

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES REGULAR MEETING MINUTES

**Tuesday, May 25, 2021 @ 4:00 PM  
VIA Zoom.**

The TRESB Board of Trustees will participate via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.

	<b>1. CALL TO ORDER</b>
	The regular meeting of the Twin Ridges Elementary School District Board of Trustees was called to order at 4:08 PM on Tuesday, May 25, 2021.
	<b>2. ROLL CALL</b>
	Five members were present; a quorum was established.
	Rachel Kozloski Present Malik Goodman Absent Lorien Whitestone Absent Hilary Hulteen Present Mindi Morton Present
<i>Action</i>	<b>3. APPROVAL OF May 25, 2021 REGULAR BOARD MEETING AGENDA</b>
	Mindy Morton moved to approve the May 25, 2021 regular meeting agenda, Rachel Kozloski seconded, motion approved (3/0/2/0) as follows:
	Rachel Kozloski Yes Malik Goodman Absent Lorien Whitestone Absent Hilary Hulteen Yes Mindi Morton Yes
	<b>4. PUBLIC COMMENT</b> The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)
	<ul style="list-style-type: none"><li>Kelly Moreno mentions that two board members have not completed Form-700.</li></ul>

		<ul style="list-style-type: none"> <li>Kelly met with Sierra Harvest and their farm to school program. Because of our title one status, we can receive 80% scholarship to build up to 15 new garden beds, seeds, starts. This will be a great opportunity to get the garden up and running.</li> </ul>										
Action	<b>5.</b>	<b>CONSENT ITEMS</b> These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.										
	<b>A.</b>	Approval of the April 13 <sup>th</sup> Regular Board Meeting Minutes.										
	<b>B.</b>	Approval of the May 18 <sup>th</sup> Special Board Meeting Minutes.										
	<b>C.</b>	Approval of the April 2021 Warrants.										
		Hilary moved to approve Consent Items 5A, 5B, and 5C as presented. Mindi Morton seconded, motion carried (3/0/2/0) as followed:										
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	<b>6.</b>	<b>REPORTS</b>										
Discussion/ Info.	<b>A.</b>	<p>Family Resource Center Report- <i>Kristin Snell/Diana Pasquini.</i></p> <p>The Family Resource Center can expand their hours for summer to include regular services and sports camp. John Hughes will be their coach. A packet was prepared for NCSOS in-depth report of planning, services, numbers, anecdotes and relationship with Grizzly Hill School.</p> <p>Anticipating enrollment for June Session. The FRC is delighted to see kids forming friendships in playgroups and seeing people supporting one another.</p> <p>June 4<sup>th</sup> is the deadline for kids on campus. Thursday is the deadline for the FRC newsletter. Asking GHS to submit an article, announcements, or recap/highlights of the year. Would like to let people know how they can get involved.</p> <p>Diana notes that the Family Resource Center used to be a part of the Twin Ridges Elementary School District in 2006 until they were absorbed into NCSOS through partners in 2010.</p> <p>Mindi Morton would like to see Grizzly Hill kids in the Cherry Festival next year, would like a GHS float.</p> <p>The FRC would love to get ideas from the kids about the type of float they want.</p> <p>Thanks the board and Grizzly Hill for their support. Diana's happy to see Freya working here.</p>										
Discussion/ Info	<b>B.</b>	<p>Owen's Financial - <i>Peter Ketchand</i></p> <p>Peter Ketchand reviewed the current financial portfolio for TRESA. No real changes from last report.</p> <p>Manager of our funds is a team at Reinhart partners, Reinhart sold to Madison investments. We're the same company but with different corporate parents. No impact on the Twin Ridges Elementary School District.</p>										
Discussion/ Info	<b>C.</b>	<p>Washington School Report-<i>Rachel Kozloski</i></p> <p>Pam is covering for Julie right now and she notes how much the kids adore Julie.</p> <p>The generator at the school needs to be replaced. PG&amp;E will be doing more frequent and</p>										

