, Aubrey Puetz seconds, motion carries as follows: (4/0/1/0)</p> | |

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| | | <p>Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - ABSENT Lorien Whitestone - YES Jonathan Farrell - YES</p> | |
| <i>Discussion/Action</i> | B. | <p>Shall the Board approve the estimate from Grass Valley Pest & Weed Control?</p> | |
| | | <p>Scott Mikal presents. Notes the enormous amount of encroaching blackberries, M&O has maintained at a high cost. Staff is recommending we spray over fall break for longer lasting maintenance.</p> <p>Discussion regarding the proposed product, proximity to water and animals. Board is against it, open to consideration of different methods. Board does not approve.</p> | |
| <i>Discussion/Action</i> | C. | <p>Shall the Board approve Resolution #23-10: Transfer of Funds from the Investment Account</p> | |
| | | <p>Note change of agenda item name: Withdrawal of Fund from the Investment Account.</p> <p>Sunshine Bender presents. Resquesting 600k withdrawal from the investment account to cover expenses. There is a known deficit this year. Discussion of the reason for deficits: cost of services, consultants, utilities, WA, OT bills, water usage, dwindling covid funds, county costs.</p> <p>Discussion of the current year's budget projections.</p> <p>Clarification that these are funds that are coming clear, not active investments.</p> <p>Aubrey Puetz makes a motion to approve the Withdrawal of Fund from the Investment Account., Lorien Whitestone seconds, motion carries as follows: (4/0/1/0)</p> <p>Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - ABSENT Lorien Whitestone - YES Jonathan Farrell - YES</p> | |
| <i>Discussion</i> | D. | <p>Personnel interview / selection process / BP position control - Discussion.</p> | |
| | | <p>Scott Mikal presents, notes that this item is framed to answer questions and improve clarity.</p> <p>Scott Mikal presents the hiring process / HR process with examples, specifically examples of outside using council when needed, primarily when the position is new. Admin and staff goes through the process of hiring: makes an educated recommendation to the board. Board approves or does not approve.</p> | |

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| | | <p>Scott Mikal notes past methods and board oversight that were not policy. Scott Mikal notes attempts to reach past superintendents to no avail.</p> <p>Discussion of past examples in hiring that felt disparate from Board input.</p> <p>Note that there is currently no BP covering this issue directly. Scott Mikal goes into detail on BP relevant to the issue.</p> <p>Discussion of professional standards, legal liability. Discussion of trustees on committees vs. in agendized meetings. Discussion of the distinction between management and government. Discussion of potential policy change re: codifying members on interview panels. Scott Mikal notes implications for staff, potential conflicts.</p> <p>Lorien Whitestone notes that this presentation makes a lot of sense, does not see a need to change processes. Scott Mikal notes inviting recommended staff to board meetings to greet trustees in person.</p> <p>Request to provide Scott Mikal's presentation to Mindi Morton.</p> | |
| <i>Discussion/Action</i> | E. | <p>Shall the Board approve the Provisional Intern Permit for Balam Shenachie for the position of Special Education Resource Teacher working with students in grades TK-8 at Grizzly Hill School within Twin Ridges Elementary School District for the 2023/2024 school year with the start date of 10/23/23?</p> | |
| | | <p>Scott Mikal presents.</p> <p>Lorien Whitestone makes a motion to approve the Provisional Intern Permit for Balam Shenachie for the position of Special Education Resource Teacher working with students in grades TK-8 at Grizzly Hill School within Twin Ridges Elementary School District for the 2023/2024 school year with the start date of 10/23/23, Aubrey Puetz seconds, motion carries as follows: (4/0/1/0)</p> <p>Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - ABSENT Lorien Whitestone - YES Jonathan Farrell - YES</p> | |
| <i>Discussion/Action</i> | F. | <p>Shall the board approve Supt's recommendation for Balam Shenachie's hire to the position of Special Education Resource Teacher?</p> | |
| | | <p>Scott Mikal presents.</p> <p>Lorien Whitestone makes a motion to approve Supt's recommendation for Balam Shenachie's hire to the position of Special Education Resource Teacher, Aubrey Puetz seconds, motion carries as follows: (4/0/1/0)</p> <p>Malik Goodman - YES Aubrey Puetz - YES</p> | |

