

**Twin Ridges Elementary School District  
Board of Trustees  
BOARD MEETING**

**Tuesday, October 8, 2019  
4:00 PM**

**Grizzly Hill  
16661 Old Mill Rd.  
Nevada City, CA 95959**

<b>MINUTES</b>
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**The Board reserves the right to take action on any item on the agenda.**

**1. CALL TO ORDER 4:08**

**2. ROLL CALL**

<b>Mindi Morton</b>	<b>President</b>
<b>Rachel Kozloski</b>	<b>Clerk</b>
<b>Malik Goodman</b>	<b>Member</b>
<b>Hilary Hulteen</b>	<b>Member (Left 4:47)</b>
<b>Lorien Whitestone</b>	<b>Member (Late 4:35)</b>

*Members in attendance: Mindi Morton, Rachel Kozloski, Malik Goodman, Hilary Hulteen, Lorien Whitestone*

*Administration in attendance: Debra Sandoval (Interim Superintendent) Melissa Madigan, Deborah Messervay, Sunshine Bender*

**3. THE BOARD WILL REVIEW AND APPROVE THE OCTOBER 8,2019 AGENDA**

*Amend # 13 to change contract ending date from June 30<sup>th</sup>,2002 to 2022  
Malik Moved, Rachel seconded*

**4. Public Comment regarding items on the Closed Session Agenda**

*No Public Comment*

**5. Adjourn to Closed Session**

*Rachel Moved, Malik seconded*

**6. CLOSED SESSION 4:10**

**6.1 Conference with Labor Negotiator – Government Code 54957.6 Agency Negotiators: Twin Ridges ESD Employee Organization: Twin Ridges Teachers' Association**

**6.2 Public Employee Appointment/Employment (Government Code Section 54957)**  
**Title: Superintendent/Principal**

**6.3 Adjourn Back to Open Session** 4:29  
*No report*

**7. ITEMS FOR PUBLIC COMMENT AND COMMUNICATION**

The Board of Trustees welcomes comments and suggestions from the public. While no action may be taken by the Board concerning items not on an agenda, comments are important for District information and for possible future action. Due to time considerations, the chair may request that comments by an individual be limited to two minutes. Suggestions and comments from the public regarding items listed on this agenda should be raised during the comment period for the specific agenda item. (Education Code 35145.5; Bylaw 9322; Government Code 54954.3)

*No comment*

**8. CONSENT**

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval. The public has a right to comment on any consent item. At the request of any member of the Board, any item on the consent agenda shall be removed and given individual consideration for action as a regular agenda item.

**8.1 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF SEPTEMBER 10, 2019** (Aqua backup)

**8.2 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING SEPTEMBER 16, 2019** (Mint Green backup)

**8.3 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF THE SPECIALBOARD MEETING SEPTEMBER 24, 2019** (Blue backup)

**8.4 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING SEPTEMBER 27, 2019** (Light Purple backup)

**8.5 THE BOARD WILL REVIEW AND APPROVE THE MINUTES OF THE SPECIAL BOARD MEETING SEPTEMBER 30, 2019** (Pink backup)

**8.6 APPROVE WARRANTS**

(Gray backup)

*Rachel moved, Malik seconded*

*Roll Call: Ayes: 4, Nays: 0 Absent: 1 (Late) Abstentions: 0*

**8.7 APPROVE ALAYNA GRAPEL FOR 2019/2020 CLASSROOM ASSIGNMENT FOR 7/8 GRADE**

**8.8 SURPLUS OF PROPERTY – JAMES BERARDI’S LAPTOP**

**8.9 APPROVAL OF PURCHASE OF SATELLITE PHONE**

*Would like more information at a future board meeting*

**9. FAMILY RESOURCE CENTER REPORT**

*Diana Pasquini spoke about toys for tots present sign up deadline is November 14<sup>th</sup> for families needing extra help during Christmas.*

**10. TEACHERS REPORT**

*No teachers present*

a. Washington School Enrollment

Grade	K	1	2	3	4	5	6	7	8	Total
Students					2		2	1		5

b. Grizzly Hill School Enrollment

Grade	TK/K	1	2	3	4	5	6	7	8	Total
Students	0/7	11	14	8	10	13	10	8	12	93

**11. BOARD REPORT**

*Mindi asked for a Calpads update. Rachel spoke about the Washington field trip they rode the historic steam train. They camped and went to the Monterrey aquarium. Washington utilized the funding*

**12. TECHNOLOGY: UPDATE ON INTERNET, WIRING AND COMPUTER PURCHASE**

(Bright Pink backup)

*Gary Habeeb is proposing to rewire the whole structure with fiber optics to build into the future. Gary said our current infrastructure internal distribution is substandard. He would like to add 10-12 quality*

wireless mount access points to classrooms. He expressed the jobs could be broken up into 2 phases but would only defer the cost temporarily but would ultimately be the same cost. He expressed he was happy with the \$40,000 bid. Chrome books are on their way there has been a delay with paperwork.

