

TWIN RIDGES ELEMENTARY SCHOOL DISTRICT

16661 Old Mill Rd., Nevada City, California

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BOARD OF TRUSTEES REGULAR/ORGANIZATIONAL MEETING MINUTES

**Tuesday, December 15, 2020
1:00 PM
VIA ZOOM**

The TRESB Board of Trustees will participate via Zoom Teleconference. The public also has access through Zoom in order to observe and address the meeting. Please contact the District Office at (530) 265-9052 for access information. This meeting is being held pursuant to the procedures established in Executive Order N-29-20 issued by California Governor Gavin Newsom on March 17, 2020. All board members may attend the meeting by teleconference. Members of the public may also attend via Zoom in order to observe and address the meeting.

1. CALL TO ORDER

The regular board meeting of the Twin Ridges Elementary School District (TRESB) Board of Trustees was called to order at 1:02 PM.

2. ROLL CALL

Mindi Morton	Present
Rachel Kozloski	Present
Malik Goodman	Present
Lorien Whitestone	Present
Hilary Hulteen	Absent

Four members of the board were present. A quorum was met.

Also present at this meeting were Melissa Madigan, Kelly Moreno, Darlene Waddle, and Diana Pasquini.

Action

3. APPROVAL OF December 15, 2020 REGULAR/ORGANIZATIONAL BOARD MEETING AGENDA – Mindi Morton

Malik Goodman moved to approve the December 15, 2020 Regular/Organizational Board Meeting Agenda, Rachel Kozloski seconded. The motion was passed by a 4/0/1/0 vote as follows:

Mindi Morton	Aye
Rachel Kozloski	Aye
Malik Goodman	Aye
Lorien Whitestone	Aye
Hilary Hulteen	Absent

4. PUBLIC COMMENT

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on the agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes.

Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322, Government Code 54954.3)

There was no public comment.

5. CONSENT ITEMS. *These items are expected to be routine and non-controversial. The Board will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent agenda for discussion.*

- A. Approval of November 23, 2020 Regular Board Meeting Minutes
- B. Approval of December 7, 2020 Emergency Board Meeting Minutes
- C. Approval of Warrants for November 2020



Rachel Kozloski moved to approve the consent items 5A-C as presented, Lorien Whitestone seconded. Motion approved by a 4/0/1/0 vote as follows:

Mindi Morton	Aye
Rachel Kozloski	Aye
Malik Goodman	Aye
Lorien Whitestone	Aye
Hilary Hulteen	Absent

6. REPORTS

Discussion/Info.

A. Washington School Report – Julie Montobbio

Melissa Madigan reported that Tiffany Caughey has been assigned to teach at Washington School one day each week for face-to-face instruction with the students. The District is receiving very positive feedback about this arrangement.

There is possibility that Washington School will have four new kindergarten students enrolling for the 2021/22 school year.

Discussion/Info.

B. Family Resource Center Report (FRC) – Diana Pasquini

Diana thanked the District for their support of the FRC throughout the years. The facility has been cleaned and is looking good for a January grand opening.

Kristen Snell reported that the FRC is gearing up to open for services with limited numbers. This will happen when the time is right.

Discussion/Info.

C. Board Report- Mindi Morton

COUNTY LISTING FORMS - Mindi reminded the board members to complete and return the County Listing Form so that we can get them to the County Office.

BALANCED BUDGET – Melissa Madigan has laid the groundwork for a balanced budget moving forward.

HOME VISITS – Melissa has gone above and beyond with the home visits she’s made to ensure that students stay connected and don’t fall through the cracks.

CHAIN OF COMMAND - Rachel Kozloski expressed concern about staff members coming to board members directly to voice complaints. While the Board is absolutely open and approachable to staff, it is imperative that they go to their supervisor first, then Melissa, and only after they’ve followed this chain of command is it appropriate to make a complaint to a board member directly. She stressed that the board should NOT encourage this type of undermining of District Administration. Staff complaints to the Board should only be used as a last resort and when approached should direct the employee to their supervisor and then to the superintendent.

7. DISCUSSION/ACTION ITEMS

Discussion/Action

A. Budget 2020.2021 – Darlene Waddle

- i. Review 1st Interim Budget



Darlene presented the 1st Interim Budget and reported that the budgetary changes include state required forms.

