

# TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

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## BOARD OF TRUSTEES REGULAR BOARD MEETING

Tuesday, April 14, 2020

12:00 PM

### MINUTES

The TRESB Board of Trustees will participate via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.

#### 1. CALL TO ORDER

Board President, Mindi Morton, called the meeting to order at 12:05 PM

#### 2. ROLL CALL

Mindi Morton	President	Present
Rachel Kozloski	Clerk	Present (via Zoom)
Lorien Whitestone	Member	Present
Malik Goodman	Member	Present
Hillary Hulteen	Member	Present (via Zoom)

In attendance: Melissa Madigan, Kelly Moreno, Sunshine Bender, Deb Messervey (via Zoom)

#### 3. APPROVAL OF April 14, 2020 REGULAR BOARD MEETING AGENDA – Mindi Morton

##### Action: Mindi requested order of business be changed as follows:

Item#		Moved to Item#
9H	Superintendent's Report	7J
4	Public Comment on Closed Session	8
5	Closed Session	9
6	Reconvene from Closed Session	10

##### Vote:

Aye	Mindi Morton
Aye	Rachel Kozloski
Aye	Lorien Whitestone
Aye	Malik Goodman
Aye	Hillary Hulteen

#### 4. PUBLIC COMMENT

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)

No members of the public in attendance. No public comment.

#### 5. CONSENT ITEMS. *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.*

##### Action:

Malik moved to accept the consent agenda items with

##### Vote:

Aye	Mindi Morton
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noted changes, Lorien seconded. Motion approved unanimously.

Aye  
Aye  
Aye  
Aye

Rachel Kozloski  
Lorien Whitestone  
Malik Goodman  
Hillary Hulteen

- A. Approval of March 10, 2020 Regular Board Meeting Minutes- *Mindi Morton*

**Change:**

**Item 18** - The semi-annual CDE Consolidated Application for federal programs was presented noting that CDE had just recently issued 2019-20 grant amounts and that with this application the numbers have already been revised. That the numbers listed as reserves for private schools allow us to provide Title I and II services to Ananda.

**Item 25e** – Board President, Mindi Morton, reported that no action was taken during closed session.

- B. Approval of March 20, 2020 Special Board Meeting Minutes- *Mindi Morton*

- C. Approval of Warrants for March 2020- *Mindi Morton*

**6. REPORTS/PRESENTATIONS**

- A. Family Resource Center- *Diana Pasquini*

Diana Pasquini was not in attendance. No FRC Report.

- B. Teachers Report- *Tiffany Caughey*

Mrs. Caughey reported on the distance learning experience.

Positives: The students are learning how to navigate Google Classroom; they are communicating via email; parents are acknowledging the value of the work teachers do; everyone is working together toward best outcomes. Many students/families are doing well under the circumstances.

Negatives: We are unable to make contact with a few students/families; some students are struggling with the lack of social interaction; math concepts are difficult to teach remotely. This is concerning because the students will have fallen behind when they return to traditional classroom learning. Student reading levels had increased measurably prior to school closure and distance learning. There is concern that these successes may fall back without the structure of classroom learning.

Response: Melissa Madigan

We will continue to reach out to families with whom we've not had contact. If no communication has been made by Tuesday next week we'll reach out to Nevada County Sheriff to conduct welfare checks.

- C. Washington School Report- *Rachel Kozloski*

During this time of school closure it's been quiet, not much is happening with the students in Washington. The primary issues are lack of internet and limited parent involvement. Working from home may be quite a challenge in addition to concerns about what happens when we return to traditional learning.

- i. Washington School Enrollment

Grade	K	1	2	3	4	5	6	7	8	Total
Students					2	1	2	1		6

No change in enrollment to report at Washington School.

- D. Grizzly Hill School Report

- i. Grizzly Hill School Enrollment

Grade	TK/K	1	2	3	4	5	6	7	8	Total
Students	8	9	14	5	8	13	9	7	9	82

No change in enrollment to report at Grizzly Hill School.

**E.** Board Report- *Mindi Morton*

The TRESA financial advisor reached out to inquire about one of our accounts that's coming to maturity in three months. The Board agreed unanimously to leave things as is.

**F.** LCAP Update- *Melissa Madigan*

LCAP is on hold until the State announces suggested next steps. No LCAP report.

**G.** Food Service Update – *Melissa Madigan*

TRESA is continuing to provide breakfast and lunch to all families with children under 18 years of age. Food packages are prepared and distributed on Wednesdays from 12:00 to 2:00 PM.

Additionally, due to the closure of local food banks, Nevada County OES will be distributing food packages at three locations on the Ridge, including Grizzly Hill School, Thursday, April 16, 2020 from 10:00 AM to 1:00 PM

**H.** Review Quarter Three Williams Uniform Complaints – *Melissa Madigan*

There were no complaints in quarter three to report.



**7 DISCUSSION/ACTION ITEMS**

**A.** Facilities Update – *Melissa Madigan*

*Action*

i. Security System

**Action:**

The Board asked to table this item. No action taken.

