

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

Phone (530) 265-9052 ♦ Fax (530) 265-3049 ♦ www.twinridgeselementary.com

## BOARD OF TRUSTEES REGULAR MEETING MINUTES

**Tuesday, June 8, 2021 @ 4:00 PM**  
**Grizzly Hill School Room 8**  
**16661 Old Mill Rd. Nevada City, CA**

The TRES D Board of Trustees will meet in person with Zoom Teleconference also available. The public is welcome to attend in person and also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.

	<b>1. CALL TO ORDER</b>
	The regular meeting of the Twin Ridges Elementary School District Board of Trustees was called to order at 4:00 PM on Tuesday, June 8, 2021.
	<b>2. ROLL CALL</b>
	Four members were present; a quorum was established.
	Rachel Kozloski Absent Malik Goodman Present Lorien Whitestone Present Hilary Hulteen Present Mindi Morton Present
<i>Action</i>	<b>3. APPROVAL OF June 8, 2021 REGULAR BOARD MEETING AGENDA</b>
	Mindi moves to approve the June 8, 2021 regular meeting agenda, Lorien seconds, motion carries (4/0/1/0) as follows:
	Rachel Kozloski Absent Malik Goodman Yes Lorien Whitestone Yes Hilary Hulteen Yes Mindi Morton Yes
	<b>4. PUBLIC COMMENT</b> The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)
	<ul style="list-style-type: none"><li>Malik requested that the TRES D board discuss who would resume the Board chair position upon Rachel Kozloski's need to step down as board president.</li></ul>

		<ul style="list-style-type: none"> <li>Sunshine will bring a resolution to the next board meeting to establish an associate student body (ASB) special revenue fund. in the general ledger.</li> </ul>										
Action	5.	<b>CONSENT ITEMS</b> These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.										
	A.	Approval of the May 25 <sup>th</sup> , 2021 Regular Board Meeting Minutes.										
	B.	Approval of the May 28 <sup>th</sup> , 2021 Special Board Meeting Minutes.										
	C.	Approval of the June 2021 Warrants.										
		Mindi moves to approve Consent Items 5A, 5B, and 5C as presented. Lorien seconds, motion carries (4/0/1/0) as follows:										
		<table> <tr> <td>Rachel Kozloski</td> <td>Absent</td> </tr> <tr> <td>Malik Goodman</td> <td>Yes</td> </tr> <tr> <td>Lorien Whitestone</td> <td>Yes</td> </tr> <tr> <td>Hilary Hulteen</td> <td>Yes</td> </tr> <tr> <td>Mindi Morton</td> <td>Yes</td> </tr> </table>	Rachel Kozloski	Absent	Malik Goodman	Yes	Lorien Whitestone	Yes	Hilary Hulteen	Yes	Mindi Morton	Yes
Rachel Kozloski	Absent											
Malik Goodman	Yes											
Lorien Whitestone	Yes											
Hilary Hulteen	Yes											
Mindi Morton	Yes											
	6.	<b>PUBLIC HEARING</b>										
	A.	<b>2021/2022 LCAP</b>										
		At 4:11pm, public hearing is officially open. No public comment.										
	B.	<b>Close Public Hearing-</b> Public hearing closed at 4:13pm.										
	7.	<b>PUBLIC HEARING</b>										
	A.	<b>2021/2022 Adopted Budget</b>										
		At 4:14pm, public hearing is officially open. No public comment.										
	B.	<b>Close Public Hearing</b> Public hearing closed at 4:16pm.										
	8.	<b>REPORTS</b>										
Discussion/ Info.	A.	Family Resource Center Report- <i>Kristin Snell/Diana Pasquini</i> . Melissa and Kelly will be going to the Family Resource Center/Oak Tree Campus to meet with Kristin, Diana, and Laura Harter from the county office.										
Discussion/ Info	B.	Washington School Report - <i>Rachel Kozloski</i> We had one graduate this year. Lorien mentions that the school is 170 years old and the longest continuing running school in CA.										
Discussion/ Info	C.	Oak Tree Preschool- <i>Melissa Madigan/Pam Langley</i> Pam was at the Cherry Festival and connected with more parents, adding more students to the waitlist. Preschool is her passion and she loves engaging with the public.										
Discussion/ Info	D.	Board Report- <i>Rachel Kozloski</i> . Hilary thought the graduation was great and she appreciated the lineage of holding this event at the school house. Mindi said four of the graduating students went to her preschool. An										