Though the budget includes deposits exclusive to COVID funds which helped to balance the budget; the fact that it is balanced is still something to celebrate. Reductions to salaries and positions in classified staffing played a large part in bringing us to a balanced budget. Maximizing efficiencies played a role as well.

Rachel inquired about Basic Aid. Darlene expressed that this is no clear answer at this time. She continues to research to find a clear answer and direction in this regard.

ii. Budget Review for Parents - Report

Melissa presented Parent Review documents. Mindi Morton moved to approve, Lorien Whitestone seconded. Documents approved by 4/0/1/0 vote.

Discussion/Action

B. PUBLIC HEARING – Budget Review for Parents

Hearing opened at 1:27 PM. No public in attendance. Public Hearing closed at 1:27 PM.O

Discussion/Action

C. Board Organization – Mindi Morton

i. Oath of Office for Board Members Whitestone and Kozloski (Four Year Terms Ending 2024)

Melissa Madigan administered the Oaths of Office to members Lorien Whitestone and Rachel Kozloski. These members assume office for a four-year term 2020-2024.

ii. Election of Officers

Rachel Kozloski reported that according to Board Policies this board should be rotating positions. She said that we can vote to change them if that's not what the Board wishes to happen. Current policy states that the Board Clerk will rotate into the President position. In line with this policy, Mindi Morton nominated Rachel Kozloski to the position of Board President, Malik Goodman for Board Clerk, Lorien Whitestone for Representative to the NCSoS Committee, Melissa Madigan as Secretary to the Board, Hilary Hulteen as timekeeper and Malik Goodman as Negotiations. Rachel Kozloski moved to approve the nomination of officers as proposed, Malik Goodman seconded, motion approved by a 4/0/1/0 vote as follows:

Mindi Morton	Aye
Rachel Kozloski	Aye
Malik Goodman	Aye
Lorien Whitestone	Aye
Hilary Hulteen	Absent

At this point, Rachel Kozloski took over presiding over this meeting.

iii. Establish Regular Meeting Days and Times

Board meetings will be scheduled all twelve months the second Tuesday of each month at 4:00 PM. Mindi Morton moved to approve the board meeting schedule as stated above, Lorien Whitestone seconded. Motion approved by a 4/0/1/0 as follows:

Mindi Morton	Aye
Rachel Kozloski	Aye
Malik Goodman	Aye
Lorien Whitestone	Aye
Hilary Hulteen	Absent

v. Governance Calendar

This item may be addressed at a later date.

Discussion/Action

D. Board Member Training at NCSoS

Board members were given a save the date flyer for Board Member Training at NCSoS.

Discussion/Action

E. Board Member Tool Kit

Board members were given a Board Member Took Kit from Lozano Smith.

F. CSBA Board Policy 5000 Series Distributed for Review

Board members were reminded to review 5000 series Board Policies for discussion and approval at the January board meeting.

Discussion/Action

G. CSBA Board Policy Updates October 2020 Distributed for Review

Board members were reminded to review Board Policy Updates dated October 2020 for discussion and approval at the January board meeting.

Discussion/Action

H. Superintendent's Report – Melissa Madigan

COVID 19 - There have been no COVID 19 cases among staff; no teachers have taken any time off; the staff is doing remarkably well under the current circumstances.

PRESCHOOL - We are actively pursuing starting a preschool to the bridge the gap we are currently experiencing with the incoming kindergartners. (2021/22)

MUSIC – We are considering hiring a part-time music teacher. (2021/22)

8. PUBLIC COMMENT ON CLOSED SESSION ITEMS – Rachel Kozloski

No public in attendance. No comment on closed session items.

9. CLOSED SESSION – Rachel Kozloski

A. Public Employee Discipline/Dismissal/Release (Government Code § 54957(b))

10. RECESS /RECONVENE - Report Out on Closed Session – Rachel Kozloski

A. Reportable Action Taken Regarding Public Employee Discipline/Dismissal/Release

Closed session recessed and open session reconvened at 2:04 PM. There was no report action taken during closed session.

Discussion

11. FUTURE AGENDA ITEMS DISCUSSION – Rachel Kozloski

No future agenda items were discussed.

12. UPCOMING MEETINGS: January 12, 2020

13. ADJOURNMENT

Meeting adjourned at 2:20 PM.

NOTICE: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265-9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a) (1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

Rachel Kozloski, Board President

01/12/2021

Date