	<p>aggressive power safety shutoffs, which means more school closures if the generator isn't working.</p> <p>Sunshine: The energy audit is through PG&amp;E, they're checking everything and they're talking about getting a battery backup.</p> <p>Rachel: Concerned the North side of the canyon is so shaded they might not approve solar. If we hold out and we don't get a generator then we will have nothing. The generator is dissolved/rusted inside.</p> <p>Kelly: suggests we send someone out to see what's required to fix the generator. We can schedule a special meeting if budget is over \$5,000.</p> <p>Rachel: Can call Dennis for a quote, he has a home in Washington.</p> <p>Rachel: The roof was supposed to have been fixed but the sheet metal was not actually attached.</p> <p>Melissa: The kitchen needs an overhaul as well. In June the generator, roof, all items for kitchen will be planned to be completely fixed.</p>										
<i>Discussion/Info</i>	<p><b>D.</b> Oak Tree Preschool-<i>Melissa Madigan/Pam Langley.</i></p> <p>We have 24 spots for kids divided into two groups. There will be 2 sessions to adhere to government guidelines.</p> <p>The preschool is necessary to prepare students for kindergarten. If we cannot have a preschool on the Oak Tree Campus, we can host it on the Grizzly Hill Campus.</p> <p>A preschool closed down on Highway 49 and Combie Road, Sunshine was able to gather some items: a cart with six red seats. Other opportunities like this will be pursued.</p> <p>A job opening for assistant teacher will be happening in June.</p>										
<i>Discussion/Info</i>	<p><b>E.</b> Board Report- <i>Rachel Kozloski</i></p> <p>Honeycircle Farm donated some starts for the community garden. Donations are coming in for starts but we need to get donations for the soil.</p>										
	<p><b>7. DISCUSSION ITEMS</b></p>										
<i>Discussion/Action</i>	<p><b>A.</b> Revisit Preschool Budget-<i>Mindy Morton</i></p>										
	<p><b>i.</b> Repairs</p>										
	<p>Mindi Morton asked to reintroduce this topic after the last board meeting. She asked to move to approve the \$50,000 cap for maintenance and repairs.</p> <p>Fiscal responsibility is emphasized but these repairs and updates are considered necessary.</p> <p>Mindi made a motion to move forward with a cap of \$50,000 for repairs to the Oak Tree Campus building. Hilary seconded, motion carried (3/0/2/0) as follows:</p>										
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	<p><b>ii</b> Supplies and Equipment.</p>										
	<p>Mindi Morton asked to reintroduce this topic after the last board meeting. She asked to move to increase the budget for supplies and equipment from \$10,000 to \$20,000.</p> <p>Hilary Hulteen voiced concerns of spending a large dollar amount.</p>										

		<p>Items discussed are absolutely necessary. The preschool is held to a different standard within the CA Department of Education guidelines and needs to meet these requirements.</p> <p>Mindi made a motion to increase the budget from \$10,000 to \$20,000. Rachel seconded, motion carried (3/0/2/0) as follows:</p>										
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<i>Discussion/Action</i>	<b>B.</b>	Graduation – <i>Melissa Madigan</i>										
		Graduation for Grizzly Hill School will be on Friday June 4 <sup>th</sup> and Washington School's is on Thursday, June 3 <sup>rd</sup> . Speeches will be given and a photographer will be available. Everyone is excited for graduation.										
<i>Discussion/Action</i>	<b>C.</b>	Governor's May Revise – <i>Darlene Waddle</i>										
		The Governor's may revise budget is shifting in philosophy from local control to categorical restrictions. The senate has until June 15 <sup>th</sup> to get this back to the governor and then they have 15 days to agree to changes or redlining parts of the proposal.										
<i>Discussion/Action</i>	<b>D.</b>	CSBA Annual Conference – <i>Kelly Moreno</i>										
		Virtual or in-person opportunities are available, will send an email link to board members as desired. Virtual seems more reasonable.										
<i>Discussion/Action</i>	<b>E.</b>	Final Classified Notices & Resolution – <i>Melissa Madigan</i>										
		None.										
<i>Discussion/Action</i>	<b>F.</b>	Classified Employee of the Year – <i>Melissa Madigan</i>										
		Jessica Martines is Classified Employee of the Year in the area of transportation for stepping up to provide transportation during COVID.										
<i>Discussion/Action</i>	<b>G.</b>	Board Self-Evaluation – <i>Rachel Kozloski</i>										
		CA School Boards Association recommends the boards of directors complete a self-evaluation. Members can log onto their website to complete. Revisit this item in a couple of weeks for an update.										
<i>Discussion/Action</i>	<b>H.</b>	Board Policy Updates 7000s – <i>Rachel Kozloski</i>										
		Mindi made a motion that we accept the board policy updates 7000s. Rachel seconded, motion carried (3/0/2/0) as follows:										
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<i>Discussion/Action</i>	<b>I.</b>	Establish Panel for AB86 Funds and Spending – <i>Rachel Kozloski</i>										
		In place of having a panel Melissa has been ***. Monitor this throughout the year in the budget process. December of 2022 the final report is due and the deadline for spending these funds is August 2022.										
<i>Discussion/Action</i>	<b>J.</b>	Budget Workshop Date – <i>Darlene Waddle</i>										