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| | | Mindi Morton - ABSENT Lorien Whitestone - YES Jonathan Farrell - YES | |
| <i>Discussion/Action</i> | G. | Shall the Board approve Supt's recommendation for Marisol Estrada's hire to the position of District Executive Administrative Assistant? | |
| | | Scott Mikal presents. Lorien Whitestone makes a motion to approve Supt's recommendation for Marisol Estrada's hire to the position of District Executive Administrative Assistant, Aubrey Puetz seconds, motion carries as follows: (4/0/1/0) Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - ABSENT Lorien Whitestone - YES Jonathan Farrell - YES | |
| <i>Discussion</i> | H. | Biennial Review of BB 9270 - Conflict of Interest | |
| | | Scott Mikal presents. Aubrey Puetz asks to bring copies of the Governance Calendar to the next meeting, review Calendar in December. | |
| <i>Discussion/Action</i> | I. | Shall the Board review and approve the Williams Quarterly Report? | |
| | | Lorien Whitestone makes a motion to approve the Williams Quarterly Report, Aubrey Puetz seconds, motion carries as follows: (4/0/1/0) Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - ABSENT Lorien Whitestone - YES Jonathan Farrell - YES | |
| <i>Discussion/Action</i> | J. | Facilities Priorities / Needs and Financing Process | |
| | | Michael Riemenschneider joins via Zoom. Scott Mikal presents. Bond council was chosen, Eastshore contract was approved. Scott Mikal presents the Board prioritization document. another appreciation to the Board for this work. Michael Riemenschneider chimes in with additional thanks. Discussion regarding exteriors at Grizzly Hill - should be higher priority. Jones Hall did negotiate to 35k. Intro meeting went very well. Next step is to draft the community letter and FAQ, initiate community outreach. | |

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| | | <p>Scott Mikal presents a draft of the letter and FAQ brochure, requesting board input.</p> <p>Trustees give input, discussion, and feedback including clearer language in certain areas, clear logo, printing options. Discussion of community optics, methods for optimal outreach.</p> <p>Next steps: committee for edits to community outreach tools this week. Discussion of unimproved lot percentages, property owner vs. home owner wording. Discussion of outreach with Ananda.</p> <p>Committee will meet Friday 10/13/23 at 3pm at Grizzly Hill School.</p> | |
| <i>Discussion/Action</i> | K. | Shall the Board approve Resolution #23-12: Authorizing District Representatives to the State Allocation Board, Office of Public School Construction (OPSC), and the Filing of Requests for Eligibility and Funding with OPSC under the State School Facility Programs? | |
| | | <p>Scott Mikal presents. Discussion of timeline for the entire facilities process, desire for clarity.</p> <p>Roll Call, Resolution is adopted with the following vote: (4/0/1/0)</p> <p>Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - ABSENT Lorien Whitestone - YES Jonathan Farrell - YES</p> | |
| <i>Discussion</i> | L. | Open Public Hearing for the Availability of Instructional Materials. | |
| | | Public Hearing for the Availability of Instructional Materials opened at 7:05pm. | |
| <i>Discussion</i> | M. | Close Public Hearing for the Availability of Instructional Materials. | |
| | | Public Hearing for the Availability of Instructional Materials closed at 7:06pm. | |
| <i>Discussion/Action</i> | N. | Shall the Board approve Resolution #23-11 Sufficiency of Textbooks and Instructional Materials? | |
| | | <p>Roll call. Resolution is adopted with the following vote: (4/0/1/0)</p> <p>Malik Goodman - YES Aubrey Puetz - YES Mindi Morton - ABSENT Lorien Whitestone - YES Jonathan Farrell - YES</p> | |
| <i>Discussion/Action</i> | O. | Shall the Board approve New Board Evaluation options tools? | |

Postponed to Nov.

8. PUBLIC COMMENT ON CLOSED SESSION ITEMS

9. CLOSED SESSION

A. Public Employee Discipline/Dismissal/Release (Government Code § 54957)

B. Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Scott Mikal

C. Public Employee Performance Evaluation (Gov. Code § 54957[b])

D. Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).

10. RECESS /RECONVENE - Report Out on Closed Session – Malik Goodman

A. Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))

Nothing to report.

B. Reportable Action Taken Regarding Conference with Labor Negotiator (Government Code § 54957.6). Employee Organizations: Non-Represented Classified. Agency Negotiator: Scott Mikal

Nothing to report.

C. Reportable Action Taken Regarding Public Employee Performance Evaluation (Gov. Code § 54957[b])

Nothing to report.

D. Reportable Action Taken Regarding Conference With Legal Counsel – Anticipated/Existing Litigation (Government Code § 54956.9(d)(1) (Government Code § 54956.9(d)(2) or (3).

Nothing to report.

Discussion **11. FUTURE AGENDA ITEMS DISCUSSION**

Include Little Acorns enrollment block in future agendas.

Bring Governance Calendar to November meeting.

Review New Board Evaluation Tools.

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| | 12. UPCOMING MEETINGS: November 14th, 2023 | |
| | 13. ADJOURNMENT 8:25pm | |

This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959 and on the website at TRES.D.ORG

NOTICE:

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

10/10/2023

Malik Goodman, Board President

Date

10/10/2023

Scott Mikal-Heine, Superintendent/Principal

Date