**13. APPROVAL OF A THREE(3)YEAR, EMPLOYMENT AGREEMENT/CONTRACT, TO COMMENCE OCTOBER 9,2019 THROUGH JUNE 30,2022**

*Melissa signed her contract.*

*Mindi moved, Lorien seconded.*

*Ayes:4, Nays:0, Absent:1 Abstentions:0*

**14. Resolution 20-04 AUTHORIZATION TO SIGN WARRANT ORDERS, PAYROLL AUTHORIZATION AND LEGAL DOCUMENTS**  
(Yellow backup)

*Malik Moved, Lorien seconded*

*Ayes:4, Nays:0, Absent:1, Absentions:0*

*Roll Call: Mindi Morton, Rachel Kozloski, Malik Goodman, Lorien Whitestone*

**15. RESOLUTION 20-05 AUTHORIZATION TO SIGN CHECKS FOR THE REVOLVING ACCOUNTS FOR GENERAL FUND**

(Dark purple backup)

*Rachel moved, Malik seconded*

*Ayes:4, Nays:0, Absent:1, Absentions:0*

*Roll Call: Mindi Morton, Rachel Kozloski, Malik Goodman, Lorien Whitestone*

**16. RESOLUTION 20-06 DESIGNATION OF A REPRESENTATIVE AND A ALTERNATE TO THE SCHOOLS INSURANCE GROUP JOINT POWERS BOARD**

(Salmon backup)

*Rachel moved, Malik seconded*

*Ayes:4, Nays:0, Absent:1, Absentions:0*

*Roll Call: Mindi Morton, Rachel Kozloski, Malik Goodman, Lorien Whitestone*

**17. APRIL 1-5, 2020 BAY AREA WILDERNESS TRAINING**

*Kacy Matty gave a update for the bay area wilderness training. You also need to be certified in first responder training the cost is an extra \$225. The dates for the training is January 25 & 26. The wilderness training is April 1-5. You need both trainings to be certified. The board put into motion to approve a budget of \$2,000*

Malik moved, Lorien seconded  
Ayes: 4, Nays: 0 Absent: 1 Abstention: 0,

**18. GENERATOR ISSUES**

(Dark green backup)

Malik had a contractor look into monitoring the classroom usage and strongly feels a 30k to 50k generator could run the whole school. He will give a rough bid of a cost of labor as well as a new generator.

The board approved \$3,000 to tune-up the generator.

Rachel moved, Lorien seconded

Ayes: 4, Nays: 0 Absent: 1 Abstention: 0,

**19. APPROVE THE UNAUDITED ACTUALS FOR 2018-2019**

This is an annual board action to approve the ending 2018-2019 budget and actual revenue and expenses prior to the annual audit. The board will receive copies of this document. It will be available to the public in the district office.

The superintendent recommends approval.

Deborah gave a report on actuals and what the funds entailed.

**20. GANN RESOLUTION NO. 19-07**

The Gann Limit Calculation is the legal restriction for spending adjusted by inflation and ADA changes from the prior year compared to current year actual expenditures.

This restriction is a component of the State's legal restricted spending limit according to Prop. 4, also known as the "Gann Limit." This is an annual Board action.

The superintendent recommends approval.

(White backup)

Malik Moved, Rachel seconded

Ayes: 4, Nays: 0, Absent: 1, Absentions: 0

Roll Call: Mindi Morton, Rachel Kozloski, Malik Goodman, Lorien Whitestone

**21. SUPERINTENDENT'S REPORT**

(Peach backup)

Debra Sandoval report entailed the nurse will start soon; she gave an update of special events and field trip. She gave an update on all facilities. She gave an update on Halloween plans to do a trunk or treat at the school.

**22. FUTURE AGENDA ITEMS**

Technology update, Washington wall, Maintenance report (condition of the school) on every agenda, office assistance, Debra Sandoval updating the board policies, Employee handbook and PBIS update.

**23. ADJOURNMENT 6:46**

**This agenda was posted at least 72 hours in advance of the meeting at 16661 Old Mill Road, Nevada City, CA 95959.**

Notice: In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, contact the Twin Ridges Elementary School District office at 530.265.9052 ext. 201 at least 48 hours before the scheduled Board meeting so that we may make every reasonable effort to accommodate your needs. {G.C. §54953.2, §54954.2(a )(1); Americans with Disabilities Act of 1990, §202 (42 U.S.C. §12132)}

**Attested to:**

\_\_\_\_\_  
**Mindi Morton/President      Date**

\_\_\_\_\_  
**Rachel Kozloski/Clerk      Date**