		A meeting was scheduled for 10am on Friday, the 28 <sup>th</sup> . We will have a special board meeting via Zoom to approve ABA funding.	
Discussion/Action	<b>K.</b>	Land Use Agreement (Revisited) – <i>Rachel Kozloski</i>	
		Hilary, Malik, Diana, and Melissa will meet for ad-hoc at Oak Tree. Kelly will facilitate scheduling.	
Discussion/Action	<b>L.</b>	Water Use Agreement (Revisited) – <i>Rachel Kozloski</i>	
		Hilary, Malik, Diana, and Melissa will meet for ad-hoc at Oak Tree to discuss the water system to prevent overextending water use. Kelly will facilitate scheduling.	
Discussion/Action	<b>M.</b>	LCAP Preliminary Outline – <i>Melissa Madigan</i>	
		No LCAP this year. In June, Darlene and Melissa will bring what to fill out in lieu of LCAP this year. Will post this budget plan on the website. 2021-2022 budget overview for parents has been completed. Will be receiving regular local funding control money (\$1.2 mil) but we will receive an additional \$1.7 additional million as other funds. This will go towards: educating kids, focusing on performance, feeling safe on campus, and engaging community and stakeholders. We hope chronic absenteeism will go down from 40% to 8%.	
Discussion/Action	<b>N.</b>	Superintendent's Goals – <i>Melissa Madigan</i>	
		Same goals as last year, would like to move to June as a future item.	
Discussion/Action	<b>O.</b>	Sale of Toyota Truck – <i>Kelly Moreno</i>	
		Mindi made a motion to approve the sale of the Toyota truck. Hilary seconded, motion carried (3/0/2/0) as follows: .	
		Rachel Kozloski Malik Goodman Lorien Whitestone Hilary Hulteen Mindi Morton	Yes Absent Absent Yes Yes
Discussion/Action	<b>P.</b>	Superintendent's Report – <i>Melissa Madigan</i>	
		June 4 <sup>th</sup> is to honor the 8 <sup>th</sup> graders. At 10am Pomp and Circumstance will play and 8 <sup>th</sup> graders will walk in and out of all the classrooms. At 2pm they will have a small ceremony for graduates, their families, and teachers so we can adhere to social distancing. There will be food, speeches, and a photographer. Monday, the 7 <sup>th</sup> of June at 10am we will have the color run. White t-shirts are provided and students will run through colored powdered stations to dye their shirts. Markers provided to write end-of-year messages on shirts. See if Washington students can attend as well.	
	<b>8.</b>	<b>PUBLIC COMMENT ON CLOSED SESSION ITEMS</b>	
		No public comment on closed session items.	
	<b>9.</b>	<b>CLOSED SESSION at 6:10pm</b>	
Discussion/Action	<b>A.</b>	Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))	
	<b>B.</b>	Conference with Labor Negotiators (§ 54957.6)	
		Agency designated representative: Melissa Madigan Employee Organization: CTA	
	<b>10.</b>	<b>RECESS /RECONVENE - Report Out on Closed Session – <i>Rachel Kozloski</i></b>	
Discussion/Action	<b>A.</b>	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release	

		No Reportable Action.										
	<b>B.</b>	Reportable Action Taken Regarding Conference with Labor Negotiators.										
		The board approved the calendar (3/0/2/0) in the closed session.										
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	<b>11.</b>	<b>FUTURE AGENDA ITESM DISCUSSION</b>										
	<b>12.</b>	<b>UPCOMING MEETINGS: June 8<sup>th</sup>, 2021</b>										
	<b>13.</b>	<b>ADJOURNMENT: 6:40pm.</b>										
		This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959										
	<b>NOTICE:</b>	In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}										

\_\_\_\_\_  
Rachel Kozloski, Board President

06/08/2021  
Date