**Vote:**

Mindi Morton  
Rachel Kozloski  
Lorien Whitestone  
Malik Goodman  
Hillary Hulteen

*Action*

ii. Generator Project

**Action:**

Malik Goodman moved to approve \$5,000 for the Design Plan for Bid needed to move forward with the generator project, Lorien Whitestone seconded. Motion approved by unanimous vote.

**Vote:**

Aye  
Aye  
Aye  
Aye  
Aye

Mindi Morton  
Rachel Kozloski  
Lorien Whitestone  
Malik Goodman  
Hillary Hulteen

*Action*

iii. HVAC

**Action:**

Malik Goodman moved to approve \$3,000 for the HVAC repair project, Lorien Whitestone seconded. Motion approved by unanimous vote.

**Vote:**

Aye  
Aye  
Aye  
Aye  
Aye

Mindi Morton  
Rachel Kozloski  
Lorien Whitestone  
Malik Goodman  
Hillary Hulteen



*Action*

iv. All-facilities Inspection

**Action:**

The Board decided to reach out to local

**Vote:**

Mindi Morton



contractors capable of conducting this type of inspection rather than going with a commercial inspection company outside the area. Table this item.

Rachel Kozloski  
Lorien Whitestone  
Malik Goodman  
Hillary Hulteen

Action

**B. Adopt Board Policies (1000 Series) - *Melissa Madigan***

**Action:**

Lorien Whitestone moved to approve the 1000 series Board Policies as presented, Rachel Kozloski seconded. Motion approved by unanimous vote.

**Vote:**

Aye  
Aye  
Aye  
Aye  
Aye

Mindi Morton  
Rachel Kozloski  
Lorien Whitestone  
Malik Goodman  
Hillary Hulteen

**C. Review Board Policies (2000 Series) - *Melissa Madigan***

The Board was given the 2000 series Board Policies for approval at the May board meeting.



**D. Preliminary 2020/21 School Year Calendar - *Melissa Madigan***

The DRAFT 2020/21 School Year Calendar presented is modeled after similar school districts in our area.



**E. Washington School Closure Discussion - *Melissa Madigan***

It is important to take our time and consider all aspects before we move forward. Any decisions made will take into primary consideration the impact on students currently attending Washington School.

**F. Curriculum Update: Foreign Language/Coding – *Sunshine Bender***

The upcoming 2020/2021 school year curriculum will include Rosetta Stone foreign language software. Each trimester will feature a different language. The units will incorporate literature, food, dance, music and a field trip to provide a rich and robust unit of study. A new robotics program has been selected to engage grades 2-8. The selected program integrates coding and team building into the robot building process. The District is excited to implement these additions to the 20/21 curriculum.

**G. Community Relations Discussion – *Sunshine Bender***

The Union newspaper featured an article on TRESD’s Time Capsule Project. Each year the eighth grade class will participate. The time capsules will be opened after ten years.

**H. Review Teachers Union Contract - *Melissa Madigan***

A copy of the teachers union contract was distributed to the Board for review.



Action

**I. Authorize J13 Waiver for the Period of March 16 - 20, 2020 Due to Covid-19 School Closure-  
*Melissa Madigan***



**Action:**

Malik Goodman moved to approve the J13 waiver for the period of March 16<sup>th</sup> through March 20, 2020, Lorien Whitestone seconded. Motion approved by unanimous vote.

**Vote:**

Aye  
Aye  
Aye  
Aye  
Absent

Mindi Morton  
Rachel Kozloski  
Lorien Whitestone  
Malik Goodman  
Hillary Hulteen

Note: Hilary Hulteen lost Zoom connection at some point previous to this agenda item.

**J. Superintendent’s Report – *Melissa Madigan***

The COVID-19 school closure has provided for an interesting time in education. The staff is dividing up the work week so that only one person is working at a time providing District Office coverage Monday through Friday from 9 AM to 3 PM. Under the circumstances, homework packets and pre-made breakfast and lunch distribution seems to be going smoothly.

- 8 PUBLIC COMMENT ON CLOSED SESSION ITEMS – *Mindi Morton***  
No public in attendance. No public comment.
- 9. CLOSED SESSION – *Mindi Morton (Closed Session 2:30-3:02 PM)***
  - A.** Public Employee Discipline/Dismissal/Release under Government Code § 54957
- 10. RECESS /RECONVENE - *Mindi Morton (Open Session Reconvened at 3:02 PM)***
  - A.** Report out on Closed Session: Public Employee Discipline/Dismissal/Release under Government Code § 54957  
Board President, Mindi Morton, reported that no action was taken during closed session.
- 11. FUTURE AGENDA ITEMS DISCUSSION:**  
Library Reorganization
- 12. UPCOMING MEETINGS:** Tuesday, May 12, 2020
- 13. ADJOURNMENT:** Meeting adjourned at 2:45 PM

**NOTICE:** In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

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Approved, Board President

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Date