		open house could potentially be at the Oak Tree Campus.										
	<b>9.</b>	<b>DISCUSSION/ ACTION ITEMS</b>										
<i>Discussion/Action</i>	<b>A.</b>	<b>FIREWISE Inspection Report-<i>JoAnne Fites-Kaufman</i></b>										
		<p>JoAnne was not present at this meeting.</p> <p>This item to be tabled until a subsequent meeting. Malik would like the mine to know about our evacuation plan in the event of a fire emergency. Freya will send out the FIREWISE inspection report.</p> <p>The report reveals that there are major fire fuels around campus, it was suggested we contact CAL FIRE to consult with them about how to reduce these major fuel sources. The report further suggests that the campus is not an adequate shelter-in-place in the event of a fire. After further discussion on the topic, the board asked Melissa to acquire a satellite phone for communication purposes, in the event of an emergency.</p>										
<i>Discussion/Action</i>	<b>B.</b>	<b>Expanded Learning Opportunity Special Education Professional Development Plan – <i>Mel Kelley.</i></b>										
		Mel Kelley presented a PowerPoint slideshow detailing training and engagement plan for paraprofessionals/special-ed paraprofessionals. Her plan includes meeting once a month for collaborating and dialogue among paraprofessional development as a group.										
<i>Discussion/Action</i>	<b>C.</b>	<b>Durham Transportation 2021/2022 School Year Update–<i>Melissa Madigan</i></b>										
		The bus has committed to Grizzly Hill and will be around \$65,000.										
<i>Discussion/Action</i>	<b>D.</b>	<b>New Teacher Hires–<i>Melissa Madigan</i></b>										
		We welcome Adam Percy as our the new teacher hire for Washington School. Adam brings with him a background in Spanish immersion, music, and organic gardening. He shared that this district and Washington school in particular, is his target demographic and dream position.										
<i>Discussion/Action</i>	<b>E.</b>	<b>CALCARD for Pam Langley–<i>Melissa Madigan</i></b>										
		<p>As Preschool Director, Pam Langley needs a CALCARD to carry out her duties. Melissa is charged with signing her purchase orders and budget monitoring.</p> <p>Mindi moves to approve a CALCARD for Pam Langley with a \$5,000 limit. Lorien seconds, motion carries (4/0/1/0) as follows:</p>										
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<i>Discussion/Action</i>	<b>F.</b>	<b>Board Policy Updates 9000s –<i>Rachel Kozloski</i></b>										
		Revisit this item for the next board meeting in July.										
<i>Discussion/Action</i>	<b>G.</b>	<b>Williams Quarterly Uniform Complaint Summary (3<sup>rd</sup> Quarter) –<i>Rachel Kozloski</i></b>										
		Nothing to report.										
<i>Discussion/Action</i>	<b>H.</b>	<b>Superintendent’s Report –<i>Melissa Madigan</i></b>										
		Melissa would like to have site council organized for this year. Mindi is interested in joining site council.										
	<b>10.</b>	<b>PUBLIC COMMENT ON CLOSED SESSION ITEMS</b>										
		No public comment on closed session items.										

	<b>11.</b>	<b>CLOSED SESSION at 6:10pm</b>
<i>Discussion/Action</i>	<b>A.</b>	Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))
	<b>12.</b>	<b>RECESS /RECONVENE</b> - Report Out on Closed Session – <i>Rachel Kozloski</i>
<i>Discussion/Action</i>	<b>A.</b>	Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release
		No Reportable Action.
	<b>13.</b>	<b>FUTURE AGENDA ITESM DISCUSSION</b>
	<b>14.</b>	<b>UPCOMING MEETINGS: June 24<sup>th</sup>, 2021</b>
	<b>15.</b>	<b>ADJOURNMENT: 5:03pm.</b>
	This agenda was posted at least 72 hours prior to the meeting at 16661 Old Mill Rd. Nevada City, CA 95959	
<b>NOTICE:</b>	In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}	



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Rachel Kozloski, Board President

07/13/2021

\_\_\_\_\_  
Date